

## President's Report – July 20, 2016

### Administrative items

- The goshenfarm.org email accounts were cancelled for the Financial Development Committee, the Volunteer Coordination Committee, the Events Committee, and the Communications Committee.
- The Google calendar was set up and all Board Members were given access to the calendar through the “Share Calendar” function.

### Performing and Visual Arts Magnet Program

- Scott Powers and I met with Emily Miller to kick off her work on the Goshen Farm activities book.
- Kohner Evans e-mailed me on July 6, 2016. She had just got back in town and Miel Hunt was coming back shortly after. They have already interviewed Barbara Morgan. Because of the things going on in her personal life, Joan Machinchick agreed to a phone interview. Kohner and Miel are in the process of scheduling interviews with Patty Feldt, Chris Knotts, Mike Robinson, and Cathy Vitale.
- The PSA on the Performing and Visual Arts Magnet Program was posted on our website, put it is not where I would like it. I will work with Color Fire on a better placement.

### Constellation Energy Grant

I have no updates from Constellation Energy.

### Strategic Planning

The second meeting of the scheduled for June July 12, 2016 was rescheduled for July 19, 2016 due to several members being out of town, ill, or conflicts with work. All of the members of the committee and other Board Members received copies of the GFPS Articles of Incorporation.

Lou previously sent Kate Mahood and other members of the committee the GFPS Business Plan, Roy's Master Plan for grounds, Mission Statement, By-Laws, Mission Statement, and BoE Lease. (Action Item: 232-05-16)

### Memorandum of Understanding

I still have not heard back from Dr. Arlotto concerning the status of the MOU. I will send him an email within the next seven days asking for an update, stressing the need to have the MOU in place for our event planning purposes, and stressing the activities we have conducted for 500 students over the last year.

## Annapolis Green

On July 15, 2016, I met with Elvia Thompson and Lynne Forsman of Annapolis Green. We met for just over an hour and explained that Goshen Farm was not only a historic site, but actively engaged in environment efforts, i.e., the organic status of the Sharing Garden and its composting program, the establishment of the apiary, the work with AACPS students on soil health education, composting education, environment literacy program cooperation, etc.

While both knew of Goshen Farm because we purchased a barrel stave in support of the organization, neither was aware of what we do in the area of the environment. After our discussion, Elvia invited me to be on her radio show on WNAV, Living Green in Annapolis. She suggested that Jan Cox be invited to be on the same program and I said that was a great idea, since Jane is such a huge supporter of Goshen Farm. Taping is August 30 and the show will air on August 31, 2016 at 6:00 p.m. Elvia said this will be a good opportunity to promote our open house.

## Remaining Six Months

I sent an email to the BOD informing them that I will not be running for President next year and set out my priorities for the remaining six months of my term. If any current Board members are interested in running they should inform the Board as soon as possible.

## Action Items

In keeping with my email to the Board regarding my priorities for the remaining six months of my term, I would like to be removed from the following action items:

056-03-11  
206-12-15  
206-12-15  
208-12-15  
213-12-15

The following action items have been completed or are no longer necessary:

200-10-15  
214-12-15  
239-06-16

## Goshen Farm Building & Maintenance Report

July 11, 2016

Monthly Summary: Continue to develop plan for a bathroom for LOWES grant. St, Andrews by the Bay Church visit.

Activity This Month:

