

Goshen Farm Preservation Society
Meeting Minutes July 16, 2014

Called by:	GFPS Board	Type of Meeting:	Board of Directors
Facilitator:	Louis Biondi	Recorder:	Sharon Biondi
Date:	July 16, 2014	Time: 7:30	7:30 PM
Location:	Cox Room, CSC Clubhouse		
BOD Attending:	Lou Biondi, Becky Benner, Sharon Biondi, Roy Benner, Stu Bailey, Terry Brandon, and Scott Powers		
Members Attending:	Mike Maggio and Michael Buchet		

1. The meeting was called to order on Wednesday, July 16, 2014 at 7:30 PM by President Lou Biondi. Members, Mike Maggio and Michael Buchet were welcomed. Lou stated that John Maggio, Barbara Morgan, Rose Mary, and Joe Poist will not be at the meeting.
2. President's Remarks
 - a) Our first concern was discussing the damage to the Main House roof from Monday's storm. Lou stated that we need to have the tree limb removed, assess the damage and put out a needs announcement to GFPS members and the public. There will be more discussion under New Business.
 - b) Lou asked that committee chairs submit their reports a week before the meeting so that he can generate the agenda and send it to John Maggio for posting. That will give members an idea of the topics to be discussed and they will know if it is a meeting they wish to attend.
 - c) The security system has arrived; the phone system goes in on July 21, 2014. He needs the building Committee to get him the measurements of the shutters we need as they will be an integral part of the security system. He will then go up to Second Chance in Baltimore and get approximately 4 sets of shutters (after he gets the plan from Stu on the order the windows are to be installed). After these two steps are completed, the security system can be installed. Roy commented that we have the original shutters in the storage facility. Lou and Roy will examine those shutters in the near future. Becky also mentioned Black Dog Salvage as a source for shutters. There was a question about the coverage of the security system and Lou gave the specifics.
 - d) Lou stated that the Committee Guideline Updating changes will be done by August's meeting and we will do a first run through at the meeting. Those changes on which we can reach a consensus we will complete; any that we cannot we will come back to at the September Meeting. Becky stated that we should make sure when reviewing that we have consistent wording in both the Committee Guidelines and the By-laws. Becky will write down the language discrepancies and send to Lou.

3. Review of Minutes
4. The Minutes of June 18, 2014 were reviewed. A motion was made by Stu and seconded by Terry to accept the Minutes as modified. The motion carried.
5. Treasurer's report (Joe Poist) - (Report as submitted.)
 - a) Total in Checking as of June 30, 2014 is \$4,796.45.
 - b) Lou stated that GFPS Officers will have to sign new cards at First National Bank to access the Savings' information.
6. Committee Reports:
 - a) Building & Maintenance (Stu Bailey) – (Report as submitted)
 - i) In response to a question by Becky, Mike Maggio stated that he will remove the scrap metal that is now loaded on the trailer. **(Action:149- 06-14)**
 - ii) Lou and Roy will assess the shutters we have stored and once we have the window installation order we can have the shutters ready to install with the security system. **(Action 150-07-14)** Stu believes that some of the stored shutters do close but he was not sure of their condition but he does not believe replication will be difficult.
 - b) Communications (John Maggio) – (Report as submitted)
 - c) Events Coordination (Barbara Morgan) – (Report as submitted)
 - i) Online Kayak Raffle tickets are going well.
 - ii) Open House – Date: Saturday, September 20, 2014
 - iii) Harvest Dinner – Date: Saturday, October 04, 2014
 - iv) Wine Tasting – Date: Saturday, October 11, 2014
 - v) Halloween Ball – Date: Saturday, October 25, 2014
 - d) Grounds (Roy Benner) – (Report as submitted)
 - i) Roy and Terry are putting in water using PVC pipe to where the Green House (Hoop House) will be. This includes frost free hydrants.
 - ii) Lou asked about the port-a-pot. Roy stated that it has been moved outside the Main House fencing and secured.
