

Goshen Farm Preservation Society
Meeting Minutes March 21, 2012

Called by:	Barbara Morgan	Type of Meeting:	Board of Directors
Facilitator:	Barbara Morgan	Recorder:	Sharon Biondi
Date:	March 21, 2012	Time:	7:30 PM
Location:	Cox Room CSC Clubhouse		
BOD Attending:	Barbara Morgan, Stu Bailey, Karen Bailey, Sharon Biondi		
Chairman Attending:	Patti Feldt, Roy Benner, Becky Benner, Mike Buchet, Lou Biondi, Tony Miller, Dave Tydus		

President's Remarks: Barbara welcomed everyone to the meeting and introduced new members Tony Miller and Dave Titus.

- 1) Minutes were reviewed and changed. 2.c Membership total non residents changed from 9 to 10 and 4.1 Jeff Bailey's roofed Bulletin board will be located at post 1 of the walking trail.
- 2) Committee Reports
 - a) Finances (Karen) – Savings Acct. – \$21,104.91, checking Acct. - \$1,414.88. Total checking and Savings - \$22,519.79. (Financial Report as submitted)
 - b) Building/Maintenance (Nick) – Barbara addressed each topic on the report(report as submitted)
 - i) Nick is to contact Jason about the status of the roof, gutters and downspouts. Jason submitted a proposal for the work and Nick needs to find out what materials Jason has been able to have donated, what needs to be solicited, and when the project will start.
 - ii) Those volunteers who are painting the plywood windows to look like windows and making windows more secure will plan a date to continue work and notify Nick.
 - iii) Nick is looking for off-white paint donations for main house exterior. Barbara suggested he contact Scott Dembowski.
 - iv) Nick is to contact Theresa Todd (architect) to discuss foundation problems and solutions for the caretaker cottage.

- v) Goals and priorities for the Main House and cottage will be discussed when more is known on the Matching Grant status.
- vi) Gutting of the Main House has been postponed due to lead paint issues. On February 16, Patti took the lead certification course so we will have someone certified who is qualified to organize and do the record keeping for the EPA Lead Law. Patti passed out the "Lead-Safe Practices" Information sheet and a website that all those involved with general work in the house must read. We are to let her know when we have done so for record keeping. Nick has given us a proposal for the lead abatement that must be done before renovations to the Main House begin. There is also a website for the crew that will be working on the renovations (including all windows). Before renovations begin a lead-paint inspector who has volunteered his services will examine the Main House.
- c) Membership (Becky) – (Report as submitted) We have 50 resident members for 2012 (8 individuals and 42 households), and 13 non-residents for 2012 (5 individuals and 8 households) for a total of 63 memberships. Acknowledgement letters mailed Feb. 14 – March 16 included the Garden Shower flyer and letters mailed March 10 – March 16 also included a sheet on the "2nd Annual Java & Jazz".
- d) Website (Nicole) - Website is complete.
- e) Members' Garden-(Nicole)- (Report as submitted)
 - i) Member's Garden Shower will be Saturday, March 31st from 10am – 2pm at the farm. Nicole reviewed a list of items needed for the Shower and some members present will donate some of these. Nicole also brought up renting a roto tiller for \$50 on a Friday –Monday before the shower. A decision on this was postponed until Nicole holds the next Garden meeting to determine if this is necessary
 - ii) In her report Nicole used "their insurance" referring to GFPS liability insurance and it was suggested in the future it read "our insurance" as we are all part of GFPS.
 - iii) A Montessori school wants to work a garden plot. Nicole will get more information and ask for them to show proof of insurance.
 - iv) Nicole believes the well at 3.5 gal. / min. will be sufficient for the garden. A discussion ensued about supplementing with rain barrels. Nicole will look into getting these donated by Pepsi. There was also discussion about purchasing drip irrigation strips which would lessen the garden's impact on the well. This requires more discussion. Last Barbara brought up the issue of vandals turning on the hoses and leaving them on. Michael Buchet suggested a timer for the well that allows the water to be turned off in the evening and started again in the morning. Roy will research and add this to requirement for the well project.
- f) Grounds – (Roy) – (Report as submitted)

