

Goshen Farm Preservation Society
Meeting Minutes February 15,2012

Called by:	Barbara Morgan	Type of Meeting:	Board of Directors
Facilitator:	Barbara Morgan	Recorder:	Sharon Biondi
Date:	February 15,2012	Time:	7:30 PM
Location:	Cox Room CSC Clubhouse		
BOD Attending:	Barbara Morgan, Stu Bailey, Sharon Biondi		
Chairman Attending:	Patti Feldt, Roy Benner, Becky Benner, Mike Buchet, Lou Biondi		

President's Remarks: Barbara welcomed everyone to the meeting and introduced Jeff Bailey who was giving a presentation on his Eagle Scout Project. (See "New Business" for details.) After the presentation Barbara shared some news and concerns with the State Matching Grant. Details in "Ongoing Business".

- 1) Motion was made, seconded and approved to accept the minutes without changes.
- 2) Committee Reports
 - a) Finances (Karen) – Savings Acct. – \$20,886.39, Checking Acct. - \$1,625.07. Total checking and Savings - \$22,511.46
 - b) Building/Maintenance (Nick) – (report as submitted)
 - i) Waiting for a proposal from Jason for main house roof. We are seeking donations of whatever materials Jason cannot donate.
 - ii) Teresa is still working on Cottage interior layout plans.
 - iii) Barbara met with Roy Benner, Dave Slosky, Nick Neboshynsky and Greg Young on February 14 and identified interior plugs in Main House that are viable.
 - iv) Gutting of the Main House has been postponed due to lead paint issues. On February 16, Patti is taking the lead certification course so we will have someone certified who will be qualified to organize and do the record keeping for the EPA Lead Law. Instead we will be working on "Curb Appeal" – painting plywood windows, cleaning up the yard, and mulching trails.
 - v) New Gutting date TBD. The BoD gave the go ahead for Roy to get three estimates on what is needed to get the well running and water to the house and garden.
 - c) Membership (Becky) – We have 36 resident members for 2012 (6 individuals and 30 households), and 9 non-residents for 2012 (4 individuals and 6 households) for a total of 46 memberships. Becky also sent a reminder letter to 2011 members who have not yet renewed. She included a flyer for the upcoming Garden Shower to encourage those interested to renew. (report as submitted) Nicole got the estimate on

- purchasing new GFPS letterhead and it was \$80.00 a ream. Until this is purchased we will continue to use what we have (or create).
- d) Website (Nicole)- Website is complete. There a few “bugs” to work out – font size, GFPS meeting date to be change to 3rd Wednesday of the month, and “Garden Club” changed to “Sharing Garden”. Also, on the Garden page, the plots diagram does not come up.
 - e) Members’ Garden-(Nicole)- (Report as submitted)
 - i) Member’s Garden Shower will be March 31st from 10am – 2pm at the farm. Nicole created flyers to be put up at local businesses and cards to be distributed to customers. It was suggested that CSC Elementary and Magothy Middle School receive these cards as well.
 - ii) A rain barrel fundraiser by the CSC Garden Club on our behalf in the spring is also being discussed.
 - f) Grounds – (Roy) – (Report as submitted)
 - i) Roy purchased and installed a combination lock for Goshen’s entrance gate and the cellar door.
 - ii) Roy will be getting three estimates for getting the well operational and water available to the garden.
 - g) Oral History (Patty-looking for a new Chair)- Still trying to set up second interview with Lanny Rideout that is convenient for both.
 - h) Caper (Open Chair)- It was suggested that we remind folks why restoring Goshen Farm is important by running one of the earlier Caper articles about the farm’s history. Barb will locate and put in the April Caper.
 - i) History Research (Scott)- No report.
 - j) Special Projects-
 - i) Java & Jazz – Date set for March 25, 2012 from 3-5pm.
 - (1) Barbara Breeden is putting flyers up.
 - (2) In addition to those present who volunteered to help (Stu, Karen, Lou, Sharon, Patti and Barb). Becky, Roy, and Michael were not sure.
 - (3) Karen agreed to do press releases for the event. It was also suggested that Stu call WPFW the week of the 13th. Sharon suggested e-mailing the Broadneck Baloney.
 - ii) Spring Raffle – No decision was made on Kayak raffle ticket price.
 - iii) Grant Proposal – Completion of a new grant proposal was canceled due to state budgetary issues.
- 3) On-Going Business
- (1) MD State Grant Proposal– At a meeting with Delegate Michael Busch in early February, Lou was told that the GFPS grant from the state would not be renewed. There is still a possibility that we may get some matching funds from this grant for work done and monies spent on the Main House by June 1, 2012. Also, Cathy Vitale is trying to get the easement language removed from the grant and have the grant extended one year until 2013. In the meantime we will continue to do projects until more is known.
 - b) Easement Status – The BOE will not give GFPS an easement.

