

# **PRESIDENT'S REPORT**

## **December 16, 2015**

### ACTIVITIES/ACCOMPLISHMENTS

#### Public Relations and Communications

See Communications Committee Report for update on Color Fire work on web site.

### REQUIRED FOLLOW UP

#### Public Relations & Communications

- Follow up on the effort to have Victoria Garbesi's historical re-enactment filmed.
- Start preparing a presentation for the principals meetings
- Start planning for the BOE Open House
- Continue to work on the "History of the Goshen Farm Preservation Society" photo albums
- Continue to provide content for the web site to Color Fire
- Follow up with WNAV and WYRE to see if we can get some interview air time.
- Try to set up a meeting with the editor of the Capital.

#### Events

- Check on availability of the Jazz Perpetrators for March 13, 2015
- Contact local wedding planners concerning the use of Goshen Farm as a venue

#### Administrative

- Prepare the Annual Report for 2014 & 2015
- Follow up with Dr. Arlotto on the lease modification concerning the use of alcohol at Goshen Farm.

## **BUILDING COMMITTEE REPORT**

### **December 16, 2015**

#### **ACTIVITIES/ACCOMPLISHMENTS**

1. We have now met with three of the four recommended contractors to discuss the stabilization of the first floor. The final meeting with Leighton Ford of Worcester Eisenbrandt, Inc. occurred on December 7, 2015. At the end of the meeting, Mr. Ford said he would discuss the project with the principals at his company and get back to us if they were interested in developing a remediation plan. He did not provide a time frame for his response.
  
2. Met with David Wallace, P.E., a consulting engineer, to discuss strategies for stabilization of the first floor. David McCormick's summary of the meeting is attached. Mr. Wallace's fee is \$150 per hour and we did not realize this before scheduling the initial consultation. Approval to pay Mr. Wallace must be brought before the Board of Directors. Roy, Terry, and David recommend that we authorize a "not to exceed" amount so that the Building Committee can continue to use Mr. Wallace's services.

#### **REQUIRED FOLLOW UP**

1. Need to price the conversion from phone to internet service to support the video surveillance system.
  
2. Arrange to have electrical panel moved and install outside alarm horn. Also have Room 1G wired for lighting and electrical outlets so the room can be insulated and have drywall hung.

## Summary of Goshen Farmhouse First Meeting with Engineer Dave Wallace

Dec. 7, 2015

Scope: Meeting was held at the main Goshen Farm House and the scope of the discussion and property inspection was limited to the main farm house, 9am Dec. 7 2015.

Attendees:

Professional Engineer Dave Wallace (Severna Park, MD)

Goshen Farm Reps: Lou Biondi, Roy Benner, Terry Brandon, Dave McCormick, Michael Buchet

Background: Dave Wallace was referred to Goshen by Eamon Spiedel of Lundberg Builders, Inc., a contractor who will be supplying a bid for renovations to the farmhouse. Spiedel implied an inspection and recommendation by Wallace would be prudent prior to the Spiedel bid for renovation.

Meeting/report: Dave Wallace was escorted throughout the farm house and given an explanation of known timelines of past construction, repairs, and potential future use; interior (basement, first floor, second floor, attic) and exterior. Note that much of the house is under renovation and there is a significant amount of access to structural members etc. but not an unlimited view.

Wallace noted that for the age and history of the house it appeared to be in good condition and viable for restoration. No immediate catastrophic problems exist. In the small basement under 1853 section, moisture appeared to be minimal and Wallace noted moisture and wood contact with the ground/moisture are to be avoided. Wallace agreed the new roof and gutters were good and critical to keeping moisture away from the foundation. He stated further efforts to drain and keep moisture away from the foundation would be part of a good plan. It was noted that the house being at a high point on the property with the ground sloping away was helpful. He noted that the plans by the Goshen Farm Preservation Society to further route gutter water to the "pond" would be a good idea. Removing wood chips from around the exterior base of the building is needed. Allowing air to circulate around the foundation would be good (Currently, the stucco covering on the house penetrates down below grade, so air circulation is not available. Yet, the woodchips, should still be removed). Current code requires 18 inches of crawl space between the ground and a house (to bottom of floor joists? Goshen farm house does not meet this code and is not required to at this time). Wallace carried a metal tool with which he tap tested some areas of the building. Moisture was not measured.