 - iii) Terry had a question about more gravel for the driveway. Roy said we didn't have the funds for the gravel. That money should be included in the Grounds budget for 2015. Debaugh graded the driveway last year but did not donate gravel. Terry also stated that a gardener was trapped at the farm during the storm when a tree fell across the driveway. A Good Samaritan came up and cut the tree to clear the driveway. Roy suggested that we have another route out in case of emergency and he has several ideas on this.
 - e) Garden (Terry Brandon) – (Report as submitted)
 - i) Brian and Kara Maddox are working on an historic garden beyond the Sharing Garden (site was approved by Jane Cox) and added a nice scarecrow. This garden is very attractive.
 - ii) Terry reported that the Hoop House was shipped today. They plan on getting the delivery truck driver to deliver it at the top of the drive. He and Roy will then move it in pieces to the designated site for storage. Assembly is planned for the 2nd week in August.
 - iii) Two plots are being used for tomato plants for the Harvest Dinner.

- iv) Roy reported that the Sharing Garden has been giving the CSC Fire Department produce over the summer as an act of goodwill.
- f) History & Research (Scott Powers – Report as submitted)
 - i) Shannon Green is still working on the digitizing of his notes so he can share this information with the rest of the Board.
 - ii) Scott is still trying to contact Chip Pettibone to see if he has Dr. Pettibone’s records. Scott believes there is much information related to the owners of Goshen Farm in these records.
- g) Membership (Becky Benner – Report as submitted)
 - i) We have 153 memberships.
- 7. On-going Business
 - a) Review of open action items was completed.
 - b) Lou asked Roy if he had heard back from Zion regarding the Eagle Scout Project. Roy stated he had not and did not feel he should call him. Stu felt Zion was working through the plans and the steps involved in the organization. Roy will send Zion an e-mail giving him the date of our next meeting.
 - c) Stu reported he was ready to move Dr. Radoff’s book collection to the upstairs cedar closet but was delayed. He stated the delay was a good thing because of the storm damage that occurred days later. **(Action: 151-02-14)**
- 8. New Business
 - a) Lou started the discussion regarding repair of the Main House roof. Mike took pictures and documented the roof damage and interior damage to the rooms below. Stu passed out that report for discussion. Stu and Mike then laid out the rough plan – tree removal, covering with a tarp, contact Jane about plaster damage, clean-up, estimate for repair, shore up areas of concern and send out an “urgent needs” blast for help with repairs. Mike also suggested we have more branches trimmed from the Maple Tree next to the Main House.
 - i) Terry asked about purchasing more insurance for future damage. Lou stated he will be contacting the Board of Education to see if they have insurance for repairs. **(Action: 152- 07-14)** If not we will purchase damage insurance. Becky reminded us that we are a member of the Small Museum Association and they have recommended insurance companies for this type of property. She will send Lou this insurance company information for a starting point. **(Action: 153-07-14)** Terry suggested an article in the Capital, Bay Weekly, etc. about the damage. Lou will call the Capital. **(Action: 154-07-14)**
 - ii) Lou stated that this damage event demonstrated that we need to review our communications plan for emergencies. Stu suggested we have a wallet size contact list for the Board. **(Action: 155-07-14)**
 - b) New Actions were not reviewed.
- 9. A motion was made by John and seconded by Stu to adjourn. The motion carried. The Meeting was adjourned at 9:15 PM.