1. Lowes grant bathroom project: Lowes grant unlikely to approve over \$25k. Due date for this cycle is Aug 26 2016 (then March)
  - a. Estimate for septic evaluation; spoke with Justin at Robert Beall Services. This is who Teresa Todd recommended. I am thinking I should get another estimate just to be thorough (probably from our potty vendor statewide).
    - i. Beall: \$395 for first hour, \$195/hr after that. He estimates 3 hours if things go smoothly. I have not been able to schedule this inspection yet. Looks unlikely before I travel end of this week. Last board meeting approved \$1K for this (4 hours).
  - b. Lou is looking for some drawings to give to Teresa Todd. She already has caretaker cottage drawings. I sent Teresa all the drawings of farmhouse from the historical assessment and Roy's dimensional measurements. She does NOT need CAD drawings - she wants to draw everything herself but will use what we have (hardcopy) to save time.
  - c. Teresa Todd went to Health Dept. and there was essentially no records for our address. Also Roy & Becky confirmed this earlier.
  - d. Terry dug up some basic Goshen background info needed for the grant.
2. Coordinated visitors from St. Andrews on the bay Church. POC Christine Lamolinara. 3 days July 11,12, 13. Apprx 9 different kids each day with chaperone. Many thanks to Terry B, Sharon B, Bob N, Jenni Biondi, and Diane Vincent who all hosted the kids. Things planned/done: Sealed picnic tables with sealant donated by Lou B. and Michael B., Mulched path to bees - Terry brought (donated?) weed cloth. Weeded slave garden. Weeded and mulched other areas/garden. Primed porch exterior. Painted bare wood (repaired) area of milk house with primer. Trim branches and vines.
  - a. Prior to visit I pressure washed porch exterior, some of N. side of 1783 house, picnic tables, milk house repaired area. Also spray painted poison ivy along the road with bright paint to keep kids away and to get a scope of how much there was...which is a lot! I bought some supplies at ACE. Set out materials for visit. There are 10 blank visitor forms in 1853 section.
    - i. We need to kill the poison ivy at the farm. I spoke with Paul who is cutting grass this month and has a rash.
3. Administrative: submitted one receipt from ACE \$37.45, materials needed for St. Andrews visit. Also attended strategic plan meetings, and submitted input via email.
4. NO ACTIVITY on these:

5. New Electrical service project: in May Roy Benner met the electrician [dave@connect-electric.com](mailto:dave@connect-electric.com) at the site and helped him move the main service panel to the meeting room (from stairway) and add sub panel etc.
    - a. Roy says some circuits are not working right
  6. security system
  7. Farmhouse foundation
  8. Paint/repair milk house - this is a project we could probably get volunteers on soon if we organized what they need
  9. Meeting Room project needs:
    - a. electrical system installation (outlets and lighting)
    - b. Other components and materials must be estimated & obtained. Need plan for floor?
    - c. Recruit volunteers and set date for insulation, dry-walling, trim & paint.
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Compiled by:

Dave McCormick (Goshen Farm Preservation Society Buildings & Maintenance Committee)

301-377-2711

## **Communications Report – July 20, 2016**

### Volunteer Assistance

Met with Jim Barcliff and he will help with the website. He has reviewed the website and I have put him in the loop on correspondence with Color Fire, especially in those cases where we need direction on adding to or modifying the website.

### Color Fire – Website

I am now able to add event information and pictures to the website and make corrections to existing pages. Limited time has kept me from making the changes requested by Board Members.

I have requested assistance from Color Fire in learning how to post minutes, post photo galleries, and move events to the appropriate archives.

I have requested that Color Fire get all of the information for the remaining 2016 events up on the website. We are going to keep the graphics we used for last year's events.

The buttons at the top of the home page have been changes. New content will have to be added when the Board approves the Vision, Mission, and Purpose statements being worked on by the Strategic Planning Committee. I am still in the process of restructuring the “categories” and “tags” for the website and reclassifying existing content.

The PSA for the PVA Magnet Program was added to the website.

We now have a You Tube account and the videos of Dr. Arlotto's interview at Goshen Farm, Victoria's historic re-enactment, and the PSA are all posted there.

### Mail Chimp

I downloaded the Mail Chimp list in an Excel spreadsheet format and have the latest membership list from Becky Benner. Becky had been misinformed about the data needed to add members and non-members to the Mail Chimp list. All that is needed is name, e-mail address, and membership status. The Secretary has agreed to reconcile the membership list and current Mail Chimp list so it can be uploaded to Mail Chimp.