Wallace estimated that the stucco on the exterior looked relatively recent because of the application method of topcoat (sprayed?) and metal lathe (one small area of lathe was exposed for evaluation, interior of 1967 addition). Concrete block wall in the basement was approximately 1960's vintage; block is 4" with 3 chambers vs modern block which has 2 chambers. Basement block is well preserved and is not buckling or tilting from structural or moisture loading. The floor drain is exposed but does not appear to be working. The exit for this floor drain is probably blocked at its exit point, and should be explored to allow it to flow to daylight.

Full access to the foundation is needed for a complete evaluation. It is desirable to have complete access to the foundation and determine the condition and location of all structural loading points and accurately assess the condition of the support beams and floor joists. Two general methods forward were discussed (for consideration after complete evaluation):

1. House moving contractor lift the whole house up to allow a renewed foundation to be set. Wallace noted that jacking up of the house or leveling could easily cause openings or cracks in the roof and house exterior where moisture could enter. Rough estimate \$10-30K but nothing specific about what this includes.
2. Manually shore up problem areas by digging small trenches to expose troubled areas, under the house.

Steps forward:

1. Create more visual access to the foundation, support beams, and floor joists and any questionable structural loading points. This could be done by tunneling from outside the house perimeter and via the basement and first floor. Goshen reps stated it is desirable to leave some historical floors intact if possible.
2. Further document the existing foundation and structural loading points (and beams and floor joists, if possible) on a "working" drawing. Wallace gave some instruction on how a foundation drawing could be drawn to 1/8<sup>th</sup> scale by simplifying the existing AA-339 Radoff House plan view. Afterward the Goshen team discussed the origin of the AA-339 drawing and potentially getting help from an interested local educational institution to create needed drawings.
3. Contact Dave Wallace and meet again to inspect newly accessible areas, review drawings (of the existing condition) and any construction bids. Solicit his advice to create a construction plan from the new inspection. This plan would phase the work from the ground up.

Structural Plan components/priorities (not yet discussed in detail with Wallace):

1. Sound/stable masonry/gravel foundation or footings of correct size/depth and with proper drainage.
  - a. Associated drawing
2. Stabilize the foundation and any structural problems of the 3 chimneys
  - a. Associated drawing
3. Sound/stable wood framework at the foundation with correctly sized structural members supporting the first floor and the second floor etc. load points.
  - a. Associated drawing
4. Correctly sized structural members supporting second floors, stairways, and above.
  - a. Associated drawing
5. Floor leveling
  - a. Associated drawing

Fee structure:

Dave Wallace said his fee is \$150/hour and rounded off to nearest ½ hour. He will keep track of his time and accumulate his charges for billing us. Wallace was at the farm house meeting with us for approximately 1 hour. Note: Goshen rep will document the meetings and draft any reports and drawings for Mr. Wallace's review rather than have him generate them if possible.

Goshen Farm/Dave Wallace 12/7/2015 meeting minutes.

Compiled by: \_\_\_\_\_ Dave McCormick (Goshen Farm Preservation Society)

Approved by: \_\_\_\_\_ Dave Wallace P.E.

Issues/concerns (not discussed in the meeting):

