

Goshen Farm Preservation Society
Board Meeting, June 16, 2021

(The March 18, 2020 and April 15, 2020 Board Meetings were canceled due to the COVID-19 Virus Pandemic. The May 20th, June 17th, July 15th, August 19th, September 16th, October 21st, December 16th, February 17, 2021 · March 17· 2021, April 21, 2021 and May 26, 2021 Meetings were held virtually and recorded by the Secretary) (November 18, 2020 Meeting was canceled due to technical difficulties and May 19, 2021 Meeting was rescheduled to May, 26, 2021.)

Called by:	GFPS Board	Type of Meeting:	Board of Directors
Facilitator:	Louis Biondi	Recorder:	Sharon Biondi
Date:	June 16, 2021	Time: 7:30	7:31 PM
Location:	CSCIA Clubhouse -Main Room	.	
BOD Attending:	Louis Biondi, Roy Benner, Becky Benner, Sharon Biondi, Terry Brandon, Erik Wallace, Scott Powers, Linda Paez, Bob Nestruck, Barbara Morgan, Christy Folderauer and Rose Mary Stocker		
Members/Guests Attending:	Stephanie Schwenk and Jessica Smith		

- 1) Call to Order and welcome of Board Members. President Louis Biondi called the June 16, 2021 Board Meeting to order at 7:31 PM. The Meeting was held at the CSCIA Clubhouse Main Room.
- 2) Lou requested changes or additions to the agenda from Board Members.
 - a) Becky added CSC Sign Board for Summer Concert dates to New Business, item c. Becky also added the conflict with using the CSCIA Main Room for the August 18th Board Meeting to New Business, item d. Roy wanted to add BBC Music and Arts Camp and Lou stated that we have this on the agenda under Old Business. Scott requested to add a problem with the concert stage to discussion under New Business, item e or Events. .
- 3) Presentation by Stephanie Schwenk and Jessica Smith on their Proposal for a Children’s Nature Play Space for Goshen Farm.
 - a) Stef Schwenk introduced herself and Jessica Smith. She stated their presentation would cover purpose, specifics of the Play Space and funding to create the Play Space.
 - b) Stef discussed her credentials: a dual master’s degree in Early Childhood Education and Early Intervention, a Maryland Day Care License and she runs a pre-school in her home.
 - c) Jessica Smith stated that she has a garden plot at Goshen Farm’s Sharing Garden and is home schooling her three sons. She uses some of her time at the Garden to teach her children about nature . She has also seen examples of Children’s Nature Play Spaces at several nature centers and parks in the area. Jessica has had general discussions with our Educational Outreach Chair, Terry Brandon about this concept for Goshen Farm.
 - d) Becky added that discussions about the Nature Play Space have evolved from considering children under 9 years old to additional discussion about the children that

attend church organized camps at Goshen Farm who might enjoy this space though the camps include children older than 8 years old.

- e) Stef stated that she is passionate about teaching children in outdoor settings, and she has a Nature Play Space in her yard for her pre-school students.
 - f) The goals for the space are locate in a family friendly location such as Goshen Farm, help children connect with the outdoors, indirectly help educate parents on how to get children to connect with the outdoors, families can meet, socialize, and have a sense of community and it would be nice asset for field trips.
 - g) The Nature Play Space would include a fenced area and be located between the Shallow Water Wildlife Pond and the Sharing Garden. It would include a sand box (possibly made using a recycled boat), a “mud” kitchen where children can pretend to cook, a balance beam and a nature building area. All these concepts draw from a program called The Nature Explorer Outdoor Classroom Certification.
 - h) As relates to funding for this project, Stef and Jessica are writing a grant proposal for the Chesapeake Bay Trust and Mini Environmental Education Grant. The grant is for a maximum of \$5,000.00 and is due July 1st . The proposal needs to be signed by two GFPS Officers.
 - i) Discussion ensued. Lou suggested that we need a “sense of the board” so that Stef and Jessica can proceed with the grant proposal. There was more discussion about maintenance of the play space. Stef envisions a group of parents who are using the play space checking on and maintaining this area on a rotating schedule. The “Sense of the Board” was to proceed with the grant proposal.
- 4) President’s Report – Louis Biondi (Report as submitted)
- a) Lou stated that he will put Review of Minutes after Request for Changes or additions to the agenda in his future Meeting Agenda’s.
 - b) Lou corrected the date of the upcoming Annual Wine Tasting to August 21, 2021 on his report.
 - c) Lou asked if there were questions on his report. Becky noted several errors under the Building & Maintenance and Financial Development section that Lou then corrected in his report.
- 5) Vice President’s Report – Erik Wallace (No report submitted)
- a) Erik Wallace stated that he had nothing new to report.
- 6) Treasurer’s Report - Christy Folderauer (No Financial Report submitted)
- a) Monthly Financial Reports. Christy presented a Balance Sheet as of May 31, 2021, a FNB Statement ending 05/28/2021 and the last PayPal Statement ending on 05/21/2021. Christy stated that she and Sharon Smith are working on clarifying items and classes. When reconciling the balances, they are still working on a \$1,707.24 difference. These items may have been recorded twice in the transition to the new QuickBooks Accounting System. Christy and Sharon will continue to clarify this difference and streamline the Financial Report. Christy asked if the format presented tonight worked for the Board. If a Board Member needs more information than this format provides, email Christy and let her know. The May 31, 2021 Financial Statement was not approved. Lou will give Christy a list of Monthly Financial Reports that were not approved. Christy will generate the missing monthly reports from 2020 and 2021.

