

Goshen Farm Preservation Society
Board Meeting, February 26, 2020

Called by:	GFPS Board	Type of Meeting:	Board of Directors
Facilitator:	Louis Biondi	Recorder:	Sharon Biondi
Date:	February 26, 2020	Time: 7:30	7:35 PM
Location:	Cox Room, CSC Clubhouse		
BOD Attending:	Louis Biondi, Michael Buchet, Linda Beck, Roy Benner, Becky Benner, Sharon Biondi, Erik Wallace, Bob Nestruck, Christy Folderauer and Rose Mary Stocker		
Members Attending:			

- 1) Call to Order and welcome of new and current members and guests. President Louis Biondi called the February 26, 2020 Board Meeting to order at 7:35 PM. He welcomed the newly elected Board Members.
- 2) Lou requested changes or additions to the agenda from Board Members.
 - a) There were no changes or additions to the agenda. Lou directed the Board to the agenda where he placed Mr. Facciponti from Moran Insurance first in the meeting and Communications Report after the Treasurer's Report.
- 3) Insurance Proposal Presentation
 - a) Lou did a brief summary of Michael Buchet's and his work with CNR Insurance (GFPS carrier) surveying GFPS's present needs and what changes need to occur. CNR sent an agent to Goshen Farm to meet with Lou and Michael, tour the Farm and discuss events held at the Farm and other changes since GFPS first contracted with CNR Insurance. Lou stated that he heard back from CNR that after this meeting, CNR was looking for a new carrier to meet our needs. (CNR presently is using Erie Insurance for GFPS coverage.) Lou contacted Moran Insurance and they sent Account Manager, Lou Facciponti to meet with Lou and Michael Buchet at the Farm to discuss GFPS coverage needs. Mr. Facciponti agreed to come to this Board Meeting to discuss Moran Insurance's proposal. Lou introduced Mr. Facciponti to the Board. He passed out copies of the proposal by Selective Insurance (under the Moran Group LLC) to Board Members and reviewed the proposal. After his presentations he answered Board questions and wrote down questions that required more investigation.
 - b) President Biondi asked Board Members to review the proposal and if there were more questions to email them to him and he would forward them to Mr. Facciponti for clarification. It is our goal to make a decision at the March Board Meeting; stay with CNR or move our coverage to Selective Insurance (Property and Casualty coverage) under the Moran Group LLC.

- 4) Treasurer's Report - Christy Folderauer (Report provided under separate cover)
 - a) Michael delivered a report on the conversion process to the New QuickBooks Program. He is entering 2020 data into the new system. Moving previous balances from the old system has been more difficult. Previous Treasurer, Linda Beck and new Treasurer, Christy Folderauer are working with Michael Buchet on this transition. Michael suggested that we hire a bookkeeper who is competent in QuickBooks for non-profits and an accountant who will look at our books for non-profits. Becky had an accountant that she would recommend and will email Michael that information. **(Action Item: 384-02-20)**
 - b) A question came up regarding check reimbursements. Reimbursement requests need to come in at least a week prior to the GFPS monthly Meeting and checks will be given out at that Meeting.
 - c) Approval of financials for December, 2019
 - i) Becky made a motion to approve the Financial Report ending December 31, 2019. Michael seconded. Discussion ensued about BG&E credit. Linda reported we received a bill for \$28.00 in February which reflected our credit. We have bill averaging of about \$89.00/month. The motion was approved.
 - d) Approval of January 31, 2020 Financial Report
 - i) Becky made a motion to approve the Financial Report ending January 31, 2020. Bob seconded. Linda made a motion to table approval of the January Financial Report until March. Becky agreed to table her motion.
- 5) President's Report – Lou Biondi (Report as submitted)
 - a) Lou reported that he found out that we did not get the Four Rivers Mini-grant related to the "Arts Programs". He found out by reading their newsletter which listed those organizations that received grants – GFPS was not on the list.
 - b) Roy asked Lou about the Google training email that Lou stated that he sent out. Neither Roy nor Becky received this email. Roy has suggestions and Lou will resend the email for suggestions on training to include.
- 6) Vice President's Report – Michael Buchet (Report as submitted)
 - a) Becky asked if Michael had a copy of the Accident Form that she created. She will send to Michael electronically so he can compare to what Mr. Facciponti sends us.
- 7) Review/Approval of Minutes – November 20, 2019 Board Meeting Minutes
 - a) Michael made a motion to accept the Minutes of the December 19, 2019 Board Meeting. Bob seconded. The motion carried.
- 8) Committee Reports
 - a) Building & Maintenance (Vacant)
 - b) Communications – Barbara Morgan (Report as submitted)

