

Building Committee Report – August 2014

Accomplishments:

- Numerous activities related to remediation and repair of roof and internal structure from storm damage. Activities included:
 - Relocation of the scaffold to facilitate repair work
 - Coordination of replication and acquisition of 19th century roof rafters
 - Communicated with our County reps regarding the damage and our remediation plans
 - Removal and cleanup of all damaged ceiling in the upstairs of the 19th century room
 - Repair of ceiling joists of 19th century upstairs room
 - Repair of roof rafters of 19th century addition
 - New sheathing installing on 19th century addition roof
 - Repair of shingles on 19th century addition
- Developed draft Window Replacement Plan and forwarded to GFPS President for initial review.
- Acquisition of a security system for use around the exterior of the main house has been accomplished by the President of the Board. Installation is pending.

Planned Activities and Undertakings:

- Acquisition Activities
 - None at this time.
- Logistical Activities
 - None at this time.
- Construction Activities
 - Replacement or augmentation of the current window enclosures to allow for natural light and possible debris removal. No date has been determined for this activity.
 - Reconstruction/repair of the cellar stairs – to be completed TBD.
- Coordination Activities
 - Remediation activities to be coordinated in the June/July timeframe to include:
 - Repair of the ceiling in the upstairs bathroom
 - Repair of the floor in the downstairs bathroom
 - Stabilization of the ceiling joists in room 1A and 1C
 - Stabilization of fireplace masonry
 - Development of overrun estimate by MJMCR to account for additional remediation related to clean up work. Submission of a separate to the State is necessary due to the additional funding/work being out of scope from the original proposal.
 - Development of general window specifications for inclusion in the Window Replacement Plan.
- Documentation Activities

- Creation of an official Building Use Plan that will document the decisions of the Board regarding the use of rooms in the main house, caretakers cottage, milk house and servants house. This plan will become part of the overall GFPS Strategic Plan.
- Develop a letter for the elementary school detailing the work being done at the house and to address safety precautions in place. Target date to be determined.

Efforts Requiring Board Approval/Discussion:

- Address insurance concerns with volunteers providing more assistance than simple cleanup (I.e. reconstruction, remediation, stabilization).

Future Concerns or Needs:

- None at this time.

Communications Chair Committee Report 17th, 2014

Accomplishments

Email - Updated Database
Email - Last call tickets
Meeting - w/ Karen Bailey
Website - Organized Photos
Website - Uploaded Files to Drop Box
Website - took down kayak tickets
Email - Call for Help with Roof
Website - Call for help with Roof

Traffic Report

2013 TRAFFIC

Jan 2013 - 296
Feb 2013 - 219
Mar 2013 - 300
Apr 2013 - 394
May 2013 - 256
June 2013 - 151
July 2013 - 237
Aug 2013 - 197
Sept 2013 - 359
Oct 2013 - 427
Nov 2013 - 224
Dec 2013 - 130
3,190 Total Visits

2014 TRAFFIC

Jan 2014 - 254
Feb 2014 - 262
Mar 2014 - 412
Apr 2014 - 254
May 2014 - 146
June 2014 - 133
July 2014 - 277
Aug 2014 -
Sept 2014 -
Oct 2014 -
Nov 2014 -
Dec 2014 -

Planned activities or undertakings

1. Online Membership Sign Up
2. Promote Upcoming Events

Events Reports August 2014 (sorry for the length- A LOT going on)

Kayak Raffle-

- Still need to purchase Paddles (\$25 each)- they did not have in stock and charged us shipping of \$18, still beats price for 2 anywhere else for the quality
- Raffle ending 8/18/2014 – as of 8/11 I have 54 tickets left – 4 People owe me sold and unsold tickets before the weekend.
- Should be drawing winner 8/20- will need assistance in delivering them to the winner.

