

Goshen Farm Preservation Society

Meeting Information

Called by:	Board	Type of Meeting:	Membership
Facilitator:	President, Barbara Morgan	Recorder:	
Date:	10/17/2012	Time:	
Location:	Cox Room CSC clubhouse		
BOD Attending:			
Members Attending:			

Agenda

1. Welcome of new members or visitors: Please note that we are here to discuss Board and Chair issues. If you have a comment on or question we ask that you hold that until the floor opens at the end of the meeting.
2. President's Remarks: overview of past months events, Harvest dinner, Wine tasting, award ceremony
3. Review of Last Months Minutes:
4. Committee Reports: Please read reports ahead of time- each committee will have 5 minutes to discuss any issues and answer questions.
 - a. Finances (Karen) Summary as submitted:
 - b. Building (Nick): report as submitted-
 - c. Membership (Becky): report as submitted
 - d. Communications (John): report as submitted
 - e. Sharing Garden (Nicole) report as submitted
 - f. Grounds (Roy): report as submitted
 - g. Fundraising (open):
 - h. Oral History (Patty- seeking new chair):
 - i. Caper Article;
 - j. Special Projects
5. Special Projects/Events
 - a. Letter Campaign
 - b. Halloween Fundraiser-
6. On-going Business:
 - a. Looking for Chairs
 - b. Status of Jeff's Scout project
 - c. From the Floor
7. New Business:
 - a. Stuff
 - b. From the Floor

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8. review of Actions (attached to minutes)

GFPS Financial Report – October 2012

ACCOUNT SUMMARY:

Savings (restoration, matching funds) balance: \$27,004.53

Checking (operational/maintenance) balance: \$ 1,308.52

FUNDRAISING SUMMARY: Wine Tasting

Donations: \$883

2 individual memberships \$40

8 Halloween Ball member tickets \$160

2 books (1 member, 1 nonmember) \$37

Ornaments (2 deposits and 1 paid in full) \$52

The following donations were also added to the savings account last week:

CSC Garden Club: \$1400

Naval Academy Garden Club: \$50

Anne Arundel Trust Preservation: \$1000

TAXES: We received a notice from the IRS that we did not file Form 990 for 2010. We did file, and Patty is following up on this. Because we switched fiscal years to correspond with the calendar year, we had to file a request to operate on a short year for 2011 (Jul-Dec) and that is still pending. Again, Patty is following up on this and should have status at this meeting.

MORE TAXES: We received a bill from Maryland for personal property tax on the fence, storage unit and mower. I have prepared and submitted a request for exemption from this tax but in the meantime I had to pay the bill (\$96.20) because it was due 10/31/2012. The state will refund the money if they grant the exemption (which they should).

UTILITIES: BGE rectified the account, and we now have a credit of \$863.27. I recommend that we request a refund from BGE so that we can put the money back into savings for the time being...at least it will draw a little bit of interest there.

ORNAMENT ORDER: We received orders for 21 ornaments, so I have placed an order for a quantity of 25. I have asked that the design be modified to remove the appearance of bricks on the house, add a bit of color to the hydrangeas, and add a line to the windows to simulate 6 panes per window. The order should come in by mid December, and balances will be collected upon delivery.

OTHER NEWS:

We have a credit of just over \$104 with the post office from our last bulk mailing.

I am working on a t-shirt reorder.

We need to establish a budget for 2013.

October 2012 Building Committee Report

The door that is being donated have should go in the storage unit. There is no reason to put anything in the house until plans and specs are decided upon.

I can start working with the other individuals who are lead certified to guide them for lead removal.

I will need to walk through the house with Jane to mark areas to keep and remove.

MEMBERSHIP COMMITTEE REPORT

October 17, 2012

Submitted by Becky Benner
(October 14, 2012)

MEMBER TOTALS for 2012

The totals to date (October 14, 2012) include:

- Members who either joined or renewed since September 16th and whose memberships thus expire December 31, 2012.

Residents

Resident Individuals = 15

Resident Household = 61

Corporate = 6

Includes

0 renewals

0 new individual members

2 new household members (includes Corporate Sponsors) *

Total = 82 resident members

Non-Residents

Non-resident Individual = 10

Non-resident Household = 18

Includes

0 renewals

0 new individual members

0 new household members

Total = 28 non-resident members

2012 Total = 110 overall memberships

MEMBER TOTALS for 2013

- Members who either joined or renewed since September 16th and whose memberships thus expire December 31, 2013.

