

# Goshen Farm Preservation Society

## Meeting Agenda

<b>Called by:</b>	Board	<b>Type of Meeting:</b>	Monthly Membership
<b>Facilitator:</b>	Pres. Barbara Morgan	<b>Recorder:</b>	
<b>Date:</b>	Wednesday, June 19	<b>Time:</b>	
<b>Location:</b>	Cox Room of the Clubhouse		
<b>BOD Attending:</b>			
<b>Members Attending:</b>			

## Agenda

1. Welcome of new members or visitors: Please note that we are here to discuss Board and Chair issues. If you have a comment on or question we ask that you hold that until the floor opens at the end of the meeting.
2. Review of May Minutes
  1. Committee Reports: Please read reports ahead of time- each committee will have 5 minutes to discuss any issues and answer questions.
    - a. Finances (Rhonda): Financial Summary attached
    - b. Building (Stu): report not submitted yet
    - c. Membership (Becky): report as submitted
    - d. Communications (John): report as submitted
    - e. Sharing Garden (Nicole) report as submitted
    - f. Grounds (Roy): report as submitted
    - g. Events/Fundraising (Karen): report as submitted
    - h. Oral History/Research(Scott-Patty):
    - i. Caper Article: nothing sent for July/August
    - j. Special Projects:
  2. On-going Business:
    - i. Continue discussion on member-tiered Friends of Goshen Farm vs corporate-tiered sponsor See attached changes and proposed levels
    - b. From the Floor-
  3. New Business:
    - a. From the floor
    - b.
  4. Review of Actions – see November Minutes for comprehensive list
  5. Meeting is adjourned

**Goshen Farm Preservation Society**

**GFPS Financial Report – June, 2013 (May11-June15)**

**Account Summary:**

Savings (restoration, matching funds)	\$37,881.17
Checking (operational/maintenance)	1,236.92

**Income Summary: \$2816.75**

<b><i>Strawberry Festival</i></b>	<u>\$1048.75</u>	<b><i>Additional</i></b>	<u>\$210.00</u>
Memberships			
Family Memberships (2 CSC; 0 Other)	70.00	(0 CSC; 0 Other)	0
Individual donations	51.50		0
T-shirts (2)	31.75		
Kayak Raffle (179)	895.00	(42)	210.00

***May Day Basket Sale***

	<u>\$1558.00</u>
Basket Sales	430.00
Basket Raffle	?
Donations	?
Pending account designation and deposit	1128.00

**Expense Summary: \$1,268.81**

D&O Insurance	509.00	
Facilities & Equipment	43.84	
Fundraising	14.63	
Garden	8.47	
Grounds	687.07	(mower repair 631.88)
Operational	5.80	

Transferred to Savings from Checking

Sales and Donations including Open House	789.20
Pending Square Transfer	60.00

**In-Kind Donations: \$1,161.88**

*84 Lumber* – donated materials

**Taxes**

Thank you to *Chris Battista* owner of *Annapolis Accounting Services* for preparing:  
 2012 federal tax form  
 2013 county property tax form

**Expense Summary: \$684.75**

BGE	9.28
Credit Card processing fees	1.68
Mower part	3.79

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Kayak raffle tickets	50.00
2 Kayaks and Paddles	620.00

### Building Report-

## ***MEMBERSHIP COMMITTEE REPORT***

**June 19, 2013**

Submitted by Becky Benner  
(June 14, 2013)

### **MEMBER TOTALS for 2013**

- Members who either joined or renewed since September 16<sup>th</sup> and whose memberships thus expire December 31, 2013.

### **Residents**

Resident Individuals = 21  
Resident Households = 62  
Corporate = 5  
Includes  
    0 new Individual members  
    0 renewal Individual members  
    0 new Household members  
    2 renewal Household members  
    0 new Corporate members  
Total = 88 resident members

### **Non-Residents**

Non-resident Individuals = 23  
Non-resident Households = 20  
Corporate = 6  
Includes  
    0 new Individual members  
    0 renewal Individual members  
    0 new Household member  
    0 renewal Household members  
    1 new Corporate member  
Total = 49 non-resident members

**2013 Total = 137 overall memberships**

**ACCOMPLISHED**

## **Goshen Farm Preservation Society**

- Acknowledgement letters to renewals and/or new members
- Update membership database as receive renewals and/or new membership forms
- Corporate sponsors' membership year terminates one year from date of donation, based on discussion during Board meeting.

### **TO DO ITEMS**

- Continue discussion of member-tiered Friends of Goshen Farm based on proposal generated by Lou Biondi (VP).

