

Goshen Farm Preservation Society

Meeting Agenda

Called by:	Board	Type of Meeting:	Monthly Membership
Facilitator:	Pres. Barbara Morgan	Recorder:	
Date:	Wednesday, September 18, 2013	Time:	
Location:	Cox Room of the Clubhouse		
BOD Attending:			
Members Attending:			

Agenda

1. Welcome of new members or visitors: Please note that we are here to discuss Board and Chair issues. If you have a comment on or question we ask that you hold that until the floor opens at the end of the meeting.
2. Review of August Minutes Content
3. Review of Actions – see August Minutes for comprehensive list
4. Committee Reports: Please read reports ahead of time- each committee will have 5 minutes to discuss any issues and answer questions.
 - a. Finances (Rhonda):
 - b. Building & Maintenance (Stu): report as submitted
 - c. Membership (Becky): report as submitted
 - d. Communications (John): report as submitted
 - e. Sharing Garden (Nicole)
 - f. Grounds (Roy): report as submitted
 - g. Events/Fundraising (Karen): report as submitted
 - h. Oral History & Research (Scott-Patty):
 - i. Caper Article: sent a follow up to events and pushing Halloween Ball – touched on USDA partnership
 - j. Special Projects:
5. On-going Business:
 - a. Ground Penetrating Radar
 - b. From the Floor-
6. New Business:
 - a. New actions to add to the list
 - b. From the floor
7. Meeting is adjourned

Building Committee Report – September 2013

Accomplishments:

- Payment coordinated, approved and made to MJM for services rendered during the first two weeks of September.
- Construction of the two initial replica windows.
- Acquisition of construction dumpster.
- Acquisition of construction/general use port-o-potty. Acquisition of materials and equipment from 84 Lumber Co., materials for cleanup from Distribution International and the purchase of lead and mold testing kits from Cape TruValue.
- Temporary enclosure of the front porch in order to create a working and storage area for the cleanup work.
- Lead and mold testing of interior of main building. The approach is to test as the cleanup and demolition progresses.
- General cleanup of room 1D in preparation for commencement of interior work.
- Relocation of donated windows currently in room 1D (1850s addition, first floor) to the cottage for storage. NOTE: All donated windows were damaged beyond use.
- Meeting with J. Cox and assistant to review plans for initial cleanup and demolition.
- Initial cleanup and demolition of rooms 1G, 1D and 1F.
- Initial removal of old systems in cellar.
- Removal of cellar steps from room 1D in order to rebuild/replicate.

Planned Activities and Undertakings:

- Acquisition Activities
 - Acquisition of security/trail cameras for use around the exterior of the main house.
- Logistical Activities
 - Scrap and/or sale of radiators, furnace and oil tanks.
- Construction Activities
 - Replacement or augmentation of the current window enclosures to allow for natural light and possible debris removal. No date has been determined for this activity.
 - Replace door on cottage to allow for better access for storage of materials.
- Coordination Activities
 - Training of cleanup crew is expected to begin in early to early September.
- Documentation Activities
 - Provide AACPS update information to GFPS President for inclusion in mid-year report. By late August.
 - Creation of a donation/material acquisition spreadsheet for use to track building committee expenditures in conjunction with treasurer reports. By early September.

Goshen Farm Preservation Society

- Creation of an official Building Use Plan that will document the decisions of the Board regarding the use of rooms in the main house, caretakers cottage, milk house and servants house. Draft date to be decided.

Efforts Requiring Board Approval/Discussion:

- The initial thought to have volunteers involved in the cleanup and demolition of interior rooms has been reconsidered due to the potential hazards involved now that work has begun.
- Address insurance concerns with volunteers providing more assistance than simple cleanup (I.e. reconstruction).
- Procedures for accessing grant money once the initial building fund is depleted.

Future Concerns or Needs:

- Nothing at this time.

MEMBERSHIP COMMITTEE REPORT

September 18, 2013

Submitted by Becky Benner on September 15, 2013

MEMBER TOTALS for 2013

- Members who either joined or renewed since September 16, 2012, and whose memberships thus expire December 31, 2013.

Residents

Resident Individuals = 23

Resident Households = 62

Corporate = 5

Includes

1 new Individual member

0 renewal Individual members

0 new Household members

0 renewal Household members

0 new Corporate members

Total = 90 resident members

Non-Residents

Non-resident Individuals = 24

Non-resident Households = 20

Corporate = 7

Goshen Farm Preservation Society

Includes

1 new Individual member
0 renewal Individual members
0 new Household members
0 renewal Household members
1 new Corporate member

Total = 51 non-resident members

2013 Total = 141 overall memberships

MEMBER TOTALS for 2014

- Members who either joined or renewed since September 8, 2013, and whose memberships thus expire December 31, 2014.

Residents

Resident Individuals = 3
Resident Households = 5
Corporate = 0

Includes

3 new Individual members
0 renewal Individual members
5 new Household members
0 renewal Household members
0 new Corporate member

Total = 8 resident members

Non-Residents

Non-resident Individuals = 1
Non-resident Households = 1
Corporate = 0

Includes

1 new Individual member
0 renewal Individual members
1 new Household members
0 renewal Household members
0 new Corporate member

Total = 2 non-resident members

2014 Total = 10 overall memberships

ACCOMPLISHED

- Sent acknowledgement letters to renewals and/or new members
- Updated membership database as acknowledged new/renewals membership forms

Goshen Farm Preservation Society

- Generated membership database for 2014.
- Completed edits of member-tiered Friends of Goshen Farm and forwarded to President and Communications Chair.

TO DO ITEMS

- Continue working on membership packet for mailing to new/renewed members and for website reference download.
- Research and draft types of cash donations, i.e., “anonymous,” “gift membership,” “in memory,” “specific restoration project,” etc.