(Action Item: 454-06-21): Send Christy the list of Financial Reports that were not approved for 2020 and 2021.)

- 7) Review/Approval of Minutes – May 26, 2021, Board Meeting Minutes
 - a) **Becky Benner made a motion to approve the May 26, 2021 Minutes . Barbara Morgan seconded. Becky amended her motion to approve the May 26, 2021 Minutes as corrected. Barbara seconded. The motion to approve the Minutes as corrected carried.**
- 8) Committee Reports
 - a) Building & Maintenance (Vacant)
 - b) Communications – Barbara Morgan (Report as submitted)
 - i) Barbara had 40 Kayak Raffle Tickets to sell at the June 18th Summer Concert. She will be out of town. Erik Wallace agreed to sell tickets at the concert.
 - c) Education Committee - Terry Brandon (Report as submitted)
 - i) Terry was unable to attend the Board Meeting.
 - d) Events – Erik Wallace (Report as submitted)
 - i) Erik proposed that the Membership Appreciation Night be held at the August 27th Summer Concert. Sharon will call Michael Buchet and Linda Beck to see if they can attend to receive their Certificates of Appreciation. Erik gave August 13th concert date as an alternative for Linda and Michael.
 - ii) Scott Powers discussed the issue of discovering that the plywood on our current stage for the concerts is completely rotted. Discussion ensued. He suggested we put two new plywood sheets on the top for this year and buy a tarp to cover the stage when not in use. Next year we will need to build a new stage. Christy offered two sheets of plywood for the immediate repair. Scott believes he has a tarp that we can use this year to protect the repaired stage.
 - iii) Scott stated that the guitar player from Third Stand, Kevin brought and dropped off an electrical box with 100 feet of cable. It has 8 outlets and is on a wooden frame. Kevin’s idea is if we wire this into the Farm House with a 50-amp circuit, it would be great for concerts. Roy talked to Kevin about doing this. Roy stated that the box must be GFI (Ground Fault Circuit Interrupter),and the board has holes that need to be filled in. Roy stated that we would need GFI only if we were leaving the box outside – and we would not. GFPS would need to hire an electrician to install the circuit. Scott will get an estimate from electrician, Dave Sloskey before moving forward on this. **(Action Item: 455-06-21)** Lou mentioned that the first opportunity to approve funds for this electrical work would be at the July 21st Board Meeting.
 - e) Financial Development - Lou Biondi (Report included in President’s Report)
 - i) Lou reported that he had nothing to add to this section of his President’s report.
 - f) Garden - Bob Nestruck (Report as submitted)
 - i) Bob stated that he has had no luck getting a new modem from Broadstripe but will continue contacting them.
 - g) Grounds - Roy Benner (Report as submitted)
 - i) Roy wanted to add that there was a Boy Scout Troop camp at Goshen Farm last Saturday night. They had eighteen scouts and 6 adults attending. They cleaned up their area and one would never know that they had been there.