ACTIONS					
Status Key: New, Working, Completed (CTD), Overcome By Events (OBE)			Color Key: Green: On target; Yellow: Issues; Red: Problems; Blue CTD or OBE		
Cntrl #	Task	POC/ Lead	Due Date	Status	Comment
056-03-11	Research available private sector and other grants for GFPS	Lou, Becky	05-30-11	Working	Need updated Strategic Plan
104-10-12	Lou will contact A.A .Cares about putting a video of GFPS on their website	Lou	12-30-12	Working	Lou will video tape Barb talking about GFPS
113-07-13	Update the Business Plan for the BoE	Stu, Mike, Barbara, Lou	08-21-13	Working	General terms
129-11-13	Update Network for Good	John	12-15-13	Working	Gives outdated GFPS information when clicked on
135-03-14	Feasibility Report on some upcoming Grants	Becky	04-16-14	Working	Some idea on upcoming Grants by May
137-03-14	Research Composting Toilets and present proposal to BOD	Terry, Roy	04-16-14	Working	ASAP (Porta-Pot will be removed soon)
138-04-14	Consolidate information from PR Bazaar contacts on a spreadsheet	Lou	05-21-14	Working	Send out copy of spreadsheet to all BOD
141-05-14	Create a library of Financial Forms	Joe	06-18-14	Working	New Chairs should receive this
144-05-14	Write letter to the new AACPS Superintendent inviting him to Goshen Farm	Lou	06030-14	Working	Public Relations New Superintendent effective July 1, 2014
146-06-14	Update Committee Responsibilities	Lou	7-15-14	Working	With written input from committee chairs
147-06-14	Develop list of community events in which we may participate	Becky	8-15-14	Working	Public Relations necessity
148-06-14	Develop by-law language on ability of Treasurer only to sign checks and have President, Vice President and Treasurer execute a monthly audit of all GFPS accounts	Joe	11-01-14	Working	Facilitate paying invoices in a timely manner and current wording in by-laws is outdated relative to accounting practices
149-06-14	Remove trailer load of scrap metal from behind the storage trailer	Stu	07-31-14	Working	Metal to recycling facility and money to GFPS/
150-07-14	Install new security system	Lou, Roy, Mike	08-31-14	Working	Shutters need to be readied and phone system needs to be installed prior to installation
151-07-14	Move Radoff books to cedar closet	Stu	09-31-14	Working	After repairs are made to upstairs area
152-07-14	Contact Board of Ed concerning storm damage and their insurance coverage	Lou	07-31-14	Working	If BOE will not aid in repairs must research more GFPS insurance coverage
153-07-14	Contact Small Museum Association for carrier information for GFPS insurance protection for Main House	Becky	07-31-14	Working	There is a carrier they recommend for historic houses
154-07-14	Write article to send out to website, The Capital, The Bay Weekly, ETC.	Lou	07-31-14	Working	Need Mike Maggio's estimate of repair costs
155-07-14	Create wallet size GFPS BOD list with names, phone numbers, ETC	Lou	08-31-14	Working	For facilitating emergency communication to full BOD

RECURRING ACTIONS					
	GFPS Audit	Treasurer			
Annually	ID Cards for new and changed BOD	President Karen Bailey has done in 2013 and 2014	Every February		New and Changed Board Members
Every 2 years	Renew Website Domain Contract	Treasurer/Communications Chair	April		Both Treasurer and Communications Chair should receive contract renewal notification
Annually	Annual Report to the AA County Board of Education	President	January		Chief Operating Officer (Alex L. Szachnowicz, P.E.)
	Renew 501 c3 status	Treasurer			
Annually	Non Profit Tax preparation and filing	Treasurer			Annapolis Accounting has donated preparation in 2011 and 2012 (Chris Batista)

COMPLETED ACTIONS					
002-02-10	Update/create new Capital Campaign Letter	Barb/Karen	03-31-10	CTD	Target June
005-02-10	Keys to back door & gate will be made and tested	Patty	03-01-10	CTD	Blizzards prevented testing of keys, Keys tested
006-02-10	Response to General Services re :bond extension	Patty	Unknown	OBE	renewed
009-02-10	Make call to obtain donated kayak(s) raffle item	Sharon	02-31-10	CTD	Gene Barnhart did not respond.