### GFPS Face Book Page

- I have done six FB posts since our last BOD meeting. Many of them were shared on other organization's FB pages. The posts involved:
  - The Shaw Flag
  - The work on the apiary and the arrival of the new storage container

- The Midshipmen Community Awards Ceremony
  - The MAG last visit to Goshen Farm
  - An update on the Spring Open House
  - Broadneck High School's Principals retirement
- I will attempt to do three FB posts every week, including a Throw Back Thursday post with interesting pictures from our archives.

Annapolis Green

See comments in President's report

Goshen Farm Volunteer Coordination/Development Report Committee

Report for July 2016 Submitted by Terry Brandon Chairman to Lou Biondi

President & GFPS Board

**Accomplished:**

1. Bea Griffith presentation on June 25 for new Goshen Members and GFPS Board Members About 20 in attendance at Goshen Farmhouse—Bea shared her experiences on the farm with the Radoffs
2. Continuing prep of Hoophouse for Bell Pepper Crop and Herb crop,
3. Worked with Kate Mahood on establishing Mission, Vision and Master Plan for Goshen
4. Assisted getting volunteers to grow tomatoes for the Fall Harvest Festival About 45 plants being cultivated
5. Assisted Dave McCormack with grant information for Lowe's Grant process
6. Assisted weeding and planting of Henson Hall Slave Garden
7. Assisted Paul & Karen Bunting with mower repair issues
8. Co-hosted St. Andrew by the Bay Church leader Christine Lamolanar and other adult chaperones July 11,12,13 with approx 10 middle school/high school groups—total roughly 30 children and 5 chaperones from 9AM to Noon each day. Lead tours of Goshen and work team making paths to Bee Hives, painting exterior of Goshen Farmhouse porch, refinishing 7 picnic table, trimming weeds on driveway.

**Needs Accomplishing:**

1. Short Term:
  - a. Begin recruiting volunteers for first steps of harvesting tomatoes for the Fall Harvest Dinner
  - b. Establish development committee with Goshen members
  - c. Establish varied work centers for Goshen volunteers including A. Event preparation groups B. Goshen Tour guides and Hosts C. Goshen Grounds workers D. Goshen volunteer educators. E. Sharing Garden Volunteers F. Slave Garden volunteers and Hosts. G Goshen Farmhouse & Building & Grounds
2. Long Term
  - a. Follow up on planning meeting with Jane Cox and Kate Mahood to more clearly define “master plan” in late June meeting.
  - b. Research “app” building configuration for Goshen Farm using high school interns and member volunteers
  - c. Recruit additional board members for open positions for 2017

## Goshen Farm Sharing Garden Committee Report for July 2016

Submitted by Bob Nestruck, Garden Chairman to Lou Biondi, GFPS President and GFPS Board

### **Accomplished:**

1. Plots have been a little out of control, warning emails sent and things are turning around.
2. St. Andrew's kids helped clear Plot 28 for Richard Webster, who is having heart issues.
3. Tomato plants donated for Harvest Dinner are about to ripen for sauce making!
4. Composters drying out and I will empty this week.

### **Needs Accomplishing:**

1. Short Term:
  - a. Night vision camera to monitor nocturnal activity.
  - b. Sharing Garden fence to be scraped and painted in the fall.
  - c. Establish educational workshops for high tunnel usage.
  - d. Compost piles need attending.
  - e. Improve Wi-Fi signal to garden.
  
2. Long Term:
  - a. Improve volunteerism in the Sharing Garden.
  - b. Install Weather station.



## **History Committee Report July 14, 2016**

Ann Worthington lost most of her work due to a computer crash. I've been in contact with her and sending her information as she attempts to reconstruct her book.

Lou and I met with intern Emily Miller to discuss her project. I have sent her several documents to assist her.

Jane Cox reports that the roadside grant money was not approved. They would like to start a program anyway. Sign cost would be around \$1600.

No urgent needs at this time.

Scott Powers