

Goshen Farm Preservation Society
Meeting Minutes June 8, 2011

Called by:	Barbara Morgan	Type of Meeting:	Board of Directors
Facilitator:	Barbara Morgan	Recorder:	Sharon Biondi
Date:	June 8, 2011	Time:	7:30 PM
Location:	CSC Clubhouse, Cox Room		
BOD Attending:	Barbara Morgan, Karen Bailey, Sharon Biondi, Stu Bailey		
Members Attending:	Paul Lanni, Lou Biondi, Nicole Neboshynsky, Patty Feldt		

- 1) Barbara welcomed all members.
- 2) Motion was made, seconded and approved to accept the minutes without changes.
- 3) President's Remarks –Barbara introduced Ed Kenny and Mark Seebeck from Viridian and they made a presentation on a potential fundraiser. Viridian offers third party alternatives to BGE as a power provider. Viridian offers 20% to 100% green energy to its customers. Customers can save up to 6% on their electric bill and BGE remains the billing entity. If GFPS has members that choose Viridian as their carrier, then GFPS can earn \$2/month for each new customer. There were many other details in the presentation concerning KWH usage and number of members that sign up, but basically it is a way to raise money and encourage members to use “green” energy. A motion was made and seconded to take part in the Viridian Fundraiser. Discussion ensued. The motion carried. Viridian will provide information that GFPS can use on its website to introduce the program to its members. GFPS hopes to offer information sheets related to this fundraiser at the St Margaret's Church Joust and Festival in July.
- 4) Committee Reports
 - a) Finances (Karen) – Savings Acct. – \$15,168.99, Checking Acct. - \$1,428.32. Total Checking and Savings - \$16,597.31. (See attached Financial Report).
 - b) Building/Maintenance (Paul/Jason) –
 - i) Paul presented final complete plans for Caretaker Cottage at the meeting. He will get the engineering stamp on the plans and present them to the BOE to start the permit process. There is a three-week Review Period from the County before permits can be issued. There should also be a letter of authorization for “Agent” necessary to get permits and material donations. For more details on work in and around the cottage, and materials needed see attached Construction Report from Jason Brown.
 - c) Membership (Joan) – There are 49 memberships total, composed of Resident households – 26, Resident Individual – 7, Non-resident Household – 12, and Non Resident Individual – 4.

- d) Website (Karen)- Karen has made modifications to the home page to include Corinne's walking tour map on the website and this should be up the second week in June. The website is also being updated with a new look. Nicole will choose 4 or 5 designs and send them out to the Board for a decision.
 - e) Oral History (Patti)- No report.
 - f) Caper- (Barb)- Viridian will write a piece for their fundraiser and Nicole will write something for the Garden Committee Meeting.
 - g) History Research (Scott)- No report
 - h) Goshen Garden-(Nicole)- Nicole reported that the Test Garden is doing well in spite of the drought conditions. She added that she needs newspaper (without glossy sections) to put down for weed prevention. Perhaps this could be put onto the website and/or sent out via e-mails to the general membership. Newspapers should be in plastic bags and left near the garden.
 - i) Special Projects-
 - (1) Strawberry Festival- June 11th
 - (a) The schedule is complete and there are volunteers signed up for all shifts 8:30 AM – 7:00 PM. The list of materials for the booth were decided as well as who will bring what to the festival. Next date for selling raffle tickets at Grauls is June 25th from 10 AM to 2 PM.
 - (2) St Margaret's Church Joust – July 9th – Schedule for volunteers will be needed and the same materials as needed for Strawberry Festival booth.
 - (3) Halloween Ball – Saturday, October 22nd
 - (a) Discussed how Saturday should be a better day of the week for the ball. Also discussed starting time and what food could be served. Karen suggested we could use the same caterer for the food as used for Java and Jazz. No decisions were made.
 - (4) Grant Submission – We did not get the \$25,000.00 (approximate) grant from Anne Arundel County for the two archeological dig events at Goshen Farm. It was suggested that University of Maryland does have archeologists who will come out and supervise archeological digs. Research will have to be done on this possibility.
- 5) On-going Business
- a) Corinne Bailey – Community Service Project – Walking Trail- Corinne will create descriptions for each site, have plastic boxes hanging from the post, and place sheets in each box. No date on this. The walking guide is being published the second week in June on GFPS website.
 - b) Stu is still working to schedule a meeting with the principal and primary instructors at CAT South to determine on what projects they can assist.
 - c) Corporate Letter Campaign - Karen is working on donation levels of contributions for large and small businesses. Nicole has a friend who

works for a non-profit and will get ideas from her. Also Lou will look at the level aspect from his research into corporate donations and grants.