010-02-10	Call Dave about bushel of crabs raffle item	Karen	Unknown	OBE	Not in raffle
013-03010	Get industry info on work masks for future clean-ups	Tom	04-01-10	CTD	Presented at April meeting
016-04010	Find people with chainsaws to cut down fallen trees, branches	Stu	05-01-10	CTD	
004-02-10	Update web site	Stu	unknown	CTD	Barb will e-mail clean-up volunteer list-Stu
008-02-10	Contact Lana Truelove re oral histories	Patty	Unknown	CTD	MRMS, LA project started
012-03-10	Contact Act. Chmn from Future Care for oral history sources	Kay	04-01-10	OBE	Project has started
015-04-10	Set up site meeting with Tim Lindsay, Corrine, Barb	Karen	05-03-10	CTD	Meeting June 11,2010
017-04-10	Locate, have donated, or purchase kayak(s) for raffle	Stu, Tom, Smitty	05-01-10	CTD	Barb has two at cost –Bass Pro Shop
018-05-10	Draft and send letter to Bass Pro re: Kayaks at cost	Barb	ASAP	CTD	Bass Pro gave two at cost
020-05-10	Send e-mail to Sam Gallager re: CSCIA Bd. Liaison	Stu	05-30-10	OBE	
021-05-10	Review election rules and revise if nec.	Stu	05-30-10	CTD	
022-05-10	Add number in family to membership form	Joan	05-30-10	CTD	Joan changed form
023-05-10	Consult accountant. Re: using Quick Books for Budget	Karen	ASAP	CTD	Karen ready to go
014-04-10	Set up meeting with BOE for lease	Patti	05-01-10	CTD	BOE meeting August 18 th
007-02-10	Tax filing	Patty	Unknown	CTD	Sent 9-14-2010
024-06-10	Review website for section for membership and pay on line	Karen, Stu	ASAP	CTD	Need "Donate" bar, pay on line CTE

025-09-10	Visit caretaker cottage for inspection	Paul, Barb	09-30-10	CTD	Generated partial list
019-05-10	Measure cub. Ft. needed for storage of artifact	Stu	05-30-10	CTD	12" by 12' minimum needed
029-09-10	Contact Insurance carriers for Quotes	Lou	10-30-10	CTD	Will go with CNR – Erie Insurance Quote
033-09-10	Contact Ms. Truelove, MRMS, regarding Oral history proj.	Patti	10-30-10	CTD	Mrs. Truelove says on-going GFPS will support
036-11-10	Further research on credit account	Karen	12-30-10	CTD	Reasonable cost, will continue for fundraisers
037-11-10	Write and send out letters to old members to reactivate	Joan	12-30-10	CTD	One renewal received
039-11-10	Contact Darian for CAD file for main house dimensions	Barbara	12-30-10	CTD	Jason needs for planning,
044-12-10	Contact Paula McCarthy regarding Spring event	Stu	12-30-10	CTD	Not involved with Java and Jazz this spring
045-12-10	Secure items for spring event (coffee, tea, confections, SA items)	Barb/Karen	02-30-11	CTD	
046-12-10	Contact county regarding walking path coordinates	Corinne	01-31-11	CTD	Meeting held, path coordinates identified
009-02-10	Find donated storage space for Goshen artifacts	Lou	05-01-10	CTD	No free rental storage available nearby
026-09-10	Make a list of materials needed for Caretaker Cottage Renov.	Paul, Jason	10-30-10	CTD	Paul did an initial list, Jason completed
030-09-10	Check with BOE for method of Background Check (caretaker candidates)	Patti	10-30-10	CTD	If caretaker is employee, need bkgnd. chk, If not, up to GFPS
034-09-10	Research cost of GFPS T-shirts	Karen	10-30-10	CTD	Silkscreen ordered
041-12-10	Call BGE to set up meeting regarding steps to repair power	Jason ,Barb		CTD	Electric must be permitted, installed and inspected first. Rob will handle.