- c) We are still looking for an Event Planning Chair.
 - d) We are still looking for an Oral History Chair.
 - e) We are still looking for a Communications Chair.
 - f) Eagle Scout project- Alden has submitted his proposal to the BSA. He gave a brief presentation and took questions. He hopes to have the shed completed by the end of summer.
 - g) Stu will bring a camera to the March meeting to take pictures of the BoD and Chairs for the ID cards.
 - h) Creating a "Physical Use Plan" for the Main House is ongoing. We hope to renovate the kitchen area to use for GFPS meetings, a bathroom, and the porch.
 - i) Becky is checking on two old book dealers to determine if Dr. Radoff's collection has value (in the book world). They are Unicorn in Trappe, MD and Gateway in Hebron, MD.
- 4) New Business
- i) Jeff Bailey gave a presentation on his Eagle Scout Project – a roofed bulletin board to be located on site 1 or 11 of the walking trail. The board will also have a bench at the back. Jeff gave a detailed overview of the project, staffing, equipment needed, his time line, safety requirements, and funding. The members present thought that the site closer to the house was preferable.
- 5) Reviewed Actions.
- 6) Meeting adjourned at 9:50 PM.

Completed Actions

002-02-10	Update/create new Capital Campaign Letter	Barb/Karen	03-31-10	CTD	Target June	Gene Barnhart
005-02-10	Keys to back door & gate will be made and tested	Patty	03-01-10	CTD	Blizzards prevented testing of keys, Keys tested	
006-02-10	Response to General Services re :bond extension	Patty	Unknown	OBE	Not renewed, budget constraints	
009-02-10	Make call to obtain donated kayak(s) raffle item	Sharon	02-31-10	CTD	Gene Barnhart did not respond.	
010-02-10	Call Dave about bushel of crabs raffle item	Karen	Unknown	OBE	Not in raffle	
013-03010	Get industry info on work masks for future clean-ups	Tom	04-01-10	CTD	Presented at April meeting	
016-04010	Find people with chainsaws to cut down fallen trees, branches	Stu	05-01-10	CTD		
004-02-10	Update web site	Stu	unknown	CTD	Barb will e-mail clean-up volunteer list-Stu	
008-02-10	Contact Lana Truelove re oral histories	Patty	Unknown	CTD	MRMS, LA project started	
012-03-10	Contact Act. Chmn from Future Care for oral history sources	Kay	04-01-10	OBE	Project has started	
015-04-10	Set up site meeting with Tim Lindsay, Corrine, Barb	Karen	05-03-10	CTD	Meeting June 11,2010	
017-04-10	Locate, have donated, or purchase kayak(s) for raffle	Stu, Tom, Smitty	05-01-10	CTD	Barb has two at cost –Bass Pro Shop	
018-05-10	Draft and send letter to Bass Pro re: Kayaks at cost	Barb	ASAP	CTD	Bass Pro gave two at cost	
020-05-10	Send e-mail to Sam Gallager re: CSCIA Bd. Liaison	Stu	05-30-10	OBE		
021-05-10	Review election rules and revise if nec.	Stu	05-30-10	CTD		
022-05-10	Add number in family to membership form	Joan	05-30-10	CTD	Joan changed form	
023-05-10	Consult accountant. Re: using Quick Books for Budget	Karen	ASAP	CTD	Karen ready to go	
014-04-10	Set up meeting with BOE for lease	Patti	05-01-10	CTD	BOE meeting August 18 th	
007-02-10	Tax filing	Patty	Unknown	CDT	Sent 9-14-2010	
024-06-10	Review website for section for membership and pay on line	Karen, Stu	ASAP	CTD	Need "Donate" bar, pay on line CTE	
025-09-10	Visit caretaker cottage for inspection	Paul, Barb	09-30-10	CTD	Generated partial list	
019-05-10	Measure cub. Ft. needed for storage of artifact	Stu	05-30-10	CTD	12''by 12' minimum needed	
029-09-10	Contact Insurance carriers for Quotes	Lou	10-30-10	CTD	Will go with CNR – Erie Insurance Quote	
033-09-10	Contact Ms. Truelove, MRMS, regarding Oral history proj.	Patti	10-30-10	CTD	Mrs. Truelove says on-going GFPS will support	

