

## President's Report – August 17, 2016

### Administrative items

#### Performing and Visual Arts Magnet Program

- On August 12, 2016 I received the following email from Kohner Evans:

Hello

I apologize for not replying, my attention has been elsewhere. I took on a second internship, alongside Miel, in order to fill up more hours and have been going there daily. As such, I have diverted much of my attention from the project to this second internship, but I will be ending that one next week. I have not put in transcription hours on the portal and that is completely my fault, but work has been done towards the project. Our intention was to jump start the actual volume narrative when school starts. We will fashion it after the book that was given to us, but I've also been inspired by the book, Band of Brothers. Perhaps emailing the list of people we were given (pattyfeldt@gmail.com , Cathyvitaleraw@gmail.com and Chris@knotts.net ) would be a good idea, and help us look more official.

The email was in response to emails from Nylca Vandillen and me requesting an update on the interns' activities. On August 15, 2016, I sent the requested email and included former Board Member, Mike Robinson. I also told our interns I would reach out to both Dr. Maxwell and Speaker Bush to see if they would be willing to be interviewed.

- As if August 15, 2016, I received affirmative responses from Mike Robinson and Chris Knotts.
- I have not heard from Emily Miller since our July 14<sup>th</sup> meeting. I will ask for an update later this week.

#### Constellation Energy Grant

- Upon reviewing the materials from Constellation Energy, there is a requirement that the project be completed by September 30, 2016.
- I have contacted Dean Cowherd to see if the survey has been completed.
- On August 15, 2016, I emailed a company who deals in use conveyor belts to get some idea of availability and costs.

## Strategic Planning

- The Strategic Planning Committee finalized the language for our revised Mission and Vision Statements.

**Mission:** The mission of the Goshen Farm Preservation Society is to restore, preserve, and promote Goshen Farm.

**Vision:** The vision of the Goshen Farm Preservation Society is the restoration of Goshen Farm as an historic site and the preservation of its 22 acres as an educational center and cultural resource for present and future generations. The Society is dedicated to documenting and sharing the legacy of Goshen Farm, originally patented in 1663 as "Leonard's Neck."

- The Strategic Planning Committee had its most recent meeting on August 16, 2016 and focused on Goals and Objectives. A draft of proposed Goals and Objectives will be shared with the Board of Directors for review and comment.

## Memorandum of Understanding

I still have not sent a letter to Dr. Arlotto concerning the status of the MOU. I will send him a letter via email within the next seven days asking for an update, stressing the need to have the MOU in place for our event planning purposes, and stressing the activities we have conducted for 500 students over the last year.

## Annapolis Green

Elvia Thomas changed the date of the invitation to be on her radio show on WNAV, Living Green in Annapolis. It interview took place on August 16, 2016 and the show aired the next day at 6:00 p.m. The change in date allow me to discuss both the Wine Tasting and the Open House

## Goshen Farm Building & Maintenance Report

August 14, 2016

Monthly Summary: Continue to develop plan for a bathroom for LOWES grant, repair cottage roof.

### Activity This Month:

1. Lowes grant bathroom project: Lowes grant unlikely to approve over \$25k. Due date for this cycle is Aug 26 2016 (at this point must target March)
  - a. Estimate for septic evaluation (board approved \$1k for an eval);
    - i. last month; spoke with Justin at Robert Beall Services. This is who Teresa Todd recommended.
      1. Beall: \$395 for first hour, \$195/hr after that. He estimates 3 hours if things go smoothly. I have not been able to schedule this inspection yet. Looks unlikely before I travel end of this week. Last board meeting approved \$1K for this (4 hours).
    - ii. This month requested another estimate , just to be thorough, from our portapotty vendor statewide.
      1. statewide owner Alvin came and looked but said he would go to health dept. and discuss if county would approve our use of septic. No response yet.
2. Cottage;
  - a. cleaned leaves and vines from the roof and the gutters
    - i. found vines/roots growing into the roof (flat roof valley), no cap on the chimney, and water inside the cottage
    - ii. the roof has soft spots (mostly flat area and porch). It is dangerous - no one should go up there
  - b. repaired the roof by sealing the holes in the roof/chimney with pieces of peal and stick that was inside the cottage
    - i. this repair should last thru the winter but a new roof is needed within the year. Will coordinate this effort.
3. Electrical service in farmhouse: in May Roy Benner met the electrician [dave@connect-electric.com](mailto:dave@connect-electric.com) at the site and helped him move the main service panel to the meeting room (from stairway) and add sub panel etc. Roy says some circuits are not working right
  - a. this month, boy scout work outdoors popped a circuit breaker. not sure if this is a problem with the system or excessive draw
4. security system: Scott Brunner resurfaced and sent us some links to potential systems for us: dvr and 8 camera systems for about \$2k
  - a. I emailed him on 7/20 and asked about installation etc., no reply yet