- i) Jay Morgan will pick up the Gravely Mower this weekend and repair electrical problem and left front tire.
 - ii) Roy got three estimates for determining if the well is viable and what is needed to get the well operational and water available to the garden. Brown's Well Pump & Trenching Service completed the work. The well is viable at 3.5 gal. / Min. Roy has one estimate from Andy Brown on completion of the well project. A review of the estimate determined that Brown's prices for some of the equipment were excessive. It was suggested that Roy contact Greg Young (a plumber who knows Brown) to see if Greg can convince Brown to lower his price or donate some of the equipment. Failing that, Roy will get two more estimates for the well redevelopment project.
 - iii) Roy and others have had a concern about nonmembers on the GFPS property. It is not identified as private and has been used by people walking their dogs, etc. for years. Karen did the research and showed examples of signage that will identify who owns the property and who can legitimately be on the property. A decision was made on the wording, background color, message color and sign material. Karen will order these.
 - iv) Roy reported that there is a lot of trash near the storage unit that needs to be removed before the Sharing Garden Shower. It can be put at the end of the driveway for pickup.
 - g) Oral History (Patty-looking for a new Chair)-(Report as Submitted) On March 10, 2012, Orlando (Lanny) Rideout IV, a charter member of GFPS, was interviewed for a second time by Patty at Goshen Farm. He discussed the farm, farming practices of the 1940's, and personal recollections of Goshen owners, Morris and May Radoff.
 - h) Caper (Open Chair) - Barb will run an article on the history of CSC in the April Caper.
 - i) History Research (Scott) - No report. Roy suggested that history research and oral history reports be made available to the membership in some way. Stu also had a conversation with Scott about history research work that Scott has completed.
 - j) Special Projects-
 - i) Java & Jazz – March 25, 2012 from 3-5pm.
 - (1) Barbara confirmed the names of those who will be helping in set-up, helping during, and helping to clean-up. We have the hall from 1-6 PM. Karen asked that those helping to set up be there by 2 PM.
 - (2) There will be 4 door prizes donated by Sharon. Barbara will ask Bella's Liquors for a donation for a fifth door prize. Karen will locate raffle ticket roll.
 - ii) Spring Raffle – Barbara reported that she has not heard back from retailer about kayak at cost. She suggested that others research kayak purchase or donation. (Last year's kayak was 279.00 at cost.) Nicole has a lead on an inflatable stand up paddle board. She will check and get back to Barbara.
 - iii) Grant Proposal – Completion of a new grant proposal was canceled due to state budgetary issues.
- 3) On-Going Business

- a) MD State Grant Status – Delegate Cathy Vitale submitted a bill to remove the “easement” language from our present grant. This will allow for work donated by professional contractors and monies spent on the Main House by June 1, 2012 to be matched and released to GFPS. Also, Cathy Vitale is trying to get our grant extended one year until 2013. We will know the disposition by April 9th. This has a huge impact on expenditures for revitalizing the well and other upcoming projects.
- b) We are still looking for an Event Planning Chair, Fundraising Chair, Oral History Chair, and Communications Chair (note- this Chair has been filled).
- c) Eagle Scout project- Alden has requested more information about what to include on the garden shed project. Members reviewed the questions and decided that only shingles were necessary.
- d) Karen showed us a prototype of what the ID cards will look like. They were well received. Stu will bring a camera to the April meeting to take pictures of the BoD and Chairs for the ID cards.
- e) Creating a “Physical Use Plan” for the Main House will be determined at a separate meeting after the fate of the matching grant is known.
- f) No decision was made for examining or storing Dr. Radoff’s books.

4) New Business

- i) Motion was made, seconded, and approved by vote on the wording, background color, and letter coloring of signs identifying GFPS/AACPS property. (See Grounds Committee section for more detail.)
- ii) Leigh from the magazine, *Bay Weekly*, interviewed Nicole at the farm and then interviewed Barb and Corinne separately. The perspective of the article was on the land usage.
- iii) A new member, Terry, wishes to plant a “Pumpkin Patch” at Goshen. His goal is to harvest pumpkins, sell them and donate his profits to GFPS. The Board asked that Nicole contact Terry and ask him to write a proposal detailing his goal, patch location, size, help needed, what happens to the patch after harvest, how to protect from vandals, etc.
- iv) Barb met with Michelle Wiseberger from Broadneck HS (Environmental Literacy Director) and Deb from Arlington Echo. Michelle is new to the position and wanted to learn about GFPS. She also told Barb that Broadneck HS is having its Outdoor Festival on Saturday, April 21 from 10 am – 3 pm and GFPS was welcome to participate. Barb encouraged the members to think about volunteering to man a table at the event. Anyone interested needs to contact Barb and Michelle Wiseberger.