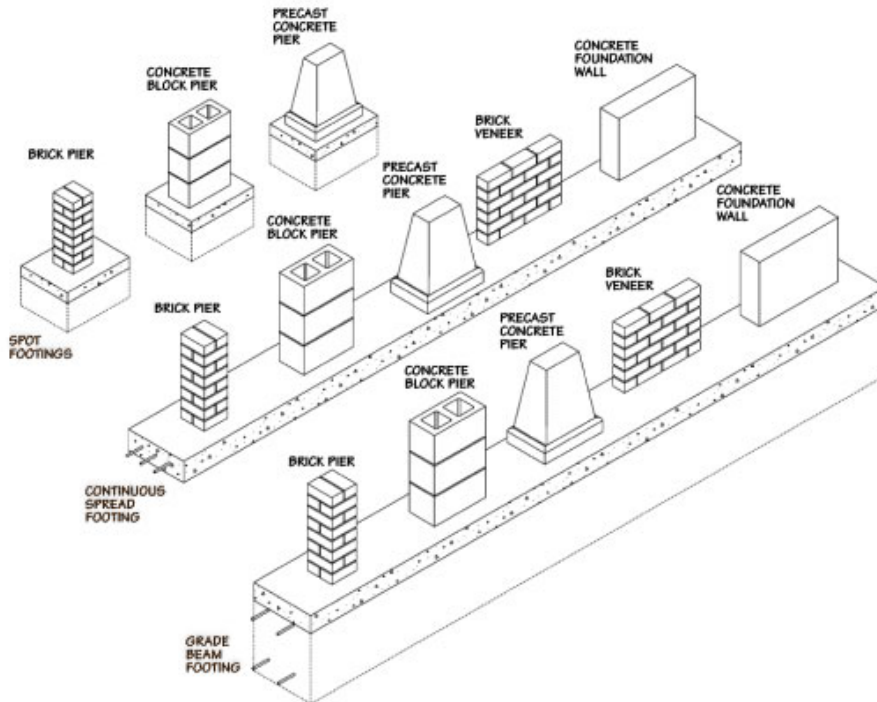
1. Goshen representative should approach Dave Wallace and be sure he understands we are a registered charitable organization and his work would be easily tax deductible if he were to donate any of his time.
2. The structural integrity (and other parts and systems) of the house could limit the ultimate use of the main Goshen farm house (for educational, public events, occupancy purposes). Potentially a specific use could drive specific renovations or costs. Some mention was made to Wallace about plans of future use but we should be specific in our future planning and discussions with Wallace and other Engineers.
  - a. Would we need to meet any specific building codes for any specific use?
    - i. Who would be an expert or who could answer this?
  - b. Is there a level of renovation or use that would require the house to be fully brought to current building code? Residential or commercial?
  - c. Is there any thought about partnering with or turning over any use or responsibility to the school board? ...could this impose any building requirements or provide any benefit?
  - d. Are we trying to achieve a level of structural integrity that allows an un-monitored or unrestricted number of occupants into the house? Is there a currently a maximum number of occupants or should there be? Is a Fire Marshall inspection needed?
  - e. How does our insurance coverage play into the eventual use of the farm house or the renovation work.
    - i. Could use of specific materials or methods reduce insurance or other costs?

Dave McCormick 301-377-2711

See below diagrams as reference for terminology etc.

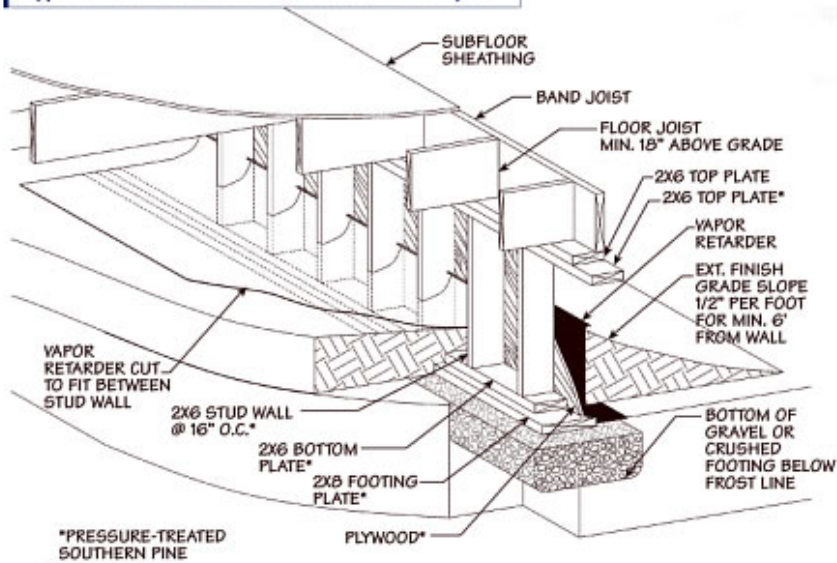
For clarity, the Typical Permanent Wood Foundation drawing below requires "Pressure Treated Southern Pine," but to be specific it should require 'Pressure Treated for Ground Contact'. (minor point, but should this drawing go to bid, we should be specific.