### **NOTE**

- June 2012 = 104 overall memberships; June 2013 = 137 overall memberships
- May 2012 = 100 overall memberships; May 2013 = 134 overall memberships
- April 2012 = 92 overall memberships; April 2013 = 118 overall memberships
- 2013 Treasurer's goal = 128 overall memberships

## **Communications Chair Committee Report 5/14/13 - 6/16/13**

### **Accomplishments**

June Report

Post - kayak raffle

Email - kayak raffle

Email - Strawberry Festival

Post - Garden Update

Post - Garden Guests

Email - Database Update

### **Traffic Report**

Jan 2013 - 296

Feb 2013 - 219

Mar 2013 - 300

Apr 2013 - 394

May 2013 - 256

### **Planned activities or undertakings**

Place Network for Good Donate Button on site.

- To create a member registration page on the site that accepts PayPal based on the meeting held on 5/10/12 with Karen Bailey, Rebecca Benner, Barbara Morgan and myself. This will be the most difficult part of the overall website project. (this will be accomplished at when the donation levels are finalized)

- Continue to add content submitted from other Goshen Members to the Blog and Social Media. Several items are on the list to be added.

- Add more photos to the content of the website.

Sharing Garden- received as a pdf

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### Grounds Committee Report

June 19, 2013 Submitted by Roy Benner, Chairman 6/14/13 to Barbara Morgan

#### **Accomplished:**

1. Picked up the repaired lawnmower from Annapolis Lawn and Garden in Huntington, MD.
2. Grass cut twice.
3. Ordered two Knox Locks from the maker in Arizona, but as of this writing, they have not arrived. They will be installed on the driveway gate and the Farm House gate. This will allow the Fire Department to easily enter the Goshen Farm property, should an emergency arise. See [www.knoxbox.com](http://www.knoxbox.com) model #3770.

#### **Needs Accomplishing:** *(Nothing new in the accomplishing portion of this report this month)*

1. Trim the vines that are overtaking the Goshen Farm driveway.
2. Short Term:
  - a. Remove two downed cherry trees in the lower field that fell as a result of the “Derecho” on June 29th.
3. Develop a planting Master Plan reflecting 1700 landscaping for the immediate area around the Farm House.
4. Long Term:
  - a. Large tree near the Servant’s Quarter’s, Site #8, should be removed at some point. (If it falls, the roots will destroy the Servant’s Quarters). Removal also of another large vine-covered tree located to the south west side of the Sharing Garden. Both should be removed for safety reasons.
  - b. The maple tree, at the south east corner of the Farm House, has a large branch overhanging the house, which should be removed. The large branch cable system is no longer affording any protection to the Farm House.
  - c. Construct a brick patio for sitting within the entrance of the Sharing Garden. Bricks are being gathered.
  - d. Develop a master plan for the grounds (trees, open areas, parking, paths, perennial gardens, Sharing Garden, other areas of use, and maintenance of the foregoing).
  - e. Develop plan to attack and control rampant growth of vines that strangle growing trees.
  - f. Use goats to clear three small areas of rampant vines. The goats will be free (friend of Becky’s).
    - i. The following areas I am considering for possible ‘goat’ clearing of the undergrowth:
      1. Area around the “spring”/pond - to open this area as seen in historic photographs.

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2. Area where original barn and silo once stood, to show footprint of the old barn.
3. Area just north of Sharing Garden and slightly behind and north of Servant's Quarters for possible future expansion of the Sharing Garden, when additional water is available to the Sharing Garden.

**Need Approval:** N/A

**New Business:** None suggested at this time.

### EVENT COMMITTEE REPORT – JUNE 2013

#### Open House:

- Went well! Sold 7 shirts, 4 books, 6 memberships, 1 corporate sponsorship, 30 raffle tickets. Also took in cash donations.

#### Strawberry Festival:

##### Sales wrap-up:

- 2 family membership renewals
- 2 t-shirts
- Raffle tickets (will defer to Rhonda for actual number sold based on money collected)

Thanks to all who volunteered and worked the booth from set-up to tear-down.

#### Raffle:

- 256 tickets sold to date
- Please turn tickets and cash over to me when you have sold your tickets.

#### Joust:

- The joust will be held but the craft fair has been cancelled, so we will not have a booth this year.

#### Fall Open House:

- Saturday, September 14, 1 to 4 PM.

#### Fall Harvest Dinner:

- Nicole to coordinate – date yet to be determined.

#### Fall Fundraiser:

- Date is Saturday, October 26

## **Goshen Farm Preservation Society**

- Have reached out to Dave (guy who dj'd last year) and he can provide music again for \$350
- **Need to discuss theme, food options**
- **Need to start working on silent auction donors and sponsors no later than July 15!**