5) Meeting adjourned at 9:20 PM.

ACTIONS					
Status Key: New, Working, Completed (CTD), Overcome By Events (OBE)			Color Key: Green: On target; Yellow: Issues; Red: Problems; Blue CTD or OBE		
Cntrl #	Task	POC/ Lead	Due Date	Status	Comment
028-09-10	Contact CAT South for Technical assistance	Stu	10-30-10	Working	
031-09-10	Identify duties and qualifications for caretaker			Working	
032-09-10	Identify rent/ utilities for Caretaker Cottage			Working	Jan '11 Clean-up
035-11-10	Spray bleach behind ceiling in bathroom		12-30-10	Obe	Will be ripping that out during cleanup
040-12-10	Locate septic system for both houses	Jason/Greg	12-30-10	Working	Septic for Caretaker Cot. Located/Roy may have found main house septic
050-02-11	Renew Domain name	Barbara	03-15-13	working	
053-03-11	Research cost and possible donation of heat pump, HVAC SYSTEM	Jason	04-15011	working	Heat pump vs. window ac and baseboard heat
056-03-11	Research available private sector grants for GFPS	Lou	05-30-11	Working	
057-04-11	Get completed plans for caretaker cottage to BOE	Barb	10-10-11	Working	With Teresa Todd now
058-07-11	Set up free contract with Economy Pest Control	Roy	09-30-11	Working	Cottage and main house need termite treatment
060-09-11	Create ID cards for Board and Chairs with Tax and IRS numbers	Stu	12-30-11	Working	Make it easier to get donations of \$ and materials
064-01-12	Organize list of projects for BS projects/ Mmbr Projects	Stu	02-15-12	Working	Suggestions from Mmbrshp Comm. Chair
065-01-12	Dumpster for interior demolition	Barb	04-18-12	Working	Need to put junk from demo
066-01-12	Complete GFPS Taxes	Patty, Karen	03-31-12	Working	
068-03-12	Three estimates for completion of well development, pump, pressure tank, and lines	Roy	03-31-12	Working	Needs to be completed asap for garden
069-03-12	Contact Jason about roof, guttering, and downspouts – Main house Contact Teresa about Caretaker Cottage plans and foundation Contact Scott Dembowski about paint for the Main House	Nick	04-31-12	Working	Nick needs status update as Building Chair

Completed Actions

002-02-10	Update/create new Capital Campaign Letter	Barb/Karen	03-31-10	CTD	Target June	Gene Barnhart
005-02-10	Keys to back door & gate will be made and tested	Patty	03-01-10	CTD	Blizzards prevented testing of keys, Keys tested	
006-02-10	Response to General Services re :bond extension	Patty	Unknown	OBE	Not renewed, budget constraints	
009-02-10	Make call to obtain donated kayak(s) raffle item	Sharon	02-31-10	CTD	Gene Barnhart did not respond.	
010-02-10	Call Dave about bushel of crabs raffle item	Karen	Unknown	OBE	Not in raffle	
013-03010	Get industry info on work masks for future clean-ups	Tom	04-01-10	CTD	Presented at April meeting	
016-04010	Find people with chainsaws to cut down fallen trees, branches	Stu	05-01-10	CTD		
004-02-10	Update web site	Stu	unknown	CTD	Barb will e-mail clean-up volunteer list-Stu	
008-02-10	Contact Lana Truelove re oral histories	Patty	Unknown	CTD	MRMS, LA project started	
012-03-10	Contact Act. Chmn from Future Care for oral history sources	Kay	04-01-10	OBE	Project has started	
015-04-10	Set up site meeting with Tim Lindsay, Corrine, Barb	Karen	05-03-10	CTD	Meeting June 11,2010	
017-04-10	Locate, have donated, or purchase kayak(s) for raffle	Stu, Tom, Smitty	05-01-10	CTD	Barb has two at cost –Bass Pro Shop	
018-05-10	Draft and send letter to Bass Pro re: Kayaks at cost	Barb	ASAP	CTD	Bass Pro gave two at cost	
020-05-10	Send e-mail to Sam Gallager re: CSCIA Bd. Liaison	Stu	05-30-10	OBE		
021-05-10	Review election rules and revise if nec.	Stu	05-30-10	CTD		
022-05-10	Add number in family to membership form	Joan	05-30-10	CTD	Joan changed form	
023-05-10	Consult accountant. Re: using Quick Books for Budget	Karen	ASAP	CTD	Karen ready to go	
014-04-10	Set up meeting with BOE for lease	Patti	05-01-10	CTD	BOE meeting August 18 th	
007-02-10	Tax filing	Patty	Unknown	CDT	Sent 9-14-2010	
024-06-10	Review website for section for membership and pay on line	Karen, Stu	ASAP	CTD	Need "Donate" bar, pay on line CTE	
025-09-10	Visit caretaker cottage for inspection	Paul, Barb	09-30-10	CTD	Generated partial list	
019-05-10	Measure cub. Ft. needed for storage of artifact	Stu	05-30-10	CTD	12"by 12' minimum needed	
029-09-10	Contact Insurance carriers for Quotes	Lou	10-30-10	CTD	Will go with CNR – Erie Insurance Quote	
033-09-10	Contact Ms. Truelove, MRMS, regarding Oral history proj.	Patti	10-30-10	CTD	Mrs. Truelove says on-going GFPS will support	
036-11-10	Further research on credit account	Karen	12-30-10	CTD	Reasonable cost, will continue for fundraisers	

