

Goshen Farm Preservation Society

Meeting Agenda

Called by:	Board	Type of Meeting:	Monthly Membership
Facilitator:	Pres. Barbara Morgan	Recorder:	
Date:	Wednesday, April 17	Time:	
Location:	Cox Room of the Clubhouse		
BOD Attending:			
Members Attending:			

Agenda

1. Welcome of new members or visitors: Please note that we are here to discuss Board and Chair issues. If you have a comment on or question we ask that you hold that until the floor opens at the end of the meeting.
2. Review of March Minutes
 1. President’s Remarks – review Roberts Rules “lite” (for small groups)
 2. Committee Reports: Please read reports ahead of time- each committee will have 5 minutes to discuss any issues and answer questions.
 - a. Finances (Rhonda): Financial Summary attached
 - b. Building (Stu): report as submitted
 - c. Membership (Becky): report as submitted
 - d. Communications (John): report as submitted
 - e. Sharing Garden (Nicole) report as submitted
 - f. Grounds (Roy): report as submitted
 - g. Events/Fundraising (Karen): report attached
 - h. Oral History(Patty- seeking new chair):
 - i. Caper Article: May(due NOW)
 - j. Special Projects:
 - i. Kayaks-
3. On-going Business:
 - i. Discuss member-tiered Friends of Goshen Farm vs corporate-tiered sponsors
 - b. From the Floor-
4. New Business:
 - a. From the floor
5. Review of Actions – see November Minutes for comprehensive list
6. Meeting is adjourned

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GFPS Financial Report – April, 2013 (March 20 – April 15)

Account Summary:

Savings (restoration, matching funds)	\$34,470.72
Checking (operational/maintenance)	2,848.35

Transfer from Savings (restoration) to Checking to reimburse for restoration expense in March paid from operational account - \$910

Income Summary: **\$441.00**

Memberships	
Family Memberships (3 CSC; 2 Other)	175.00
Individual Memberships (1 CSC; 0 Other)	20.00
Garden Plot	25.00
Individual donations made with payments	100.00
Sweatshirts (5)	100.00
T-shirt	21.00

Expense Summary: **\$740.50**

Gotugo rental for open house	92.00	
Flyers for open house	12.51	
BGE	9.60	
Credit Card processing fees	6.39	
Kayak raffle	620.00	<i>not reflected in checking balance (outstanding)</i>

Taxes & Fees:

GFPS financial information is now with the accountant to prepare Federal Tax forms (due in May) and State Personal Property forms.

Since donations received in 2012 were greater than \$25,000, GFPS will pay a \$50 fee when submitting the “Annual Update of Registration” form for organizations that solicit donations.

Other:

GFPS banking accounts are now with First National Bank. FNB purchased Bank Annapolis.

Building Committee–

Nothing to report at the time. Building matters will proceed after that Open House on April 20th.

MEMBERSHIP COMMITTEE REPORT

April 17, 2013

Submitted by Becky Benner
(April 13, 2013)

MEMBER TOTALS for 2013

- Members who either joined or renewed since September 16th and whose memberships thus expire December 31, 2013.

Residents

Resident Individuals = 16

Resident Households = 56

Corporate = 4

Includes

0 new Individual members

0 renewals Individual members

0 new Household members

2 renewals Household members

0 new Corporate members

Total = 76 resident members

Non-Residents

Non-resident Individuals = 21

Non-resident Households = 16

Corporate = 5

Includes

0 new Individual members

1 renewal Individual members

2 new Household member

1 renewal Household members

0 new Corporate member

Total = 42 non-resident members

2013 Total = 118 overall memberships

ACCOMPLISHED

- Acknowledgement letters to renewals and/or new members
- Update membership database as receive renewals and/or new membership forms

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TO DO ITEMS

- Continue discussion of member-tiered Friends of Goshen Farm

NOTE

- April 2012 = 92 overall memberships; April 2013 = 118 overall memberships
- March 2012 = 63 overall memberships; March 2013 = 112 overall memberships
- February 2012 = 46 overall memberships; February 2013 = 92 overall memberships
- January 2012 = 39 overall memberships; January 2013 = 64 overall memberships
- 2013 Treasurer's goal = 128 overall memberships

Communications Chair Committee Report 3/16/13 - 4/14/13

Accomplishments

April Report
Post - Java & Jazz Success
Email - Mar Com Reports
Post - Open House
Email - Open House
Email - Minutes/Open House
Website - Monthly Minutes
Website - Edits as per R.Benner Current Board
Post - Rain Barrel
Post - May Day
Email - Rain, May, Open House
Email - Clean up day

Traffic Report

Jun - 189
Jul - 274
Aug - 347
Sep - 520
Oct - 452
Nov - 148
Dec - 143
Jan - 296
Feb - 219
Mar - 300

Planned activities or undertakings

Revise Kayak Flyer and Images
Place a "Donate" button on the website.
Patty recommended having a link on each newsletter that would allow someone to make a donation.
- To create a member registration page on the site that accepts PayPal based on the meeting held on 5/10/12 with Karen Bailey, Rebecca Benner, Barbara Morgan and myself. This will be the most difficult part of the overall website project.

