

Goshen Farm Preservation Society Annual Meeting
Final Meeting Minutes January 16, 2013

Called by:	Barbara Morgan	Type of Meeting:	Annual Meeting
Facilitator:	Barbara Morgan	Recorder:	Barbara Morgan
Date:	January 16, 2013	Time:	7:30 PM
Location:	Cox Room, CSC Clubhouse		
BOD Attending:	Barbara Morgan, Karen Bailey, Stu Bailey, Sharon (Smitty) Biondi		
Chairman and members Attending:	Roy Benner, Becky Benner, Lou Biondi, Michael Buchet, Nicole Neboshynsky, Carol Collison, Tony Aguilar, Pat Furgurson, Rhonda Titus, Rose Mary Stocker, Doug McClelland, Patty Feldt, and John Maggio and Laura Murray		

1. The meeting was called to order on Wednesday, January 16th at 7:30 PM. Barbara Morgan welcomed everyone and thanked them for coming. It was established that the 10% membership needed for a quorum of members was present for the meeting. Present membership was reported at 64 and 19 members were present. The Officers introduced themselves and then the members present introduced themselves.
2. President's Remarks:
 - a) Barbara Morgan reviewed GFPS accomplishments in 2012 including projects completed on the Main House, fundraisers, and other events sponsored by GFPS. She expressed her optimism for the coming year's goals and encouraged members to volunteer for upcoming events as announced.
3. Treasurer's Report (Karen Bailey) - Report as submitted
 - a) Karen Bailey briefly reviewed the GFPS financial history of 2012 in a Profit & Loss Previous Year Comparison. Direct donations were up 38.7%, Fundraising profits were up 45.7%, Sharing Garden Income was up 5,565.8%, Operational Income from Dues was up 40.4%, Service Project Income was up 100% and Sponsor Income was up 100%.
 - b) Karen presented and reviewed the Proposed 2013 GFPS Operational Budget to the Membership. There was an explanation of our Maryland State Matching Grant clarifying that the money raised towards the grant is not part of the Operational Budget. A motion was made and seconded to vote on the proposed budget. There was discussion, the vote was taken and the budget was passed unanimously.
4. Committee Reports
 - a) Building/Maintenance: Stu Bailey (has volunteered and hopes to chair this committee in 2013) gave a review of all that was accomplished in 2012 and then briefly discussed the goals for the Main House and Caretaker Cottage for 2013.

- b) Membership: (Becky Benner) Becky presented a comparison graph of total memberships from 2007 through the present. It depicted the dramatic rise in memberships from 2011 to 2012. She gave credit for much of the increase to the Sharing Garden Members who joined GFPS in order to participate in the Sharing Garden. Becky also gave Roy some credit in his role of “guide” to visitors that come to the farm and his encouragement to join GFPS.
 - c) Communications: (John Maggio) John gave a brief history of his involvement as Communications Chair. He went on to discuss building the GFPS website and activating the Vertical Response mechanism for better communication to and between members. He stated his ongoing goals for the coming year.
 - d) Grounds: (Roy Benner) Roy reviewed the work that he has done and overseen on the Goshen Farm grounds around the house, the garden, and the Caretaker Cottage. We all agreed that the change in the total improved appearance of Goshen Farm is phenomenal. Roy went on to discuss projects he hopes to accomplish in 2013.
 - e) Sharing Garden: (Nicole) Nicole gave a brief history of the Sharing Garden including the test garden in 2011, the official opening of the Sharing Garden with a garden shower in the spring of 2012, and the celebratory Spaghetti Dinner in the fall of 2012. All were successful. To date, 49 of the 54 garden plots are rented for season 2013. The 5 remaining are already reserved pending fee payment.
 - f) Events/Fundraising: Karen gave a brief overview of the fundraising events in 2012. (Karen has volunteered to chair this committee in 2013.) She also discussed continuing these fund raisers in 2013 and encouraged members to give feedback and suggestions on these and submit suggestions for new fundraising ideas.
 - g) History/Research: (Scott Powers) Scott was not present to give his report but continues to do historical research and write articles about Goshen Farm and the surrounding area. He did a presentation at the CSCIA Annual Meeting about The war of 1812 and the relationship to the Broadneck Peninsula and Goshen Farm in terms of events and people.
5. By-laws Review and Modifications
- a) Stu explained the need to modify the original GFPS By-Laws of 2006 to accommodate the organization’s growth and goals. There were 13 recommended modifications to the original By-laws. Stu then proceeded to read each original bylaw section to be modified and the modified section. Then each modification was open for discussion. After each discussion was closed that finalized By-law modification was read and voted upon. This procedure was completed as stated for all 13 By-Laws modifications. The By-Law modifications were all voted favorably by a 2/3 vote. The modified By-Laws will be on our GFPS website for all members to view.
6. The Board of Directors Ballot was distributed to the membership. Four additional members were nominated to the slate. Michael Buchet was nominated and declined, Lou Biondi was nominated and accepted, Rose Mary Stocker was

nominated and declined, and Pat Furgurson was nominated and declined. Lou Biondi's name was added to the ballot as a write in. A motion was made and seconded to vote, the ballots were completed, and tallied. All candidates were elected by a unanimous vote.