- i) Barbara was not at the Meeting due to illness. The Board read her report and Becky had a question about Barbara’s proposal to Scott Powers regarding purchasing white lights to hang in the trees during the Summer Concert Series for lighting to help attendees. Becky suggested small ground solar lights rather than lights in the trees.
- c) Events – Erik Wallace (Report as submitted)
 - i) Erik spoke about the volunteer request he sent out for Java & Jazz/Tea & Tunes. Erik stated that we still need about 12 volunteers for open time slots. He will send out another email request. Menu was discussed and Board Members volunteered to bring a fruit and vegetable tray. Bob reported that Sharing Garden Members have already volunteered to bring baked goods and sweets.
 - ii) As relates to information for all events, Michael asked the Board to accept the draft of GFPS Committee Guidelines. This was already agreed upon at the December Meeting. Michael will send out the latest version of the draft to all Board Members. **(Action Item: 385-02-20)**
- d) Financial Development - Lou Biondi (Report included as part of President’s Report)
 - i) Lou stated that he included a section on his President’s Report on Financial Development. He asked the Board if they wanted a separate report on Financial Development or should he continue to include as a subsection on his President’s Report. The sense of the Board was that it should be a separate report (would be easier to retrieve and share if we get a Development Chair volunteer).
- e) Garden - Bob Nestruck (Report as submitted)
 - i) Michael asked Bob about the “Thank You” dinner plans at Galway Bay on March 5th at 7PM as relates to the Harvest Pasta Dinner chaired by Bob last October. Lou read the names of those Board Members who have responded yes to this dinner. Lou stated that this was on the agenda under On-going Business.
 - ii) Becky had questions for Bob about Garden plot rentals. Discussion ensued.
- f) Grounds - Roy Benner (Report as submitted)
 - i) Roy reported that Laura Guidry who completed her Service Learning Project (AACC) and developed a 7 ½ minute Power Point approved by soil scientist Dean Cowherd about the two soils found on Goshen Farm has given him a copy. He asked the Board if we can put this up on our website. Lou responded that Roy can drop this by and Lou will put this up on the “cloud” for review by the Board. If the Board approves, we will put that up on the website (and Lou will discuss this with Communications Chair, Barb Morgan). Lou also reported that as relates to postings on our website, Barb and Shannon from Color Fire are friends and Shannon is working with Barb on training for website updates. Lou and Sharon will also work on getting administrative information (i.e. Minutes for 2019) up on the website. **(Action Item: 386-02-20)**
- g) History & Research - Scott Powers (No report submitted)
 - i) Scott continues to provide history articles to Barb for inclusion in GFPS Caper articles.

- h) Membership -Becky Benner (Report as submitted)
 - i) Becky's report shows 130 Membership Units for 2020.
- 9) Review of Action Items and Recurring Action Items
 - a) As relates to Action Item: 373-10-19; Thank You letters Bob was to send out for the Harvest Pasta Dinner, Bob confirmed that this was completed. Sharon asked him if he would send her copies of the Thank You letters. Roy suggested that examples of these Chair letters should go on the "cloud" to assist future Chair Persons. Four Action Items were completed and two Action Items were marked OBE.
- 10) On-going Business
 - a) As previously discussed, The Thank You dinner at Galway Bay is set for March 5th at 7 PM. All planning on attending that have not emailed Lou, should let him know and he will make reservations.
 - b) Summer Concert Series dates.
 - i) Scott has set Summer Friday Concert Dates: 6/19, 7/10, 7/24, 8/7, 8/21 (rain date) and 8/28 (Member Appreciation).
 - ii) Lou asked for a sense of the Board regarding Scott's suggestion about adding a 6th concert this summer. The Board agreed to keep the 5 concert schedule.
 - c) Spring Open House (Linda Beck Chair) – April 25, 2020, 10 AM – 4 PM
 - i) Linda reported that Becky booked "Raptor's Eye for the event and Dean Cowherd is giving the Soil Presentations. Becky has been trying to book more presenters but she is running into problems with 50th Anniversary Earth Day Events booking presenters as well. Erik will do the presentations at the Apiary. Lou will send Linda and Events Chair, Erik Wallace a zip file of information on the Spring Open House. Bob stated he could lead several House Tours. Michael will do the GFPS History Power Point Presentations. Erik asked about Children's activities. Erik is looking into whether the Boy Scouts can run Children's Activities. He suggested the Goshen Farm Coloring Book be available. Becky stated that Terry had these at his house. Linda will call Terry. There are children's games in the House that can be put out. Sharon will bring what is needed for the Bubble activity.
- 11) New Business
 - a) Need for new liability insurance
 - i) Covered with presentation by Lou Facciponti of Moran Insurance.
 - b) Establish *Ad hoc* committee, Educational Coordination with Terry Brandon as Chair.
 - i) Roy moved we approve, not seconded. Michael moved to "table" and Roy agreed to table his motion until Terry was present.
 - c) Maryland Day Participation. Need help with House Tours.
 - i) GFPS is participating on Saturday, March 21st from 10 AM – 4 PM.

- ii) Bob agreed to do several House Tours.
- iii) Roy asked if we knew where the new county sign will be placed. The historic sign designating Goshen Farm as a historic site will be to the left of our driveway, facing incoming traffic on Cape St. Claire Road.
- iv) Erik will be available on that day to help.
- v) Lou will follow up on the invitees.
- vi) Lease Renegotiation - AACBoE
 - (1) Lou stated that he will follow up with the Board on recent developments. We will need a formal motion from the BoE as a Resolution that directs the administration to negotiate with us. This may happen as early as the 2nd BoE Meeting in April. Lou will send the Board a copy of the email he received from the BoE's lawyer, Darren Burns regarding Lease extension and Lease renegotiations. **(Action Item: 387-02-20)**
- vii) Rose Mary asked if we were having refreshments on March 21st, Maryland Day Sign Unveiling Event. Lou stated that we will not have refreshments. Rose Mary suggested that we notify Goshen Farm neighbor, Don Paxton about this event. Roy will send Lou Mr. Paxton's address and Lou will send him a letter informing him of the event.

12) Final comments from the floor

- a) None
- b) Bob asked Lou to order more key fobs for the security system. Lou will order 4 more. **(Action Item: 388-02-20)**

13) Adjournment

- a) Becky made a motion to adjourn and Michael seconded. The motion carried. The meeting adjourned at 10:05 PM.