- 6) New Business:
 - a) GFPS meeting of July 13 has been moved to July 20 at Broadneck Cantina.
 - b) From the floor- Jim McCrea told Barbara that he was walking his dog and was wearing his GFPS T-shirt. Several people stopped him and asked him about Goshen. We should wear our T-shirts more often when we are out and about. This might generate some more memberships.
- 7) Review of Actions – See attached Action Log
- 8) Meeting adjourned at 9:50 PM.

ACTIONS					
Status Key: New, Working, Completed (CTD), Overcome By Events (OBE)			Color Key: Green: On target; Yellow: Issues; Red: Problems; Blue CTD or OBE		
Cntrl #	Task	POC/Lead	Due Date	Status	Comment
028-09-10	Contact CAT South for Technical assistance	Stu	10-30-10	Working	
031-09-10	Identify duties and qualifications for caretaker			Working	
032-09-10	Identify rent/ utilities for Caretaker Cottage			Working	
035-11-10	Spray bleach behind ceiling in bathroom		12-30-10	working	
040-12-10	Locate septic system for both houses	Jason/Greg	12-30-10	Working	Septic for Caretaker cot. located
042-12-10	Locate a storage unit for onsite (purchased or donated)	Jason/Barb	02-30-11	working	Store materials for crtkr cott nearby
048-12-10	Make a list of corporations to target	All		working	
050-02-11	Renew Domain name	Barbara	03-15-13	working	
052-03-11	Give copy of insurance policy to Jason	Stu	03-15-11	working	Questions on liability and buildings
053-03-11	Research cost and possible donation of heat pump, HVAC SYSTEM	Jason	04-15-11	working	Heat pump vs. window ac and baseboard heat
056-03-11	Research available private sector grants for GFPS	Lou	05-30-11	Working	
057-04-11	Get completed plans for caretaker cottage to BOE	Paul/Barb	04-20-11	Working	Paul will complete and get to Barb to send to the BOE (Need this to acquire permits)

Completed Actions

002-02-10	Update/create new Capital Campaign Letter	Barb/Karen	03-31-10	CTD	Target June	Gene Barnhart
005-02-10	Keys to back door & gate will be made and tested	Patty	03-01-10	CTD	Blizzards prevented testing of keys, Keys tested	
006-02-10	Response to General Services re :bond extension	Patty	Unknown	OBE	Not renewed, budget constraints	
009-02-10	Make call to obtain donated kayak(s) raffle item	Sharon	02-31-10	CTD	Gene Barnhart did not respond.	
010-02-10	Call Dave about bushel of crabs raffle item	Karen	Unknown	OBE	Not in raffle	
013-03010	Get industry info on work masks for future clean-ups	Tom	04-01-10	CTD	Presented at April meeting	