5. There was an attempted break in at the cottage 7/14: I saw some evidence of tampering at front door(no damage), Lou downloaded tree cam pictures and contacted AAPD. Lou and I met AAPD 8/1 at the cottage and gave them photos of July incident and January also. Officer ? will contact Detective Keith Doyle who will likely contact school officers.
  6. Administrative: none
  7. NO ACTIVITY on these:
  8. Farmhouse foundation
  9. Paint/repair milk house - this is a project we could probably get volunteers on soon if we organized what they need
  10. Meeting Room project needs:
    - a. electrical system installation (outlets and lighting)
    - b. Other components and materials must be estimated & obtained. Need plan for floor?
    - c. Recruit volunteers and set date for insulation, dry-walling, trim & paint.
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Compiled by:

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## **Communications Report – August 17, 2016**

### Volunteer Assistance

Continuing to work with Jim Barcliff, especially in those cases where we need to add material of modify existing information on the website.

### Color Fire – Website

- I am now able to add event information and pictures to the website and make corrections to existing pages. Limited time has kept me from making the changes requested by Board Members.
- Had Color Fire update all of the event information for the rest of the year and, update posters for the Wine Tasting and Harvest Dinner.

### Mail Chimp

- The Mail Chimp total list, member list, and sharing garden list have been reconciled.
- I still need to draft instructions for Terry and Bob to use mail chimp to send out simple notices.

### GFPS Face Book Page

- I have done six FB posts since our last BOD meeting. Many of them were shared on other organization's FB pages. The posts involved:
  - Victoria Garbesi as Teen of the Week in the Capita
  - Throwback Thursday posts on the original house & grounds cleanup, a second TBT post on the cleanup, and a post on the Architectural Survey conducted by the Cultural Resources Division of P&Z
  - The Wine Tasting
  - The community service provided by the St. Andrew by the Bay summer camp students.
- I will continue to attempt to do three FB posts every week, including a Throw Back Thursday post with interesting pictures from our archives.

### Annapolis Green

See comments in President's report

Goshen Farm Volunteer Coordination/Development Report Committee

Report for August 2016 Submitted by Terry Brandon Chairman to

Lou Biondi, President & GFPS Board

**Accomplished:**

1. Weeded and maintained Hoop House and pepper crop through late July and early August
2. Worked with Kate Mahood on establishing Mission, Vision and Master Plan for Goshen along with others from Goshen Farm membership
3. Worked with Garden Chair Bob Nestruck to organize harvesting and processing of tomatoes for Goshen Fall Harvest Dinner
4. Dialoged with Dave McCormack regarding efforts to move forward with information for Lowe's grant.
5. Assisted weeding and planting of Henson Hall Slave Garden including 25 tomato plants for harvest dinner
6. Supported Paul and Karen Bunting with their maintenance of the Goshen Farm grounds in Roy's absence.
7. Contacted My Brothers Pantry, College Parkway Place and Lt. Brian Della, Annapolis PD regarding receipt of pepper crop for low income recipients.
8. Made many phone calls attempting to reach Asbury Broadneck UMC Music Director Alvin Stansbury regarding choir performance at GFPS Open House. Unsuccessful
9. Corresponded and set date for August 17 meeting with Bob Nestruck and Roy Benner and

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regarding Environmental Science class fieldtrips from Anne Arundel Community College in the fall of 2016.