- h) History & Research - Scott Powers (No report submitted)
- i) Membership -Becky Benner (Report as submitted)
 - i) Rose Mary Stocker is going to be “point of contact” for the Fall Open House on September 16, 2021. Since Becky has contacted and booked attractions for the Open Houses, she agreed to do so for the Fall Open House. She has contacted Raptor’s Eye but has not heard back from them. Dick Arnold, the Butterfly Whisperer has moved, and we do not have contact information for him. As Terry goes to the ICST Meetings, he has been in contact with Stacy Roth from Broadneck HS. Stacy suggested that GFPS contact Tim Tumelty from AACCC. Tim is willing to come to the Fall Open House and do two, two-hour demonstrations on Unmanned Arial System (UAS) also called drones.
 - ii) Becky was pleased to report that we have 193 Membership units as of June 13, 2021.
 - iii) Lou took this time to thank Becky for the incredible notes she took when Willie Graham, John Gaver and Peter McConaughy met to tour and assess the work needed to stabilize the Farm House foundation. He forwarded Becky’s notes to Jane Cox, Archeologist with AA County Planning and Zoning, Historic Preservation Division and Carol Benson, Director of the Four Rivers Heritage Area.
- 9) Review of Action Items and Recurring Action Items
 - a) **(Action Item 452-05-21),and (Action Item: 453-05-21)** were completed.
 - b) As relates to completed **(Action Item: 453-05-21)**, Lou reminded Christy that based on his research, GFPS’s Treasurer will need to File a **Maryland Annual Update of Registration Form by April, 2022** but no later than August 2022 as we will have met the \$25,000.00 threshold when GFPS files taxes for 2021. Additional forms may need to be filed. A call to Charities and legal Services Division at 410-974-5534 to verify this is recommended. The email is dicharity_sos@maryland.gov .
 - c) As relates to **(Action Item: 445-04-21)**, Roy Benner has been in discussions with the Tester Family regarding donations received by GFPS in “Memory of John “Danny” Tester. Some of the donations (\$300.00) were directed to the 2020 MD Capital Grant awarded to GFPS (verified in phone calls by Secretary Biondi). Additional checks have been received noting they should be used for a picnic table and small plaque in “Danny’s name and any remaining monies should be directed to the MD Capital Grant Fund. Roy will verify family’s wishes.
 - d) There was additional discussion regarding placing a plaque in the Memorial Grove for Danny Tester. **Becky Benner made a motion that we dedicate a tree in the Memorial Grove to John “Danny” Tester. Barbara Morgan seconded. The motion carried.**
- 10) On-going Business
 - a) Recommendation on and approval of funding on the use of Little Green Light constituent management software.
 - i) Barbara Morgan presented her reasons for recommending Little Green Light (LGL) software to the Board. She gave examples of a donation acknowledgement letter she wrote using LGL. This letter uses the “merge” fields in the software. After templates are created for frequently sent letters (i.e., acknowledgements for donations, general thank you letters, and initial Membership solicitation letters and

- Membership acknowledgement letters). This software will also track monies coming in to GFPS for specific campaigns. This information can then be extracted when needed for reports, grants applications, etc.
- ii) Barbara believes that this software would be useful for tracking Membership, various categories of donations and volunteer hours.
 - iii) One positive aspect of this software is that there is no contract involved. It costs \$39.00/month and can be terminated at any time.
 - iv) Lou asked for a motion. **Becky Benner made the following motion: The Board will continue to experiment and become familiar with LGL and thereby authorizes the payment of \$39.00/month to Little Green Light Constituent Management Software through December 31, 2021. Barbara Morgan seconded and the motion carried.**
- b) Review of Economy Pest Control and Ehrlich Pest Control proposals for termite inspections and treatment.
- i) Discussion ensued on these two pest control proposals. Economy Pest Control's proposal basically costs \$225.00/year to inspect the Farm House and Out Buildings. If they find active termite activity, they will then treat the area and bill us for the treatment. Ehrlich Pest Control's proposal included Senticon bait stations for termites placed around the Farm House and Out Buildings and the Liquid Termidor to be sprayed in areas that have cement surfaces. The cost was \$3,059.00/year and included replacement of bait stations and as well as additional spraying of Liquid Termidor on concrete areas if needed. The Board stated that it was difficult comparing these two proposals as their approaches to pest control were quite different.
 - ii) Sharon mentioned that in Becky's commentary on the June 2, 2021 inspection performed by Willie Graham, John Gaver and PE, Peter McConaughy, it was recommended that GFPS purchase Bora Care which protects against wood boring insects, mildew, and controls fungus (fungicide). Bora Care can be purchased on Amazon for \$90.00, mixed with hot water and sprayed on. **Becky Benner made a motion to table the discussion on termite treatment proposals. This was seconded by Bob Nestruck.** Discussion ensued. Becky suggested that if we were to go with either of these proposals and then went ahead with the Bora Care application, that would be a duplication of effort and cost. It was decided that we contact Dave Weir (a handyman recommended who might do the application of Bora Care) at 301-481-5124 and investigate what is required and additional cost for the Bora Care application. **Motion to table carried.**
- c) Broadneck Baptist Church (BBC) proposal for the Arts and Music Summer Camp
- i) The BBC Arts & Music Summer Camp Proposal was approved at the April 21, 2021, Board Meeting. Within that proposal, BBC agreed to rent an additional port-a-pot for the five days of their camp (July 12th -July 16th). Roy stated that BBC had researched various companies for the rental and the cost was about \$200.00 for the week rental. Roy stated if GFPS rented the pot-a-pot from Statewide Septic, the cost was \$78.00 for the week. If Roy rented through Statewide Septic, BBC would reimburse GFPS for the rental cost. Lou called for a motion. **Roy Benner made a motion that the Board approve Roy's rental of a port-a-pot for the BBC Arts &**