047-12-10r	Ask Gordon or Benton about Bush Hog	Barbara/ Corinne		CTD	Bush hogging 3/12
052-02-11	Contact Scout Master, troop 2214 for help clearing path	Corinne	03-15-11	CTD	Agreed to help
038-11-10	Contact Karen Petroff for Corporate Letter for campaign	Karen	12-30-10	CTD	
043-12-10	Set up Facebook connection with website for comments	Barb /Karen		CTD	
049-02-11	Submit grant renewal to Host Gator	Karen	04-15-11	CTD	Grants no longer available, will pay fee
051-03-11	Paul will get materials list in an excel spreadsheet to Jason	Paul	03-14-11	CTD	To get out to ABC and other contractors
054-03-11	Modify home page calendar of events	Karen	04-30-11	CTD	Improve visibility of events
055-03-11	Make 4 extra Goshen key sets	Sharon	04-15-11	CTD	For security and Jason
027-09-10	Assign parts of list to members to call suppliers for materials donation	Barbara	11-15-10	OBE	Jason is coordinating donations for cottage
042-12-10	Locate a storage unit for onsite (purchased or donated)	Jason/Barb	02-30-11	CTD	Storage Container purchased in July for \$1000 and moved on site
052-03-11	Give copy of insurance policy to Jason	Stu	03-15-11	CTD	Questions on liability and buildings answered

062-09-11	Contact Barbara Breeden to get possible dates for Java & Jazz	Barb	12-30-11	CTD	Have dates – need to designate one
048-12-10	Make a list of corporations to target	All		CTD	
061-09-11	Trenching for electrical lines to Main House and box	Roy	12-30-11	OBE	lines will remain on poles
059-07-11	Research and set up Pay Pal account for new website	Karen	10-30-11	CTD	Will enable Nicole to set up buttons on website
063-01-12	Get quotes for letterhead stationery and envelopes	Nicole	02-15-12	CTD	Needed for all Chairs
067-02-12	Three estimates for well redevelopment, pressure tank, and lines	Roy	03-31-12	CTD	Well is viable for the present needs
068-03-12	Three estimates for completion of well development, pump, pressure tank, and lines	Roy	03-31-12	CTD	There is water for the garden and a timer to turn on and shut off
060-09-11	Create ID cards for Board and Chairs with Tax and IRS numbers	Karen	12-30-11	CTD	Make it easier to get donations of \$ and materials
066-01-12	Complete GFPS Taxes	Patty, Karen	03-31-12	CTD	
079-04-12	Add John Maggio as “admin” on Garden and GFPS Facebook pages	Nicole/Barb	04-31-12	CTD	Give John access to make changes
080-04-12	Get three quotes for raffle tickets printing	John	04-31-12	CTD	Kayak Raffle
082-04-12	Contact Kimberly Lang about Bond money drawdowns clarification	Patty	04-31-12	CTD	Meeting is June 1
084-04-12	Contact building contractor about used guttering and down spouting	Karen	04-31-12	OBE	Need new historic downspouts
058-07-11	Set up free contract with Economy Pest Control	Smitty	09-30-11	CTD	Cottage and main house done by Annap. Pest Control
064-01-12	Organize list of projects for BS projects/ Mmbr Projects	Stu	02-15-12	CTD	Suggestions from Mmbrshp Comm. Chair
085-08-12	Contact Jane Cox about roofing underlayment replacement materials	Barb	09-10-12	CTD	Needs to be ordered before roof is done on 9/29
086-08-12	Correct Open House Flyer to Sunday, September 16, 2012	John	09-01-12	CTD	Done soon so flyers can be put up
088-08-12	Get price for bulk rate for 3000 Capital Campaign letters	Karen	10-01-12	CTD	\$500.00 November mailing time frame
089-08-12	Request Port A Pot for Open House	Barb	09-01-12	CTD	Got A Go
091-08-12	Get pertinent information to Linda Beck for MES Grant presentation on new septic system	Barb, Stu, Roy, Doug	ASAP	CTD	Linda made presentation and grant was denied due to GFPS having state grant
093-08-12	Doug McClellan will contact DJ friend and then e-mail Barbara with info	Doug	09-01-12	CDT	Too expensive so using another DJ
081-04-12	Contact Annap. Chamber of commerce about not for profit table for 7/04	Patty	04-31-12	OBE	Selling Kayak raffle tickets
087-08-12	Review Capital Campaign letters with Lisa Jacobs	John	08-24-12	CTD	Karen will e-mail copies of '09 and '10 letters
035-11-10	Spray bleach behind ceiling in bathroom		12-30-10	OBE	Will be ripping that out during cleanup
092-08-12	Create letter on by-law changes to go out to members	Stu	09-15-12	CTD	Reason for this in body of minutes “New Business”
094-10-12	Thank You Letter Laura Kellman of CSC Garden Club for \$1400 donation	Smitty	11-01-12	CTD	Need info from Barbara /person /Logo...