**Needs Accomplishing:**

1. Short Term:
  - a. Finalize harvest of tomatoes and making of Harvest Dinner Sauce with Goshen Volunteers
  - b. Work with Bob Nestruck to establish plans for October 2016 Goshen Harvest Dinner and verify volunteers to be involved. Hold organizational meeting
  - c. Establish development committee with Goshen members
  - d. Establish varied work centers for Goshen volunteers including A. Event preparation groups B. Goshen Tour guides and Hosts C. Goshen Grounds workers D. Goshen volunteer educators. E. Sharing Garden Volunteers F. Slave Garden volunteers and Hosts. G Goshen Farmhouse & Building & Grounds
  - e. Plan expansion of Hoop House into Hydroponics and Aquaponics and possible science fair projects in cooperation with Environmental Science teacher at Broadneck HS –Matt Bem.

2. Long Term

- a. Follow up on planning meeting with Jane Cox and Kate Mahood to more clearly define “master plan” in late June meeting.
- b. Research “app” building configuration for Goshen Farm using high school interns and member volunteers
- c. Recruit additional board members for open positions for 2017

## Events Report – August 17, 2016

### Wine Tasting

- Purchased a 9' x 27' Event Tent with side panels to ensure there is enough protected under cover space. The tent will be ideal for the Open House and can house our welcome table, sales table, and any displays.
- Had posters printed and distributed at the CSC Shopping Center, Cape Auto, PNC Bank, and BB&T Bank.
- Printed half-sheet flyers and distributed them at several community events.
- Finalized the schedule for volunteer help needed.
- Sent out a Mail Chimp message requesting volunteer support.
- Will plug the event during WNAV, Living Green in Annapolis radio show
- Sharon Biondi and Michael Buchet handle letters and collecting items for the silent auction. Quite a few very nice items were contributed by local businesses.
- Contacted the Capital, Bay Weekly, Severna Park Voice, and other publications asking the event be put on their calendars. Still have some calendars to contact this week.

### Fall Open House

- Designed a full page ad for the Caper and the ad will also serve as the event flyer. We will not have large posters printed.
- Sent the schedule to Larry Jennings, Dean Cowherd, Roy Benner, and Michael Buchet for their review and input
- Larry Jennings will conduct two information sessions on oyster habitat and aquaculture and Dean Cowherd will conduct two information sessions on soil health
- Received confirmation that Trekki Jones and Dirk Schwenk will provide the entertainment
- Finished the list of activities and responsibilities that will need to have individuals assigned to handle
- Will send out a Mail Chimp request for volunteers immediate after the Wine Tasting



- Will plug the event during WNAV, Living Green in Annapolis radio show

### Harvest Dinner

- The Harvest Dinner will be handled by Bob Nestruck, Terry Brandon, the volunteers from the Sharing Garden
- I will help with PR with publications and organizations. They committee will handle the printing and distribution of posters.
- Sent the Color Fire updated poster to them for review and approval
- Will plug the event during WNAV, Living Green in Annapolis radio show

## Goshen Farm Sharing Garden Committee Report for August 2016

Submitted by Bob Nestruck, Garden Chairman to Lou Biondi, GFPS President and GFPS Board

### **Accomplished:**

1. Some plots have been a little out of control, warning emails sent again.
2. Composters refilled and will empty this week, weather permitting.
3. Tomato harvest for Pasta Dinner has been a success!

### **Needs Accomplishing:**

1. Short Term:
  - a. Night vision camera to monitor nocturnal activity.
  - b. Sharing Garden fence to be scraped and painted in the fall.
  - c. Establish educational workshops for high tunnel usage.
  - d. Compost piles need attending.
  - e. Improve Wi-Fi signal to garden.
  - f. Purchase new hose sprayers.
  
2. Long Term:
  - a. Improve volunteerism in the Sharing Garden.
  - b. Install Weather station.