7. From The Floor – there were no comments
8. Meeting adjourned at 9:30 PM.
9. The Board and committee chairs met for a closed session for election of officers and appointment of committee chairs.
 - a) Barbara Morgan was nominated for President by Stu Bailey, she accepted, there were no other nominations from the floor. Barbara was elected by acclamation.
 - b) Lou Biondi was nominated for Vice President by Barbara Morgan, he accepted, there were no other nominations from the floor. Lou was elected by acclamation.
 - c) Rhonda Titus was nominated for Treasurer by Karen Bailey, she accepted, there were no other nominations from the floor. Rhonda was elected by acclamation.
 - d) Sharon Biondi was nominated for Secretary by Barbara Morgan, she accepted, there were no other nominations from the floor. Sharon was elected by acclamation.
 - e) The President appointed all Chairs: Building & Maintenance – Stu Bailey, Grounds – Roy Benner, Garden – Nicole Neboshynsky, Membership – Becky Benner, History & Research – Scott Powers, Communications – John Maggio, and Events & Fundraising – Karen Bailey.
 - f) The GFPS Board now consists of eleven (11) members.
10. The Meeting was adjourned at 10:00 PM.

ACTIONS					
Status Key: New, Working, Completed (CTD), Overcome By Events (OBE)			Color Key: Green: On target; Yellow: Issues; Red: Problems; Blue CTD or OBE		
Cntrl #	Task	POC/Lead	Due Date	Status	Comment
028-09-10	Contact CAT South for Technical assistance	Stu	10-30-10	Working, on hold	Must first submit architect's plans to BOE
031-09-10	Identify duties and qualifications for caretaker			Working, on hold	Same as above
032-09-10	Identify rent/ utilities for Caretaker Cottage			Working	Jan '11 Clean-up
040-12-10	Locate septic system for both houses	Roy/Greg/Doug	12-30-10	Working	Septic for Caretaker Cot. Located/Roy may have found main house septic
050-02-11	Renew Domain name	John	03-15-13	working	Remind John
053-03-11	Research cost and possible donation of heat pump, HVAC SYSTEM	Bldg. Chair	04-15-11	working	Heat pump vs. window ac and baseboard heat
056-03-11	Research available private sector grants for GFPS	Lou	05-30-11	Working	
057-04-11	Get completed plans for caretaker cottage to BOE	Nick or Bld chair	10-10-11	Working	With Teresa Todd now
065-01-12	Dumpster for interior demolition	Bld chair	04-18-12	Working	Need to put junk from demo
069-03-12	Contact Teresa about Caretaker Cottage plans and foundation	Nick	04-31-12	OBE	Roof supplies done, gutters: getting a quote- Barb Paint for exterior done- Nicole
083-04-12	Get list of Dr. Radoff's books to Roy and Becky	Stu	04-31-12	Working	Needs titles, etc. to research value
087-08-12	Review Capital Campaign letters with Lisa Jacobs	John	08-24-12	CTD	Karen will e-mail copies of '09 and '10 letters
090-08-12	e-mail communications Schema for web page visitors to contact Bd. Members or Chairs directly	John	09-30-12	Working	Presently e-mail requests go to gfps1783.com and Barb forwards to appropriate person
092-08-12	Create letter on by-law changes to go out to members	Stu	09-15-12	CTD	Reason for this in body of minutes "New Business"
094-10-12	Thank You Letter Laura Kellman of CSC Garden Club for \$1400 donation	Smitty	11-01-12	CTD	Need info from Barbara /person /Logo...
095-10-12	Thank you Letter Naval Academy Garden Club for \$50 donation	Smitty	11-01-12	CTD	Need info from Barb /Barb Breeden
096-10-12	Thank You letter Bay Head/Beacon Hill Garden Club for \$50 donation	Smitty	11-01-12	CTD	Need info from Nicole
097-10-12	Thank you letter Suzie Clifton for jewelry fundraiser \$16.50 donation	Smitty	11-01-12	Working	Premier Design
098-10-12	Thank you letter Roy & Barbara Landrum for \$50 donation – Mom's memory	Smitty	11-01-12	CTD	Karen gave info
099-10-12	Ask Nick Neboshynsky if lead abatement estimate sent to MHT–Main House still on	Stu	11-30-12	Working	Will write or call Nick a note
100-10-12	Complete list of accomplishments since GFPS inception	Barb/Karen	11-15-12	CTD	Done in time for November memb. mailing
101-10-12	Add place to list skills, talents, interests on Member form \$ renewal	Barb	11-15-12	CTD	Done in time for November memb. mailing
102-10-12	Create list for Oral Histories	Patty	11-30-12	Working	Lou will help with coordinating schedule
103-10-12	Contact Tony Cubick about researching security camera systems	Barb	11-30-12	CTD	3 estimates