095-10-12	Thank you Letter Naval Academy Garden Club for \$50 donation	Smitty	11-01-12	CTD	Need info from Barb /Barb Breeden
096-10-12	Thank You letter Bay Head/Beacon Hill Garden Club for \$50 donation	Smitty	11-01-12	CTD	Need info from Nicole
097-10-12	Thank you letter Suzie Clifton for jewelry fundraiser \$16.50 donation	Smitty	11-01-12	CTD	Premier Design
098-10-12	Thank you letter Roy & Barbara Landrum for \$50 donation – Mom’s memory	Smitty	11-01-12	CTD	Karen gave info

100-10-12	Complete list of accomplishments since GFPS inception	Barb/Karen	11-15-12	CTD	Done in time for November memb. mailing
099-10-12	Ask Nick Neboshynsky if lead abatement estimate sent to MHT– Main House still on	Stu	11-30-12	OBE	Nick resigned as Bldg. Chair and unable to do lead clean-up
101-10-12	Add place to list skills, talents, interests on Member form \$ renewal	Barb	11-15-12	CTD	Done in time for November memb. mailing
40-012-10	Locate septic system for both houses	Roy/Greg/Doug	12-30-10	CTD	Septic Located
050-02-11	Renew Domain name	Rhonda	03-15-13	CTD	Rhonda will renew by 3/12.2013
105-02-13	Write a proposal for description and levels of Friends of GFPS	Lou	03-30-13	CTD	Acknowledge donors who are not corporations
108-02-13	Make GFPS ID Card for Mike Maggio	Karen	03-30-13	CTD	Make material purchasing official for projects
102-10-12	Create List for Oral Histories and send to Rhonda	Lou/Barbara	03-30-13	CTD	Rhonda has digital copy of recordings to date
110-07-13	Provide a list of work done by Richard’s Tree Service	Roy	08-21-13	CTD	Work to be done on July 19, 2013
116-07-13	Check out Hancock’s Resolution web site for ideas on displaying historic information	John	08-30-13	CTD	History Committee recommendation
117-07-13	List of members interested in conducting Oral Histories	Becky	09-21-13	CTD	Becky can use this list for Oral History & Res. Comm.
118-07-13	Send Scott Goshen Farm timeline	Barbara	08-21-13	CTD	For History Committee
111-07-13	Develop plans for the next two events	Karen, Lou	08-21-13	CTD	Open House and Wine Paring
114-07-13	Check e-mail forwarding for Board Members on web site	John	08-21-13	CTD	Problems resolved
115-07-13	Draw up an agreement that can be used with outside interests who want to work collaboratively with GFPS	Stu	08-30-13	CTD	Non-disclosure Agreement
121-08-13	Draft a formal letter to Dean Cowherd of USDA regarding Ground Penetrating Radar Plan for Goshen Farm	Stu, Lou	9/3/13	OBE	Official Response
107-02-13	Create a generic Corporate Sponsor Form to carry when making purchases	Stu	04-30-13	CTD	Suggested by Mike Maggio for future use
112-07-13	Finalize new Membership Package and distribute for discussion	Becky	08-21-13	CTD	Rough draft presented on 7-17-13
119-08-13	Forward info on who bought Harvest Dinner tickets through PayPal on website to Nicole	Rhonda	09-14-13	CTD	Nicole will make a list of those who have paid to be used at the event
120-08-13	E-mail Becky suggestions for the “Members – Terms of Service” list to help move this to finalization	Board Members	08-30-13	CTD	Help get this finalized for Membership package and posting at Goshen Farm
125-09-13	Contact Kim Langkan at Board of Public Works for procedures for Matching Grant draw downs	Rhonda	10-15-13	CTD	Need this info ASAP
123-09-13	Create a list of tasks for volunteers from Naval Academy	Roy with Board input	10-30-13	CTD	Tasks will be completed under auspices of NRSCD and work is scheduled for November 23, 2013
124-09-13	Check available dates for the CSC Clubhouse	Barb	10-30-13	CTD	Java and Jazz 3-18-14