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Residents

Resident Individuals = 3

Resident Household = 8

Corporate = 1

Includes

2 renewals (includes Corporate Sponsor)

2 new individual members

8 new household members

Total = 12 resident members

Non-Residents

Non-resident Individual = 8

Non-resident Household = 3

Corporate = 4

Includes

5 renewals

4 new individual members

6 new household members (includes Corporate Sponsors)

Total = 15 non-resident members

2013 Total = 27 overall memberships

ACCOMPLISHED

- * Received information about the 2012 Corporate Sponsors. Added to Resident Members and adjusted Membership Report to include Corporate Sponsors.
- Generated and forwarded Kayak raffle spreadsheet of e-mail addresses to Communications Chair.
- Compared Harvest Dinner Guest Register with tickets and PayPal lists. Total number attending the Inaugural Harvest Dinner was 143.
- Generated very small e-mail address spreadsheet of Harvest Dinner attendees for Communications Chair.

TO DO ITEMS

- Coordinate with President, Treasurer, and Secretary regarding Sponsorship letters and associated activities. Procedures appear to overlap.
- Current 2012 members have paid for Sharing Garden plots but must pay for GFPS memberships. GFSG Guidelines indicate October 1 is the deadline to submit GFSG rental payment and December 1 is the deadline for submitting GFPS membership payment in order to retain GFSG plot(s). Maintaining list of those GFSG renters who must pay membership fees.

Communications Chair Committee Report 10/14/12

Accomplishments

Email - Wine Tasting
Email - Urgent Need Roofing
Post - Wine Tasting
Post - Harvest Dinner Success
 added sauce recipe
 added spinach recipe
Post - Halloween Fundraiser
Gallery - Harvest Dinner Pictures
Gallery - Open House Pictures
Email - October Garden Meeting
Website - Added dance sponsors
Post - Slithering Along
Post - New Roof
Website - Added email fwd's
Website - Fixed Footer Links
Website - Adjusted Home Page
Website - Adjusted Footer
Website - Added Sept. Minutes
Website - Added Contact Form
Website - Added Email FWD Addresses for Board
Website - Added Dance Ticket PayPal
Website - Added Membership PayPal
Email - Minutes and Sept Events
Email - Added Kayak Ticket Emails
Post - Big Turn Out for the Wine Tasting
Post - We're Getting There Roof Update
Post - Roof Complete
Post - Barbara Award
Email - Fall Fundraiser Invite

Traffic Report

577 page views from 440 individuals in the past 30 days. A 44.25% increase

Jun - 189

Jul - 274

Aug - 347

Sep - 520

Planned activities or undertakings

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- To create a member registration page on the site that accepts PayPal based on the meeting held on 5/10/12 with Karen Bailey, Rebecca Benner, Barbara Morgan and myself. This will be the most difficult part of the overall website project.
- Continue to "polish" the website to a completed state
- Continue to add content submitted from other Goshen Members to the Blog and Social Media. Several items are on the list to be added.
- Continue to send out announcements and emails as needed.
- Merge the Sharing Garden's Blog to the Goshen Website (goshenfarm.org/sharinggarden)
- Convert the Sharing Garden Facebook Page to the official Goshen Farm facebook page (toward the end of the summer)
- To create additional "Lists" within Vertical Response that are more usable and contain more member detail
- Address some of the issues that Roy found on the site concerning in accurate information.

Complete Barbara's submitted TODO list.

Add link to signupgenius for Help with the Halloween Fundraiser

<http://www.signupgenius.com/go/5080F4AA5A82FA75-volunteers> Do you think we should add pictures from previous Halloween events?