037-11-10	Write and send out letters to old members to reactivate	Joan	12-30-10	CTD	One renewal received
039-11-10	Contact Darian for CAD file for main house dimensions	Barbara	12-30-10	CTD	Jason needs for planning,
044-12-10	Contact Paula McCarthy regarding Spring event	Stu	12-30-10	CTD	Not involved with Java and Jazz this spring
045-12-10	Secure items for spring event (coffee, tea, confections, SA items)	Barb/Karen	02-30-11	CTD	
046-12-10	Contact county regarding walking path coordinates	Corinne	01-31-11	CTD	Meeting held, path coordinates identified
009-02-10	Find donated storage space for Goshen artifacts	Lou	05-01-10	CTD	No free rental storage available nearby
026-09-10	Make a list of materials needed for Caretaker Cottage Renov.	Paul, Jason	10-30-10	CTD	Paul did an initial list, Jason completed
030-09-10	Check with BOE for method of Background Check (caretaker candidates)	Patti	10-30-10	CTD	If caretaker is employee, need bkgnd. chk, If not, up to GFPS
034-09-10	Research cost of GFPS T-shirts	Karen	10-30-10	CTD	Silkscreen ordered
041-12-10	Call BGE to set up meeting regarding steps to repair power	Jason ,Barb		CTD	Electric must be permitted, installed and inspected first. Rob will handle.
047-12-10r	Ask Gordon or Benton about Bush Hog	Barbara/Corinne		CTD	Bush hogging 3/12
052-02-11	Contact Scout Master, troop 2214 for help clearing path	Corinne	03-15-11	CTD	Agreed to help
038-11-10	Contact Karen Petroff for Corporate Letter for campaign	Karen	12-30-10	CTD	
043-12-10	Set up facebook connection with website for comments	Barb /Karen		CTD	
049-02-11	Submit grant renewal to Host Gator	Karen	04-15-11	CDT	Grants no longer available, will pay fee
051-03-11	Paul will get materials list in an excel spreadsheet to Jason	Paul	03-14-11	CTD	To get out to ABC and other contractors
054-03-11	Modify home page calendar of events	Karen	04-30-11	CTD	Improve visibility of events
055-03-11	Make 4 extra Goshen key sets	Sharon	04-15-11	CTD	For security and Jason
027-09-10	Assign parts of list to members to call suppliers for materials donation	Barbara	11-15-10	OBE	Jason is coordinating donations for cottage
042-12-10	Locate a storage unit for onsite (purchased or donated)	Jason/Barb	02-30-11	CTD	Storage Container purchased in July for \$1000 and moved on site
052-03-11	Give copy of insurance policy to Jason	Stu	03-15-11	CTD	Questions on liability and buildings answered
062-09-11	Contact Barbara Breden to get possible dates for Java & Jazz	Barb	12-30-11	CTD	Have dates – need to designate one
048-12-10	Make a list of corporations to target	All		CTD	
061-09-11	Trenching for electrical lines to Main House and box	Roy	12-30-11	OBE	lines will remain on poles
059-07-11	Research and set up Pay Pal account for new website	Karen	10-30-11	CTD	Will enable Nicole to set up buttons on website
063-01-12	Get quotes for letterhead stationary and envelopes	Nicole	02-15-12	CTD	Needed for all Chairs
067-02-12	Three estimates for well redevelopment, pressure tank, and lines	Roy	03-31-12	CTD	Well is viable for the present needs