126-10-13	Contact Annapolis Pest Control for Main House treatment for termites and other pests	Sharon	10-17-13	CTD	termite treatment done October, 2013
128-10-13	Send out e-mail blast to all members for Sharing Garden Chair Vacancy	Barbara	11-25-13	CTD	Present Chair leaving 1/01/14
083-04-12	Get list of Dr. Radoff’s books to Roy and Becky	Roy, Becky	04-31-12	CTD	Bab has complete list. Becky will needs titles, etc. to research value when the opportunity presents itself
122-09-13	Build Committee will complete a general summary of projects completed for mid-year report from the President to AACPS	Stu	01-15-14	CTD	Stu sent this summary to Barbara

028-09-10	Contact CAT South for Technical assistance	Stu	10-30-10	OBE, on hold	Must first submit architect's plans to BOE On hold at this time
031-09-10	Identify duties and qualifications for caretaker			Working, on hold	Same as above On hold at this time
032-09-10	Identify rent/ utilities for Caretaker Cottage			On Hold	Jan '11 Clean-up On hold at this time
053-03-11	Research cost and possible donation of heat pump, HVAC SYSTEM	Bldg. Chair	04-15011	working	Heat pump vs. window ac and baseboard heat On hold at this time
057-04-11	Get completed plans for caretaker cottage to BOE	Bldg. chair	10-10-11	On Hold	Roy will contact Richard Luxembourg. On hold at this time
134-03-14	Contact Ski Haus for raffle item(s)	John	03-30-14	CTD	ASAP so can print raffle tickets
090-08-12	e-mail communications Schema for web page visitors to contact Bd. Members or Chairs directly	John	09-30-12	CTD	Presently e-mail requests go to gfps1783.com and Barb forwards to appropriate person
109-07-13	Create list of do's and don'ts for GFPS Members – Terms of Service for membership	Becky	08-21-13	CTD	For the new Membership Packet
127-10-13	Create a job description for Sharing Garden Chair	Becky, Roy	11-20-13	CTD	ASAP Needed for new Chair
130-11-13	Update Silent Auction Spreadsheet and send to Michael Buchet	Sharon	1-15-13	CTD	Need for next year's auction
131-11-13	Create a Friends of Goshen List to send to John for website	Sharon	1-15-13	CTD	With help from Rhonda and Becky
136-03-14	Locate and send copy of signed BOE lease to BOD	Lou	03-30-14	CTD	Need to review for grant constraints
142-05-14	Check By-laws for BOD's ability to change check procedure	Lou	05-28-14	CTD	Electronic checking is allowed but the remainder of Joe Poists' Motion is withdrawn and will be addressed at the Annual meeting for a BY- laws change
143-05-14	Purchase blank certificates and complete on for Dean Cowherd for lectures on the Soil Pit, etc. at the April Open House	Lou/Smitty	06-30-14	CTD	Purchased and will be kept by president. Dean Cowherd's certificate is completed and will be presented at Sept. 20 th Open House
103-10-12	Security System Research	Lou, Stu	11-30-12	CTD	Lou tested camera purchased by Piers Committee and found it to be ineffective for our needs. He will investigate other security systems and report back
139-04-14	Assess upstairs cedar closet for storing Dr. Radoff's Books	Stu	05-21-14	CTD	Need to move from Jim McCrea's shed
140-04-14	Contact port-a-pot rental company about cost/feasibility of moving pot outside of fenced area	Lou	05-21-14	CTD	Gardeners need and would like to raise funds for renting thru October
145-06-14	Create subset to New Actions for recurring actions	Lou/Sharon	07-15-14	CTD	Solve issue of forgetting reoccurring actions such as renewals, etc. that occur yearly, every two years, ...