### Pier or Foundation Wall Options by Footing Type

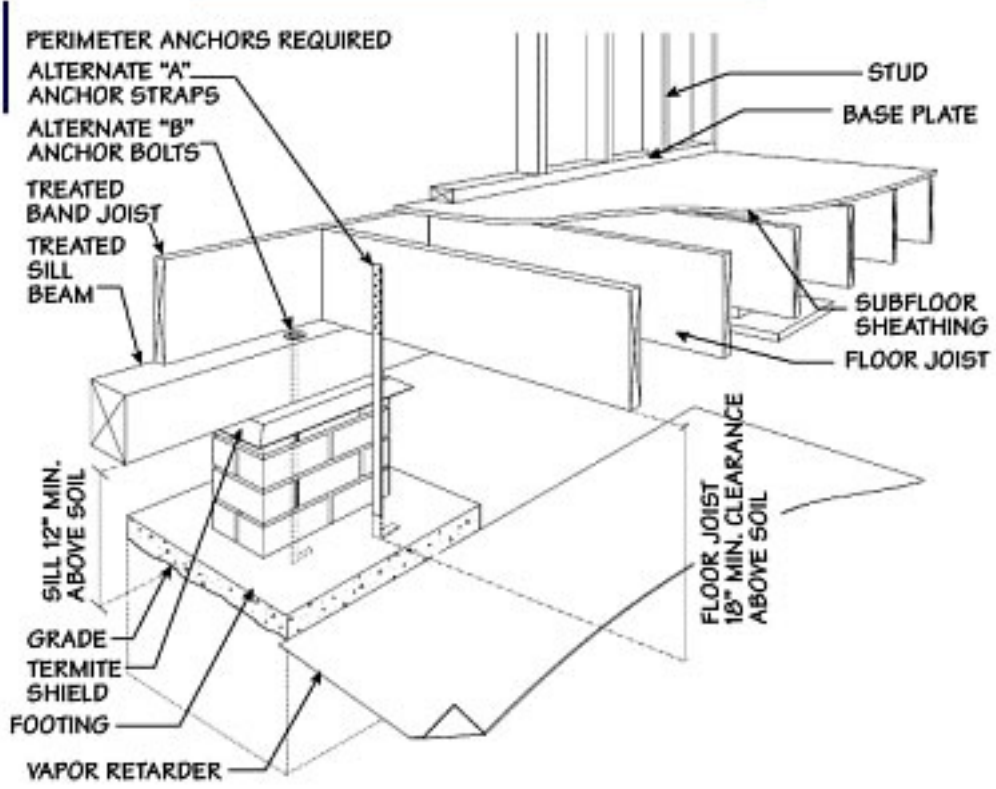


Note: See additional footing detail for Permanent Wood Foundation (PWF) option, Figure 16.

### Typical Permanent Wood Foundation Crawlspace



### Framing Anchorage at Perimeter Pier



## COMMUNICATIONS REPORT

### December 16, 2015

#### ACTIVITIES/ACCOMPLISHMENTS

1. I found out that Color Fire is, in fact, continuing to use Word Press as the software for our web site. The following is from an email from Shannon Beauchamp Lepthien on December 10<sup>th</sup>:

I was hoping to have it up by now, yes. Sadly the site is just bigger than expected. The pages are moved over for the most part but the images and posts are still being moved over. My IT Director says this should be completed by this weekend.

As for right now you can see the dev site: <http://goshenfarms.colorfiredev.com/>

Most of the content from the pages has been moved over, the top navigation has been reworked and the homepage layout is wireframed in for content.

Sorry for the delay, we didn't think it was going to be as big of a project as it turned out to be.

Thank you for your patience.

In response to some follow up questions, Shannon responded on December 11<sup>th</sup> as follows:

Yes, we are still working in Wordpress. It is the software we work with. The theme we are using is more secure and we have installed additional software to protect the site from having any issues like the current site. It is an easy platform to learn and very commonly used so it shouldn't be difficult for someone to pick up on editing the website.

I should have more of an update by early next week. Again, thank you for your patience.

I encourage Board Members visit the development site and provide me with feedback.

#### REQUIRED FOLLOW UP

1. Working on putting the "Goshen Farm – Then and Now" photo album into a Power Point© format and will give both that and the original digital images to Board Members. Suggest that we make the presentation available for sale on a CD at future events.
2. Begin putting together the 2014 Goshen Farm events photo album.