Fall Open House 9/20-

- Scott says I can count on Scouts to help with Parking
- Scott suggested we do guided tours for the walking tour- offered to do this.
- Will need volunteers
 - to work areas- guided tour (inside and outside), merch table, watch over food table, garden, artifacts and slide show
 - bring snacks and furniture,
 - I invited Jane and Lost Towns, not sure if they can make it to do a dig, but maybe just a display
 - Lou is working on advertising and special invitations
 - Need info put on website, flyers put out and media informed

Harvest Dinner 10/4-

- Spoke to manager of Outback- Matt, he will provide pasta and bread- I am to contact him again mid September
- I am collecting tomatoes – I have 4 freezer bags full right now. Will continue to beg gardeners – Lou offered to make sauce from tomatoes I collect.
- I emailed link to Nicole's sauce recipe so not sure who is making sauce.
- Kara Maddox offered to make the salad, need to confirm with her
- Spoke to Becky to get a handle on things- were scheduled to meet before this meeting.
- We have Chafing dishes and drink dispensers being loaned to us, Christy and I each have a propane cooker for noodles. I will bring all the coffee fixins'
- I have priced needed items at Sam's and will take a letter asking for a donation to them this week, <\$100.
- Trader Joe's offered to do \$30- we are going to wait until the week before to see what we need.
- I sent a letter to Safeway 2 weeks ago, no response,
- I created a Sign Up Genius form to email to all members recruiting help- will post closer to the event.
- I created tickets from Vista Print (250 for \$10) – By September 4th I would like tickets available on website to buy, also to sell at Open House.
- Need to distribute flyers
- Cost changed to \$10 for adults, \$5 for kids 10 and under- this needs to be updated on web

Wine Tasting 10/11

- Food still TBD- Art Lewis catering – I believe
- I have a work event that day so I will be unavailable until 3 pm.

- Need flyers put out. I need original file to update information
- Need volunteers to work the registration/donation table- shifts?

Halloween Ball- 10/25

- DJ contract is signed- cost is \$350 (last year was \$300 and 2 tickets, they do not want the tickets).
- Need to secure a caterer-received a quote from Broadneck Grill, looks good, nothing from the other 2 yet. Emailed Blue Rooster and Danny D. asking for quotes before tonights meeting.
- Silent Auction letter in the works,
- Flyer has been update
- I would like tickets to be available on line at least 1 month before- Can we do this with the Harvest Tickets on sale at the same time??
- Need to discuss cake wheel or money wheel- need cake donations
- Need to secure sponsors, purchase water, sodas, snacks for tables
- Need to figure out alcohol order

Requiring Board Approval/Discussion:

- Kayak winner drawing
- Caterer Quotes if I have them in
- Cake wheel, money wheel or both?
- Are we interested in partnering in some way with Davey Dance Studio to fundraise for both- have them dance at dinner? Help at Open House? They are raising money for a trip to dance in the Orange Bowl parade.

Accomplished:

1. High Tunnel area staked out, cleared of stumps and weeds in anticipation of high tunnel construction.
2. Compost area cleared
3. Water and electricity and pathway to High Tunnel area completed.
4. Open plot planted to tomatoes for Harvest Dinner by Roy & Becky Benner
5. High Tunnel received and stored on the property
6. Sharing garden paths and fence areas weeded and mulched by garden members.
7. Email newsletter sent to Sharing Garden members

Needs Accomplishing:

1. Short Term:
 - a. Find skid steer/Bobcat to level high tunnel area
 - b. Maintain and improve garden appearance for Sept 20 Open House
2. Long Term:
 - a. Develop plan for "Colonial" Landscape gardens around Goshen Farm House and entry road with Grounds Chairman Roy Benner and incorporating membership volunteers and possibly Navy midshipmen. Evolve working partnership with Broadneck peninsula garden clubs-esp. Cape St. Claire garden club.
 - b. Establish Goshen Farm Garden subcommittees to work on various Grounds or Garden projects.
 - c. Establish working set of relationships with local education institutions to utilize Goshen Farm grounds and Garden resources—preschool through graduate school levels as described in GFPS Business Plan.