NOTE

- September 2012 = 108 overall memberships; September 2013 = 141 overall memberships; September 2014 = 10 overall memberships
 - August 2012 = 108 overall memberships; August 2013 = 141 memberships
 - July 2012 = 106 overall memberships; July 2013 = 138 overall memberships
-

Communications Report

Sept

Email - Stu Volunteer

Website - added minutes

Email - Updated Member Database

Website - Corp Sponsors

Website - Email fwd Roy, Becky, Stu, and Karen

Website - Board Member Edits

Website - Wine Tasting Post

Website - Open House Post

Email - Open House Email

Email - Aug Minutes

Website - Fall Ball Post

Sharing Garden (Nicole)

nothing to report this month, continued work on harvest dinner

Grounds Committee Report

Goshen Farm Preservation Society

Accomplished:

1. The grass required cutting two times since my last report.
2. Many more weeds, vines, and saplings were cut down around the north end of the pond. Still working on clearing and cleaning the pond towards my goal of removing all the twisted Tree of Heaven trees on the northern half of the pond. This will eventually result in a grassy area surrounding the pond as seen in early photographs on the website.
3. Encroaching vines on the driveway were cut back once again to keep the driveway free from overhanging vines, roses, and poison ivy.
4. Additional woodchips were spread in the Sharing Garden and in the path leading to the pond's west side.
5. Began filling many holes on the property that were dug by BMX riders, tree stump removal, and several animal burrows.
6. Contacted Richard Luxenburg about returning the Goshen Farm plans. He will get back to me on returning the plans.
7. The Anne Arundel Soil Conservation District (AASCD) did not approve GFPS as a "Cooperator," due to some technical questions. The Cooperator's Application will again come before the AASCD Board on September 17th for approval. This approval will allow work to begin on a Soil Conservation and Water Quality Plan which is a great tool for wise planning of our land's resources. David Scheler is the lead Conservation Planner assigned to work on Goshen Farm Conservation Plan.
8. As part of the GFPS Grounds Master Use Plan (GMUP), the US Department of Agriculture's (USDA) Natural Resources Conservation Service (NRCS) provides technical advice to local landowners through the AASCD. Although GFPS has not been currently approved as a cooperator, several days of initial field work were conducted by the NRCS. Many other agencies representatives viewed the process on September 4, 5, and 6. This "Cultural Resources Study" was initiated on the cleared (open) land portions of Goshen Farm. Ground Penetrating Radar and Electromagnetic/GPS equipment were the major pieces of equipment utilized to date. The resulting report on the "Cultural Survey Findings" will be available to the GFPS in approximately one month. This report will be used as a tool for our Grounds Master Use Plan and as a guide for our future exploratory efforts. As part of this three-day effort, approximately thirty different individuals representing many local, state and federal agencies and interested GFPS members' viewed all or parts of the three-day survey work.
9. Several different agency partnerships have been established in pursuit of developing the GFPS Grounds Master Use Plan.
10. In preparing for many new visitors to the Goshen Farm and the GFPS work scheduled in early September, I again cleared a pathway back to the barn's silo foundation. With the invasive vines removed and enough dirt remaining on the surface of the concrete foundation, the etched date of "1940" with illegible initials were visible.

Goshen Farm Preservation Society

11. It was a very productive month for the Goshen Farm Grounds Chair.

Needs Accomplishing: Hopefully, the AASCD will approve the Goshen Farm (GFPS) as a “Cooperator” at their monthly meeting to be held September 17th.

1. Continue working on the second draft of the GFPS Grounds Use Plan with updated input from Peter Stone.
2. Incorporate the USDA and the AASCD comments and findings into the GFPS GMUP for the 22-acre property.
3. Long Term:
 - a. Develop a plan to attack and control rampant growth of vines (invasives) that strangle growing trees.
 - b. Use goats to clear three small areas of rampant vines.
 - i. The following areas considered for possible ‘goat’ clearing of the undergrowth:
 1. Area around the pond - to open this area as seen in historic photographs.
 2. Area where original barn and silo once stood, to show footprint of the old barn.
 3. Area just north of Sharing Garden and slightly behind and north of Servant’s Quarters for possible future expansion of the Sharing Garden, when additional water is available to the Sharing Garden.
 - c. Begin developing an inventory of the forest resources on Goshen Farm

Need Approval:

1. Recommended changes to the draft August 21 Minutes as presented. Item #2. Leigh **Glenn** is the proper spelling of her name.
2. Website change: The email address for the garden remains different than the other chairs’ emails. It should be changed to - garden@goshenfarm.org for consistency.
3. Has the issue of Scott Powers as the History & Research Chair been finalized?

New Business: Were “Procedures for Receiving Donations by GFPS Members” finalized for our future use?

EVENT COMMITTEE REPORT – SEPTEMBER 2013

(needs are in bold)

Raffle:

- The drawing will be held at the Harvest Dinner on September 21

Fall Open House:

Goshen Farm Preservation Society

- Good attendance, great weather, new memberships, donations, raffle ticket sales, dance ticket sales, t-shirt sales!

Fall Harvest Dinner:

- Leaving update to Nicole

Wine Pairing:

- Saturday, October 5, 4 to 7 PM at Val's House
- \$15 per person donation requested

Fall Fundraiser:

- Saturday, October 26
- DJ is paid in full
- Art Lewis has proposed a great menu within our \$250 budget
- 4 tickets have been sold so far
- \$450 in sponsorships received so far, with another \$150 potentially coming in this week
- Meeting of volunteers for events committee scheduled for 9/23
- **Need to update flyer with sponsor names and distribute by September 26**
- **Need notarized liquor license application from Barbara**

2014 Events:

- **Need to consider dates for Java & Jazz and spring open house**