## Goshen Farm Sharing Garden Committee Report for December 2015

Submitted by Bob Nestruck, Garden Chairman 2015 to Lou Biondi President & GFPS Board

### **Accomplished:**

1. Cleanup in the garden nearly complete.
2. Plots 36 and 37 to Broadneck Special Ed dept.
3. Fall planting continues, with many gardeners overwintering crops, common areas well maintained
4. Welcomed new gardeners in Plot 7, Anne and John Kennedy
5. November 24<sup>th</sup> Sharing Garden meeting at BPL was well attended with good group discussion
6. April 26<sup>th</sup> reservation for Sharing Garden meeting at BPL cancelled due to general election. Will try to have the meeting at the farm house.

### **Needs Accomplishing:**

1. Short Term:
  - a. Establish initial educational workshops for high tunnel usage.
  - b. Recruit community groups for classes and work projects
  - c. Increase numbers of volunteers working on gardens beyond the Sharing Garden.
  - d. Establish HügélKultur to use logs and branches piled around the farm in an environmentally friendly way. Roy and helpers gathered logs behind garden for use.
  
2. Long Term : TBD

**Accomplished:**

1. Returned a security 'Trail Camera' to the CSC Improvement Association (positioned at the Caretaker's Cottage), only to have someone break into the cottage on 11/26. The police were called, came, requested the Crime Unit, and removed beer bottles from the interior of the Caretaker's Cottage. This incident further shows the need for the speedy implementation of our camera surveillance project at Goshen Farm.
2. Lyle Wallace, has completed his Eagle Scout beehives project of beehives. I completed an Eagle Scout Letter of Reference (Recommendation) for Lyle and forwarded to the Eagle Scout Board. Lyle can not see the contents of the letter until a final decision is made. Lyle did a outstanding job on his project.
3. Began building storage shelves in the end of the storage container; they have not been completed at this time.
4. Three Southern Middle School National Junior Honor Roll students approached me about doing ten (10) hours each of Volunteer Community Service at Goshen Farm. I agreed and they came on Wednesday, November 25 at 9 AM and worked until 3 PM accumulating 6 hours each. Sunday, November 29<sup>th</sup>, they again came to Goshen Farm at 9 AM and worked until shortly after 1 PM. On the first day, they along with two parents went around the Farm and gathered previously cut down logs and branches and loaded the wood on a trailer pulled by the tractor. Multiple piles of logs and wood branches were cleaned up and stacked in a central location for use in a new "Hugelkultur" project area for future composting of waste wood and fallen branches. The logs were stacked behind the Sharing Garden fence. Additionally, these three students and two adult parents loaded and spread many trailer loads of woodchips improving many walking paths. Specific walking trails connecting points of interest on the Goshen Farm property were extended or improved. Large areas around the High Tunnel were mulched to eliminate weed growth. Some wood chips were added around the Goshen Farm House extending out from the foundation one foot to reduce weed growth, simplify grass cutting and trimming. It has been suggested that this may not be a good idea since this practice may attract termites. These chips will be moved. In total, the students were credited with each providing Goshen Farm 10 hours of service hours. The paperwork was completed by the Grounds Chair for each participant. The parents' hours were solely a donation of good will to Goshen Farm.  
Conducted a mini-tour of the Goshen Farm for two CNFA (Cultivating New Frontiers in Agriculture) on November 30 after this group under Dean's Cowherd's direction used the Soil Health Pit for soils training. Part of this effort is "Farmers Helping Farmers" an international effort to share and train farmers on U.S. farming methods.
5. Used the tractor for several hours hauling wood logs, but when new gasoline was added, the tractor lost most of its power and would barely make it back to the storage container. Stan Synowczynski helped me flush out the gasoline lines and tank then we added new gasoline. The spark plugs were either fouled or one was completely bad. I purchased new spark plugs, since the tractor had only been running on 3 cylinders. It ran much better on all four cylinders. However, on Sunday the 29<sup>th</sup> of November, I was again working with three Southern Middle School Community Service students, when again, the tractor kept stalling out and it had very little power. Stan and I are contemplating what should be our next step. Most likely, we will remove the gasoline tank to get rid of all sediment and possibility replace a incorrect gas line (somewhere along the lines the steel gas line was replaced with a copper tube line. Articles on the internet speak to this issue and warn against using copper line replacement due to the corrosion it causes where it joins the steel, gasoline tank (dissimilar metals often react and cause rust and problems).