104-10-12	Lou will contact A.A.Cares about putting a video of GFPS on their website	Lou	12-30-12	Working	Lou will video tape Barb talking about GFPS

Completed Actions

002-02-10	Update/create new Capital Campaign Letter	Barb/Karen	03-31-10	CTD	Target June	Gene Barnhart
005-02-10	Keys to back door & gate will be made and tested	Patty	03-01-10	CTD	Blizzards prevented testing of keys, Keys tested	
006-02-10	Response to General Services re :bond extension	Patty	Unknown	OBE	renewed	
009-02-10	Make call to obtain donated kayak(s) raffle item	Sharon	02-31-10	CTD	Gene Barnhart did not respond.	
010-02-10	Call Dave about bushel of crabs raffle item	Karen	Unknown	OBE	Not in raffle	
013-03010	Get industry info on work masks for future clean-ups	Tom	04-01-10	CTD	Presented at April meeting	
016-04010	Find people with chainsaws to cut down fallen trees, branches	Stu	05-01-10	CTD		
004-02-10	Update web site	Stu	unknown	CTD	Barb will e-mail clean-up volunteer list-Stu	
008-02-10	Contact Lana Truelove re oral histories	Patty	Unknown	CTD	MRMS, LA project started	
012-03-10	Contact Act. Chmn from Future Care for oral history sources	Kay	04-01-10	OBE	Project has started	
015-04-10	Set up site meeting with Tim Lindsay, Corrine, Barb	Karen	05-03-10	CTD	Meeting June 11,2010	
017-04-10	Locate, have donated, or purchase kayak(s) for raffle	Stu, Tom, Smitty	05-01-10	CTD	Barb has two at cost –Bass Pro Shop	
018-05-10	Draft and send letter to Bass Pro re: Kayaks at cost	Barb	ASAP	CTD	Bass Pro gave two at cost	
020-05-10	Send e-mail to Sam Gallager re: CSCIA Bd. Laison	Stu	05-30-10	OBE		
021-05-10	Review election rules and revise if nec.	Stu	05-30-10	CTD		
022-05-10	Add number in family to membership form	Joan	05-30-10	CTD	Joan changed form	
023-05-10	Consult accountant. Re: using Quick Books for Budget	Karen	ASAP	CTD	Karen ready to go	
014-04-10	Set up meeting with BOE for lease	Patti	05-01-10	CTD	BOE meeting August 18 th	
007-02-10	Tax filing	Patty	Unknown	CTD	Sent 9-14-2010	
024-06-10	Review website for section for membership and pay on line	Karen, Stu	ASAP	CTD	Need "Donate" bar, pay on line CTE	
025-09-10	Visit caretaker cottage for inspection	Paul, Barb	09-30-10	CTD	Generated partial list	
019-05-10	Measure cub. Ft. needed for storage of artifact	Stu	05-30-10	CTD	12"by 12' minimum needed	
029-09-10	Contact Insurance carriers for Quotes	Lou	10-30-10	CTD	Will go with CNR – Erie Insurance Quote	
033-09-10	Contact Ms. Truelove, MRMS, regarding Oral history proj.	Patti	10-30-10	CTD	Mrs. Truelove says on-going GFPS will support	
036-11-10	Further research on credit account	Karen	12-30-10	CTD	Reasonable cost, will continue for fundraisers	
037-11-10	Write and send out letters to old members to reactivate	Joan	12-30-10	CTD	One renewal received	