016-04010	Find people with chainsaws to cut down fallen trees, branches	Stu	05-01-10	CTD	
004-02-10	Update web site	Stu	unknown	CTD	Barb will e-mail clean-up volunteer list-Stu
008-02-10	Contact Lana Truelove re oral histories	Patty	Unknown	CTD	MRMS, LA project started
012-03-10	Contact Act. Chmn from Future Care for oral history sources	Kay	04-01-10	OBE	Project has started
015-04-10	Set up site meeting with Tim Lindsay, Corrine, Barb	Karen	05-03-10	CTD	Meeting June 11,2010
017-04-10	Locate, have donated, or purchase kayak(s) for raffle	Stu, Tom, Smitty	05-01-10	CTD	Barb has two at cost –Bass Pro Shop
018-05-10	Draft and send letter to Bass Pro re: Kayaks at cost	Barb	ASAP	CTD	Bass Pro gave two at cost
020-05-10	Send e-mail to Sam Gallager re: CSCIA Bd. Liaison	Stu	05-30-10	OBE	
021-05-10	Review election rules and revise if nec.	Stu	05-30-10	CTD	
022-05-10	Add number in family to membership form	Joan	05-30-10	CTD	Joan changed form
023-05-10	Consult accountant. Re: using Quick Books for Budget	Karen	ASAP	CTD	Karen ready to go
014-04-10	Set up meeting with BOE for lease	Patti	05-01-10	CTD	BOE meeting August 18 th
007-02-10	Tax filing	Patty	Unknown	CDT	Sent 9-14-2010
024-06-10	Review website for section for membership and pay on line	Karen, Stu	ASAP	CTD	Need "Donate" bar, pay on line CTE
025-09-10	Visit caretaker cottage for inspection	Paul, Barb	09-30-19	CTD	Generated partial list
019-05-10	Measure cub. Ft. needed for storage of artifact	Stu	05-30-10	CTD	12"by 12' minimum needed
029-09-10	Contact Insurance carriers for Quotes	Lou	10-30-10	CTD	Will go with CNR – Erie Insurance Quote
033-09-10	Contact Ms. Truelove, MRMS, regarding Oral history proj.	Patti	10-30-10	CTD	Mrs. Truelove says on-going GFPS will support
036-11-10	Further research on credit account	Karen	12-30-10	CTD	Reasonable cost, will continue for fundraisers
037-11-10	Write and send out letters to old members to reactivate	Joan	12-30-10	CTD	One renewal received
039-11-10	Contact Darian for CAD file for main house dimensions	Barbara	12-30-10	CTD	Jason needs for planning,
044-12-10	Contact Paula McCarthy regarding Spring event	Stu	12-30-10	CTD	Not involved with Java and Jazz this spring
045-12-10	Secure items for spring event (coffee, tea, confections, SA items	Barb/Karen	02-30-11	CTD	
046-12-10	Contact county regarding walking path coordinates	Corinne	01-31-11	CTD	Meeting held, path coordinates identified
009-02-10	Find donated storage space for Goshen artifacts	Lou	05-01-10	CTD	No free rental storage available nearby
026-09-10	Make a list of materials needed for Caretaker Cottage Renov.	Paul, Jason	10-30-10	CTD	Paul did an initial list, Jason completed
030-09-10	Check with BOE for method of Background Check (caretaker candidates)	Patti	10-30-10	CTD	If caretaker is employee, need bkgnd. chk, If not, up to GFPS
034-09-10	Research cost of GFPS T-shirts	Karen	10-30-10	CTD	Silkscreen ordered
041-12-10	Call BGE to set up meeting regarding steps to repair power	Jason ,Barb		CTD	Electric must be permitted, installed and inspected first. Rob will handle.

047-12-10r	Ask Gordon or Benton about Bush Hog	Barbara/ Corinne		CTD	Bush hogging 3/12
052-02-11	Contact Scout Master, troop 2214 for help clearing path	Corinne	03-15-11	CTD	Agreed to help
038-11-10	Contact Karen Petroff for Corporate Letter for campaign	Karen	12-30-10	CTD	
043-12-10	Set up facebook connection with website for comments	Barb /Karen		CTD	
049-02-11	Submit grant renewal to Host Gator	Karen	04-15-11	CDT	Grants no longer available, will pay fee
051-03-11	Paul will get materials list in an excel spreadsheet to Jason	Paul	03-14-11	CTD	To get out to ABC and other contractors
054-03-11	Modify home page calendar of events	Karen	04-30-11	CTD	Improve visibility of events
055-03-11	Make 4 extra Goshen key sets	Sharon	04-15-11	CTD	For security and Jason
027-09-10	Assign parts of list to members to call suppliers for materials donation	Barbara	11-15-10	OBE	Jason is coordinating donations for cottage