6. Conducted a mini-tour of Goshen farm for two CNFA (Cultivating New Frontiers in Agriculture) after the group received Soil Health Pit soils training from Dean Cowherd. Part of CNFA's program is "Farmers Helping Framers," an international effort to share and train farmers on U.S. farming methods.
7. Assisted "The Enclave Training Program" (Division of the Special Education Department at Broadneck High School), on December 4<sup>th</sup>. Four students were trained to haul woodchips for woodchip path creation. Again, on December 11, three students helped spread woodchip at Goshen Farm. Terry Brandon has been the lead on this educational effort at Goshen Farm.
8. Met with David Wallace, P.E., Structural Consultant on Monday December 7<sup>th</sup> to gain his insight and any recommendations on the structural integrity of the Farm House. D. McCormick, L. Biondi, T. Brandon, and M. Buchet also attended this important meeting. David McCormick has taken the lead on this project.
9. D. McCormick, L. Biondi, T. Brandon, M. Buchet, and I also met with Leighton Ford of Worchester Eisenbrandt, Inc., a historic building restoration contractor on December 7<sup>th</sup> to see if his company was interested in presenting a bid for construction services.
10. Terry Brandan, Becky Benner and I inventoried the materials, left from the State Matching Grant, on the enclosed front porch of the Farm House. The two-page inventory was forwarded to the GFPS Secretary.
11. Terry Brandan helped remove the porch materials and temporarily stored it in Room 1C of the Farm House. One set of shelves on the front porch was removed in preparation for winterizing this area of the porch for use as an educational facility on inclement weather days. The walls were insulated, a plastic vapor barrier was added, and the ½" wafer or chip-board was installed on the lower four feet of the walls. The remaining set of shelves were modified for future storage of the remaining materials. A temporary wall was constructed dividing the floor area into an educational meeting area and the other 1/3 into a materials' storage area. Temporary lighting will also be installed on the porch.
12. Installed a wooden hand railing on the front porch steps leading into the porch for the safety of anyone using those brick steps.
13. Arranged with Jason Yeo, General Superintendent for Environmental Design & Construction LLC (edc), to have road millings from the Cape Saint Claire Road widening project spread on the Goshen Driveway. This, depending on weather, should happen, Wednesday, December 16<sup>th</sup> or Thursday. This could amount to thousands of dollars' worth of stone placed and spread on our driveway.
14. The security lighting on the Farm House seems to be working, except one light bulb is burnt out and the southwest fixture remains lite for only 3 to 5 seconds when activated by motion.

### **Needs Accomplishing:**

1. Draft a drawing of the floor timbers, supports, original flooring, new overlaid flooring, and bracing as a starting point for further structural guidance and where future excavations for evaluation of the floor and foundation should take place at the Farm House.
2. Help Terry Brandon, outgoing Garden Chair; install a series of valves on the High Tunnel Drip Irrigation System. This will allow individual rows to be watered (as needed) separately, rather than watering all the plant rows at the same time.
3. Terry Brandon and the Grounds' Chair will meet with the Annapolis Rotary Club on February 2<sup>nd</sup> to present and answer questions about Goshen Farm.
4. Contact Congressmen Wayne Gilchrest, Sassafras Environmental Educational Center, located at Knocks Folly in Kennedyville, Maryland, regarding his educational lesson plans and experiences in Kent County.
5. Long Term:
  - a. Consider expanding our single lane driveway into a two-way drive or other option(s). This action would allow Goshen Farm to expand future activities at Goshen Farm, relieve traffic issues, and ensure driveway safety.

- b. Develop a plan to attack to control rampant growth on trees (invasive vines that strangle our growing trees).
- c. Continue descriptions of planned activities listed in the Grounds Master Use Plan and continue layout of the grounds.
- d. Pursue purchasing new water well for Goshen Farm or try to tie into county water system near Goshen Farm and the Cape St. Claire Elementary School.
- e. Pursue composting toilets, holding tank(s) with pump outs, regular toilets connected to a septic system, or connecting to the county sewer system. Jim Morrison pointed out that after their research into toilet facilities, Hancock's Resolution will be **using a large holding tank** for the bathroom effluent. He states this is a **MUCH cheaper** way to handle toilet facilities in today's world.