Long term: add pictures to the galleries

About Goshen Farm page

Add new Corporate Sponsor logos: Improvement Zone, Annapolis Exteriors, Annapolis Pest Control, The CSC Garden Club, Superior Distributors

Our Sponsors Page

Add sponsors above to the list

Under Goshen Farm Supporters, remove Annapolis Exteriors (move to Sponsor), Correct G.P Lawn and Garden Zone to GP Lawn and Landscaping, remove Improvement Zone (move to sponsor)

Urgent Needs

Add Oral History Chair

Train for Vertical Response

Sharing Garden Report October 2012

Accomplishments

- Harvest Dinner was a huge success. Thanks to the volunteers it went very smoothly. We have left over supplies to use for next year. Karen has the financial results.
- Spoke about the garden and farm with Barbara Breeden at the USNA Garden Club meeting, then gave them a tour of the property
 - Was a guest speaker at the Bay Head/Beacon Hill garden club meeting
 - Planted a variety of lettuce plants with the 1st graders at their plot
 - Received an email about AACPS Community Challenge and was invited to be a Mentor for a program. This needs further discussion with board.
 - Received 20 garden applications for plot renewal, gardeners have until November 1 to reserve their plot for next year. A reminder letter of membership renewal will have to be emphasized to these people to be in good standing to keep their plots.
 - Meeting space with the library expires in December, a new day and frequency need to be determined or new space found.

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Efforts requiring Board approval

None

Future concerns or needs

None

New Business

- need to apply for walmart foundation grant.

Grounds Committee Report

October 17, 2012 Submitted by Roy Benner, Chairman 10/14/12 to Barbara Morgan

Accomplished:

1. Eagle Scout Project: Was to have a metal plaque placed on the shed, but this has not occurred.
2. American Pest Control treated both the main Farm House and the Caretakers Cottage for termite prevention, on September 17, 2012.
3. Helped conduct the Naval Academy Garden Club tour of the Sharing Garden and the GFPS grounds on September 18th which resulted in a donation to the GFPS.
4. Smaller Tree of Heaven stumps in the front and north side areas of the Farm House yard continue to be removed from the lawn area as encountered. I believe most of the stumps are now finally removed.
5. Conducted a tour of the Goshen Farm House and grounds with the Annapolis Rotary Club's John Clark (Speaker Chairman) and Jim McCrea on October 5th.
6. Working on getting the GFPS Electric bill corrected from an estimated bill for the past 8 months. A corrected bill should be mailed out about now. There should be a large credit posted to the GFPS's account.
7. Planted 14 Garden Chrysanthemums that were a donation from Dave and Anita Merson (1412 Cape St. Claire Road).
8. Tore off the 4 layers of shingles on the side porch in preparation for the re-structuring of the roof and porch ceiling.
9. Jim Maillett assisted me in the demolition of the rotten structural members and the re-construction of the side porch roof and porch framing for the proposed new ceiling.
10. Purchased lumber for the restructuring of the side porch roof at Home Depot.
11. Placed roofing felt (tar paper with battens) on the porch until the side porch can be shingled (now completed).
12. Assisted in the roof tear off on 9/29/12, decking repair/reconstruction and the shingling of the Farm House roof October 1st. The porch roofs were shingled on October 12th. The entire Goshen Farm House roofing is now complete. Jason Brown, owner of Annapolis Exteriors, did an excellent job shingling the Goshen roofs.
13. Cut the entire Goshen Farm grass area excepting 250 square feet around the farm house when the mower failed to re-start. Jay Morgan determined the solenoid was defective and planned to pick one up for the repair.

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Needs Accomplishing:

1. Short Term:

- a. Gain approval of the Board for the purchase of “B” Board wood to construct a new side porch ceiling. This will cost under \$150.00 for the wood and nails for this task.
- b. Install new “B” Board on the ceiling of the side porch. This will complete most of the exterior work needed on the Goshen Farm House.
- c. Maintaining grass and grounds.
- d. Remove two storm, downed Cherry trees in the lower field.
- e. Develop a planting Master Plan for the immediate area around the Farm House

2. Long Term:

- a. Large tree near the Servant’s Quarter’s, Site #8, should be removed at some point (If it falls, the roots will destroy the Servant’s Quarters). Removal also of another large vine-covered tree located to the southwest end of the Sharing Garden. Both should be removed for safety reasons.
- b. The Maple Tree, at the south-east corner of the Farm House, has a large overhanging branch, which should be removed.
- c. Construct a brick patio for sitting within the entrance of the Sharing Garden. Bricks are being gathered.
- d. Develop a master plan for the grounds (trees, open areas, paths, perennial garden maintenance, and areas of use).

Needs Approval:

1. **Gain approval for the spending of funds to replace the “B” Board ceiling on side porch (\$150.00). This should be painted which will cost an additional \$25.00, bringing the entire estimated cost to \$175.00.**

New Business:

None suggested at this time.