036-11-10	Further research on credit account	Karen	12-30-10	CTD	Reasonable cost, will continue for fundraisers
037-11-10	Write and send out letters to old members to reactivate	Joan	12-30-10	CTD	One renewal received
039-11-10	Contact Darian for CAD file for main house dimensions	Barbara	12-30-10	CTD	Jason needs for planning,
044-12-10	Contact Paula McCarthy regarding Spring event	Stu	12-30-10	CTD	Not involved with Java and Jazz this spring
045-12-10	Secure items for spring event (coffee, tea, confections, SA items)	Barb/Karen	02-30-11	CTD	
046-12-10	Contact county regarding walking path coordinates	Corinne	01-31-11	CTD	Meeting held, path coordinates identified
009-02-10	Find donated storage space for Goshen artifacts	Lou	05-01-10	CTD	No free rental storage available nearby
026-09-10	Make a list of materials needed for Caretaker Cottage Renov.	Paul, Jason	10-30-10	CTD	Paul did an initial list, Jason completed
030-09-10	Check with BOE for method of Background Check (caretaker candidates)	Patti	10-30-10	CTD	If caretaker is employee, need bkgnd. chk, If not, up to GFPS
034-09-10	Research cost of GFPS T-shirts	Karen	10-30-10	CTD	Silkscreen ordered
041-12-10	Call BGE to set up meeting regarding steps to repair power	Jason ,Barb		CTD	Electric must be permitted, installed and inspected first. Rob will handle.
047-12-10r	Ask Gordon or Benton about Bush Hog	Barbara/ Corinne		CTD	Bush hogging 3/12
052-02-11	Contact Scout Master, troop 2214 for help clearing path	Corinne	03-15-11	CTD	Agreed to help
038-11-10	Contact Karen Petroff for Corporate Letter for campaign	Karen	12-30-10	CTD	
043-12-10	Set up facebook connection with website for comments	Barb /Karen		CTD	
049-02-11	Submit grant renewal to Host Gator	Karen	04-15-11	CDT	Grants no longer available, will pay fee
051-03-11	Paul will get materials list in an excel spreadsheet to Jason	Paul	03-14-11	CTD	To get out to ABC and other contractors
054-03-11	Modify home page calendar of events	Karen	04-30-11	CTD	Improve visibility of events
055-03-11	Make 4 extra Goshen key sets	Sharon	04-15-11	CTD	For security and Jason
027-09-10	Assign parts of list to members to call suppliers for materials donation	Barbara	11-15-10	OBE	Jason is coordinating donations for cottage
042-12-10	Locate a storage unit for onsite (purchased or donated)	Jason/Barb	02-30-11	CTD	Storage Container purchased in July for \$1000 and moved on site
052-03-11	Give copy of insurance policy to Jason	Stu	03-15-11	CTD	Questions on liability and buildings answered
062-09-11	Contact Barbara Breeden to get possible dates for Java & Jazz	Barb	12-30-11	CTD	Have dates – need to designate one
048-12-10	Make a list of corporations to target	All		CTD	
061-09-11	Trenching for electrical lines to Main House and box	Roy	12-30-11	OBE	lines will remain on poles
059-07-11	Research and set up Pay Pal account for new website	Karen	10-30-11	CTD	Will enable Nicole to set up buttons on website
063-01-12	Get quotes for letterhead stationary and envelopes	Nicole	02-15-12	CTD	Needed for all Chairs