**Needs Approval:** N/A

**New Business:**

- 1. Security camera(s) should become a high priority.
- 2. Check with partner organizations for events and reserve the CSCIA signboard for events.
- 3. GFPS deposit concerns (delay in cashing Member checks).

## **History Committee Report December 12, 2015**

I have been in contact with Ann Worthington, who is planning on writing a book about the Brice family at Goshen. I've begun to assemble the family histories of her Grandmothers in an attempt to assist with her book.

I've been in touch with Barbara Breeden, who is the St. Margarets Church historian and will be meeting with her in the near future to look at their records and exchange information.

I have spoken informally to Beau Breeden about the future care of the Stinchcomb/Tydings cemetery on Swan Drive. Mrs. Stinchcomb has been unable to care for it and was seeking assistance. The community may be able to help in that regard. I'm going to try to meet with Mrs. Stinchcomb in order to get details on the actual property boundaries and what is normally done there.

No urgent needs at this time.

Scott Powers

# MEMBERSHIP COMMITTEE REPORT

December 16, 2015

Submitted by Becky Benner on December 12, 2015

## MEMBER TOTALS for 2015

- Members who either joined or renewed since September 20, 2014, and whose memberships thus expire December 31, 2015.

### Residents

Resident Individuals = 22  
Resident Households = 67  
Corporate = 9  
Total = 98 resident members

### Non-Residents

Non-resident Individuals = 23  
Non-resident Households = 28  
Corporate = 9  
Total = 60 non-resident members

**2015 Total = 158 overall memberships**

## MEMBER TOTALS for 2016

- Members who either joined or renewed since September 19, 2015, and whose memberships thus expire December 31, 2016.

### Residents

Resident Individuals = 17  
Resident Households = 25  
Corporate = 9  
Includes  
1 new Individual member  
13 renewal Individual members  
0 new Household member  
18 renewal Household members  
0 new Corporate member  
0 renewal Corporate member

Total = 51 resident members

### Non-Residents

Non-resident Individuals = 10  
Non-resident Households = 18  
Corporate = 7  
Includes  
1 new Individual member  
7 renewal Individual members  
1 new Household member  
9 renewal Household members  
0 new Corporate member  
0 renewal Corporate member

Total = 35 non-resident members

**2016 Total = 86 overall memberships**

## ACCOMPLISHED

- Mailed renewal packets (cover letters, renewal forms, and Goshen Farm Sharing Garden must-be-a-member-of-GFPS inserts) to current and expired memberships. There were 247 packets mailed in two groups: November 8<sup>th</sup> and November 15<sup>th</sup>.
- Visited Jamestown Settlement, Williamsburg, VA. The Settlement replicates an Indian village, the three ships that sailed to Virginia in 1609, and James Fort. Spoke with volunteers and obtained handouts for educational programs, exhibits, special events, and ideas that GFPS could incorporate into onsite programs, presentations to other organizations, or for viral or physical handouts.
- Visited Barberville Frontier Settlement, Barberville, FL. The Settlement contains 18 historical buildings and artifacts which are utilized to educate and provide knowledge of the pioneer lifestyle through hands-on experience, folk-life demonstrations, preservation, and exhibits. Spoke with numerous volunteers and obtained handouts for GFPS as noted above.
- Visited Kingsley Plantation on Fort George Island, near Jacksonville, FL. This National Park (Timucuan Preserve) interprets Kingsley and the enslaved people who grew Sea Island cotton, sugarcane, corn, and citrus. Spoke with several National Park rangers and obtained handouts for GFPS as noted above.
- Assisted Grounds Chair Roy Benner and three Southern Middle School students (Noah Bowen, Sean Duffy, and Nathan Leech) who must complete ten hours each of community service required for their Junior National Honor Society membership. The boys worked two days (11/25 and 11/29) and completed the community service requirement.
- Met with two representatives, Antonio Aljofre, Mozambique Country Director/Farmer-to-Farmer Program and Anna Madalinska, Program Coordinator/Farmer-to-Farmer Program, representing Cultivating New Frontiers in Agriculture. Dean Cowherd (Assistant State Soil Scientist/NCRS) and Buddy Bowling (State Outreach Coordinator/NCRS) utilized the Goshen Farm Soil Health Pit for discussions related to soil composition and soil health. Dave Wilson (NCRS retiree) and Anne Arundel Soil Conservation District representatives also participated in the CNFA training.
- Attended the Four Rivers Heritage Area Education Committee meeting and was introduced to the basics of "Survey Monkey." Discussion of best practices of the content of survey questions, i.e., *How many questions are optimal? What types of questions work best? What are examples of good and bad surveys we have taken? What are pitfalls?* Lively discussions followed.