Need Approval:

New Business/

Grounds' Committee Report

August 20, 2014 Submitted by Roy Benner, Chairman, 8/15/14 to Lou Biondi

Accomplished:

1. Cut the Goshen Farm grass twice since my last monthly report. Matt Meyers cut grass while the GFPS mower was inoperable. Thanks Matt!
2. Dug a 30-inch deep trench from the existing water line in the Sharing Garden to the new High Tunnel's location (some 30-40 feet away) and installed a 1-1/2-inch water pipe. Also extended the electric line from the Sharing Garden to the new greenhouse location.
3. Contacted Zion Meer to tell him our next meeting will be August 20th; haven't had a response.
4. Brian and Kara Maddox continue to plant and care for the Colonial Garden in the foundation area, Site #8, previously planted by May Radoff. The corn plants completely hid the wonderful, colorful Scarecrow, so it was moved in front of the towering corn plants. It continues to protect the garden.
5. Richard's Tree Care removed the very large branch from the Goshen Farm House roof and the nine holes in the roof were covered with tarps and or shingles to prevent rain from doing additional damage. I have not received an invoice for this work but Richard told me he was donating this effort to GFPS. I will pursue obtaining an invoice so we can give proper credit to his company.
6. The new 24' by 32' Field-Pro Gothic High Tunnel arrived. The High Tunnel purchased by Terry Brandon for the Sharing Garden arrived on July 22 on a transfer truck – palletized. It was unloaded, inventoried, and stored in the Servant's Quarters.
7. The tobacco is currently blooming with both white and rose colored flowers and is five feet tall.
8. Cleared another area of small trees and brush south of the pond near the boardwalk.
9. Cut the growth around the Soil Health Pit. The native plants have germinated and grown on the soil berm surrounding the pit very well. The Black-Eyed Susan's are especially showy.
10. The hydrangeas (in front of the Farm House) have come back after some very severe winter kill. They are much shorter and will probably have fewer flowers next year.
11. Becky and I visited two historic Homes/ Farms in Kentucky and Virginia. The Shaker Village of Pleasant Hill, Harrodsburg, Kentucky (nonprofit owned and a National Historic Landmark) and the Frontier Cultural Museum in Stanton, Virginia (Commonwealth of Virginia owned/operated and nonprofit supported). Please see the Membership Committee report for details.
12. Doug McClellan spent an enormance amount of time (visiting the Gravely Service Center in Huntington (Calvert County) and speaking on the telephone with the Gravely Factory) in solving the lawn mower's electrical problem. Thanks, Doug, for your many hours of time and your electrical prowess! The mower once again works, and we and the Gravely Factory better understand how it was built.
13. The hard rains of the early week eroded some additional holes and gullies in the Goshen Farm driveway; I have not had time or the material, to fill these holes - yet.

Needs Accomplishing:

1. Construct the High Tunnel Greenhouse during the September time table.
2. Still waiting to hear from Zion Meer, potential Eagle Scout Project candidate, to review his Eagle Scout stair/ramp project.
3. Purchase lumber and repair the damaged fence rails and pickets to the Soil Health Pit fence. The fence was damaged by falling trees in May.
4. Working on the new flag pole to fly the American Flag. Hoping for a now September completion date. The pole will display a U.S. Flag and a "1783 Shaw Flag" (13 stars), to be lit by solar lighting.
5. Contact Jim Rausch, President of The Friends of Kinder Farm Park, for information on the preservation, development, and operation of a "typical working farm in the early 20th century."
6. Contact Congressmen Wayne Gilchrest, Sassafra Environmental Educational Center, located at Knocks Folly in Kennedyville, Maryland, regarding his educational lesson plans and experiences in Kent County.
7. Long Term:
 - a. Develop a plan to attack and control rampant growth of trees and vines (invasives) that strangle our growing trees.

- b. Continue descriptions of planned activities listed in the Grounds Master Use Plan and continue layout of the grounds.
- c. Survey the pond site for possible re-development of a shallow environmental pond

Needs Approval: N/A

New Business: N/A

August 16, 2014

History Committee Report

Have yet to receive the digitized records.

Nothing new to report

There are no urgent needs at this time.

Scott Powers