039-11-10	Contact Darian for CAD file for main house dimensions	Barbara	12-30-10	CTD	Jason needs for planning,
044-12-10	Contact Paula McCarthy regarding Spring event	Stu	12-30-10	CTD	Not involved with Java and Jazz this spring
045-12-10	Secure items for spring event (coffee, tea, confections, SA items)	Barb/Karen	02-30-11	CTD	
046-12-10	Contact county regarding walking path coordinates	Corinne	01-31-11	CTD	Meeting held, path coordinates identified
009-02-10	Find donated storage space for Goshen artifacts	Lou	05-01-10	CTD	No free rental storage available nearby
026-09-10	Make a list of materials needed for Caretaker Cottage Renov.	Paul, Jason	10-30-10	CTD	Paul did an initial list, Jason completed
030-09-10	Check with BOE for method of Background Check (caretaker candidates)	Patti	10-30-10	CTD	If caretaker is employee, need bkgnd. chk, If not, up to GFPS
034-09-10	Research cost of GFPS T-shirts	Karen	10-30-10	CTD	Silkscreen ordered
041-12-10	Call BGE to set up meeting regarding steps to repair power	Jason ,Barb		CTD	Electric must be permitted, installed and inspected first. Rob will handle.
047-12-10r	Ask Gordon or Benton about Bush Hog	Barbara/ Corinne		CTD	Bush hogging 3/12
052-02-11	Contact Scout Master, troop 2214 for help clearing path	Corinne	03-15-11	CTD	Agreed to help
038-11-10	Contact Karen Petroff for Corporate Letter for campaign	Karen	12-30-10	CTD	
043-12-10	Set up facebook connection with website for comments	Barb /Karen		CTD	
049-02-11	Submit grant renewal to Host Gator	Karen	04-15-11	CTD	Grants no longer available, will pay fee
051-03-11	Paul will get materials list in an excel spreadsheet to Jason	Paul	03-14-11	CTD	To get out to ABC and other contractors
054-03-11	Modify home page calendar of events	Karen	04-30-11	CTD	Improve visibility of events
055-03-11	Make 4 extra Goshen key sets	Sharon	04-15-11	CTD	For security and Jason
027-09-10	Assign parts of list to members to call suppliers for materials donation	Barbara	11-15-10	OBE	Jason is coordinating donations for cottage
042-12-10	Locate a storage unit for onsite (purchased or donated)	Jason/Barb	02-30-11	CTD	Storage Container purchased in July for \$1000 and moved on site
052-03-11	Give copy of insurance policy to Jason	Stu	03-15-11	CTD	Questions on liability and buildings answered
062-09-11	Contact Barbara Breeden to get possible dates for Java & Jazz	Barb	12-30-11	CTD	Have dates – need to designate one
048-12-10	Make a list of corporations to target	All		CTD	
061-09-11	Trenching for electrical lines to Main House and box	Roy	12-30-11	OBE	lines will remain on poles
059-07-11	Research and set up Pay Pal account for new website	Karen	10-30-11	CTD	Will enable Nicole to set up buttons on website
063-01-12	Get quotes for letterhead stationary and envelopes	Nicole	02-15-12	CTD	Needed for all Chairs
067-02-12	Three estimates for well redevelopment, pressure tank, and lines	Roy	03-31-12	CTD	Well is viable for the present needs
068-03-12	Three estimates for completion of well development, pump, pressure tank, and lines	Roy	03-31-12	CTD	There is water for the garden and a timer to turn on and shut off
060-09-11	Create ID cards for Board and Chairs with Tax and IRS numbers	Karen	12-30-11	CTD	Make it easier to get donations of \$ and materials

066-01-12	Complete GFPS Taxes	Patty, Karen	03-31-12	CTD	
079-04-12	Add John Maggio as "admin" on Garden and GFPS Facebook pages	Nicole/Barb	04-31-12	CTD	Give John access to make changes
080-04-12	Get three quotes for raffle tickets printing	John	04-31-12	CTD	Kayak Raffle
082-04-12	Contact Kimberly Lang about Bond money drawdowns clarification	Patty	04-31-12	CTD	Meeting is June 1
084-04-12	Contact building contractor about used guttering and down spouting	Karen	04-31-12	OBE	Need new historic downspouts
058-07-11	Set up free contract with Economy Pest Control	Smitty	09-30-11	CTD	Cottage and main house done by Annap. Pest Control
064-01-12	Organize list of projects for BS projects/ Mmbr Projects	Stu	02-15-12	CTD	Suggestions from Mmbrshp Comm. Chair
085-08-12	Contact Jane Cox about roofing underlayment replacement materials	Barb	09-10-12	CTD	Needs to be ordered before roof is done on 9/29
086-08-12	Correct Open House Flyer to Sunday, September 16, 2012	John	09-01-12	CTD	Done soon so flyers can be put up
088-08-12	Get price for bulk rate for 3000 Capital Campaign letters	Karen	10-01-12	CTD	\$500.00 November mailing time frame
089-08-12	Request Port A Pot for Open House	Barb	09-01-12	CTD	Got A Go
091-08-12	Get pertinent information to Linda Beck for MES Grant presentation on new septic system	Barb, Stu, Roy, Doug	ASAP	CTD	Linda made presentation and grant was denied due to GFPS having state grant
093-08-12	Doug McClellan will contact DJ friend and then e-mail Barbara with info	Doug	09-01-12	Ctd	Too expensive so using another DJ
081-04-12	Contact Annap. Chamber of commerce about not for profit table for 7/04	Patty	04-31-12	OBE	Selling Kayak raffle tickets
035-11-10	Spray bleach behind ceiling in bathroom		12-30-10	OBE	Will be ripping that out during cleanup