## TO DO ITEMS

- Review and complete edits for GFPS
  - Bi-fold brochure
  - Service Project Guidelines / Application / Consultation and Review documents
  - Customs and Courtesies Policy
- Resume oral history interviews

## NOTE

- December 2014 (for 2015) = 43 overall memberships; December 2015 (for 2016) = 86 overall memberships
- November 2014 (for 2015) = 16 overall memberships; November 2015 (for 2016) = 36 overall memberships
- October 2014 (for 2015) = 10 overall memberships; October 2015 (for 2016) = 12 overall memberships

## NEW BUSINESS

- Change the March Java & Jazz event to Member Appreciation Day. Have same format; just rebrand the intent of the afternoon?
- Coordinate dates with partner organizations for GFPS events.
- Reserve CSCIA signboard for GFPS events (3 days/\$25.00 or 7 days/\$50.00)

Submitted by Terry Brandon Chairman/2015 to Lou Biondi President & GFPS Board

**Accomplished:**

1. Attended workshop for nonprofits for State & Local Grants for nonprofits on Dec 9 2015 at Annapolis Regional Library
2. Received Enclave Learning Program students and teachers from Broadneck HS on Nov 20, 27, Dec 4, 11 with Bob Nestruck and Roy Benner. Each group of 4 students and 2-4 teachers learned how to use a wheelbarrow or wagon and how to use a shovel and rake to carry and spread wood mulch on a pathway leading from the Goshen Hoophouse towards the Goshen Orchard. Our objective was to demonstrate to the program administrator Loretta Freeman how we could help educate her clients for possible work opportunities in the community showing up prepared for work, using and storing tools appropriately and following directions.
3. Loretta Freeman has contacted us regarding renting a Sharing Garden Plot for her clients.
4. The following email suggests that we have been approved to sign a long term contract (2<sup>nd</sup> semester and possibly 1<sup>st</sup> semester of next school year to conduct this program of about 3 hours once a week with 4 students and a teacher and one or two Goshen volunteers.

Sounds great Terry we will most likely start the one day a week jobsite at Goshen after we return from Christmas break!

*Lorretta Freeman*

**Vocational Technician**

**Anne Arundel County Public Schools**

**443-404-9724**

[lfreeman@aacps.org](mailto:lfreeman@aacps.org)

5. Our next Enclave project will teach how to scrape and paint and use the tools for this work. Students will also work inside planting seeds to grow out for their spring garden and possibly flats of garden plants for sale to our Sharing Garden members and other members of the community.
6. Assisted Roy Benner in remodeling the Goshen Farmhouse porch into a temporary meeting room and classroom for use by Goshen volunteers for various classes and meetings and student groups during inclement weather.
7. Established January visits of local homeschool group of 15-20 students and parents headed by Jennifer Tesneer ([jtessneer@gmail.com](mailto:jtessneer@gmail.com)) who will receive an educational tour of the property

**Needs Accomplishing:**

1. Short Term:
  - a. Recruit volunteers to begin new growing projects in Goshen Hoophouse
  - b. Send Goshen blog to Goshen members and other community volunteers
  - c. Establish development committee with Goshen members



- d. Establish varied work centers for Goshen volunteers including A. Event preparation groups B. Goshen Tour guides and Hosts C. Goshen Grounds workers D. Goshen volunteer educators. E. Sharing Garden Volunteers F. Slave Garden volunteers and Hosts. G Goshen Farmhouse & Buildings volunteers.

2.

### **Needs Approval**

1. Check for \$150 to Gloria Dei Lutheran Church for September Harvest Dinner usage.

### **New Business**

1. Immediate attention to reimbursement procedures and receipt of donations to address continued delay problems.