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- Continue to add content submitted from other Goshen Members to the Blog and Social Media. Several items are on the list to be added.
- Add more photos to the content of the website.

Sharing Garden Report March 2013

Accomplishments

- Cleaned up garden of dead plants and left over supports.
- made and installed plot numbers on all plots
- organized and arranged for compost delivery
- organized and got volunteers for open house tasks and activities

Efforts requiring Board approval

None

Future concerns or needs

None

New Business

None

Grounds Committee Report

April 17, 2013 Submitted by Roy Benner, Chairman 4/13/13 to Barbara Morgan

Accomplished:

1. Organized a “Goshen Farm Clean-up Day” held on Saturday, April 13, 2013.
2. Twelve wonderful, hard-working, GFPS members, willing to give up 3 precious hours came out Saturday the 13th to help “spruce up” the Goshen Farm grounds. I hope I did not miss anyone but a BIG THANKS go to Linda Beck, Becky Benner, Roy Benner, Lou Biondi, Karen Bunting, Paul Bunting, Michael Buchet, Patty Feldt, Doris Hazel, Bob Nestruck, Barbara Morgan (and her boys), and Danny Tester who worked a few days earlier in the week. I believe the “B” portion of the alphabet really came out in full force to help cut trees, remove vines, cut back brush, pick up branches, rake up twigs, rake leaves, haul and place wood chips, pick up scrap metal, and weed sections of the property. A lot of work was done by this group of volunteers. You all did a great job. Be sure to see a few “clean-up” pictures on the website.
3. Put ‘GFPS Activity Items’ in the new Eagle Scout Goshen Farm Bulletin Board and on our Sharing Garden Bulletin Board.
4. Cut the grass in preparation for the April 20th Open House.

Needs Accomplishing:

1. Short Term:
 - a. Remove two downed cherry trees in the lower field that fell as a result of the “Derecho” on June 29th.
2. Develop a planting Master Plan reflecting 1700 landscaping for the immediate area around the Farm House.

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3. Long Term:

- a. Large tree near the Servant's Quarter's, Site #8, should be removed at some point. (If it falls, the roots will destroy the Servant's Quarters). Removal also of another large vine-covered tree located to the south west side of the Sharing Garden. Both should be removed for safety reasons.
- b. The maple tree, at the south east corner of the Farm House, has a large branch overhanging the house, which should be removed. The large branch cable system is no longer affording any protection to the Farm House.
- c. Construct a brick patio for sitting within the entrance of the Sharing Garden. Bricks are being gathered.
- d. Develop a master plan for the grounds (trees, open areas, parking, paths, perennial gardens, Sharing Garden, other areas of use, and maintenance of the foregoing).
- e. Develop plan to attack and control rampant growth of vines that strangle growing trees.
- f. Use goats to clear three small areas of rampant vines. The goats will be free (friend of Becky's).
 - i. The following areas I am considering for possible 'goat' clearing of the undergrowth:
 1. Area around the "spring"/pond - to open this area as seen in historic photographs.
 2. Area where original barn and silo once stood, to show footprint of the old barn.
 3. Area just north of Sharing Garden and slightly behind and north of Servant's Quarters for possible future expansion of the Sharing Garden, when additional water is available to the Sharing Garden.

Need Approval:

None suggested at this time.

New Business:

None suggested at this time.

EVENT COMMITTEE REPORT – APRIL 2013

Broadneck Library – March 25

- A few people showed up and learned a bit about the farm.

Open House:

- Saturday, April 20, 1 to 4 PM (rain date Sunday, April 21)
- Invitations went out by mail on March 14 to 14 politicians

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- Will sell promotional items and memberships
- Will set up all display boards, artifacts, etc.
- Boy Scouts will be assisting with directing traffic
- Flyer done and distributed
- **Still need refreshment donations – only one so far (Barbara Breeden)**
- **Need volunteers to work the event (set-up, event, tear-down)**
- **Need help setting up pre-printed signs for the event on the morning of April 20**

Strawberry Festival:

- Date is Saturday, June 1
- Completed participation form and mailed with fee to Mary Lamb
- Ski Haus providing two kayaks (over \$600 value)
- Raffle tickets being printed by Minuteman at low cost
- **Need to determine parade participants**
- **Need to sign up volunteers to work the event (booth set-up, event, tear-down)**

Joust:

- **Date?**
- **Need to sign up, pay booth fee, recruit members to man the booth**

Fall Fundraiser:

- **Need to confirm date**
- **Need to discuss theme, food options**