Music Summer Camp from Statewide Septic and the cost of this rental will be reimbursed by BBC. The motion was seconded by Becky Benner. The motion carried.

- d) Children's Nature Play Space Goshen Farm - Terry Brandon
 - i) Covered previously in this Board Meeting.
- e) Docent Education Program - Terry Brandon
 - i) The Docent Education Program received a "Sense of the Board" to proceed to a proposal at the May 26, 2021 GFPS Board Meeting. There was no discussion at the June 16, 2021 Board Meeting as Terry Brandon was not present.
- f) Past and future GFPS Board Policies
 - i) Lou reported to the Board that he is continuing his search on past Board Policies and will send out to Board Members on a zip drive. He will also put these policies on the cloud.

11) New Business

- a) Plaque for inside Goshen Farm House listing the names of GFPS Board Member since GFPS inception. Lou emailed the information on the various style and cost of this type of plaque honoring past Board Members to the Board. Discussion ensued. The cost was prohibitive currently. Erik suggested that we put the names on the GFPS website, and the Board concurred. Lou will send Barbara the list of Board Members since GFPS inception.
- b) Set date for informal Board Meeting at Goshen Farm to discuss the period to which the Goshen Farm House should be restored. **(Action Item: 456-06-21)** Lou asked that Board Members reread Becky's Commentary on the June 2, 2021 Meeting with Willie Graham, John Gaver and Peter McConaughy. Lou will send out an email with several dates.
- c) CSCIA Sign Board Issues – Becky
 - i) Becky stated that in the past she tries to reserve the CSCIA Sign Board for three days or for a week, if possible, for each Summer Concert. She researched available sign board dates and found that for the June 18th concert there is no reservation available. For the July 9th concert, we could reserve the 7th, 8th, and 9th. There are no reservations available for the July 23rd concert. For the August 13th concert, the sign board is available for the 8th, 9th, and 10th. For the concert on August 27th (Membership Appreciation Night) there is no availability for the sign board. The September 10th concert has the week in advance available for the sign board. Lou called for a motion. Linda Paez made a motion that we authorize Becky Benner to spend the cost of scheduling the CSCIA Sign Board for those dates available to advertise the upcoming concerts. Erik Wallace seconded. The motion carried.
- d) August 18, 2021 Board Meeting conflict for the CSCIA Main Room
 - i) GFPS is scheduled to meet in Main Room of the CSCIA Clubhouse on August 18th. CSCIA Strawberry Committee is having a meeting on that night for the Strawberry Festival. The 11th and the 25th dates are available for GFPS to meet. The Board Meeting on August 18th will be held on Zoom.
- e) Christy stated that for the Strawberry Festival, she has an attraction to bring people in to her booth. She wanted to know if GFPS would like to have an attraction that she would pay for our booth such as Face Painting. Erik Wallace thought this was a great

idea. Christy will make the arrangements for Face Painting. Becky added that we will have a map of the Children's Nature Play Space created by Josh Smith and the BHS Arial Map of Goshen Farm to display at our booth.

- f) Roy will ask Terry for the contact person for the St. Andrew by the Bay Summer Madness Camp and request a copy of their liability insurance or an insurance rider for the participants.

12) Review of New Actions Items from the Meeting

- a) New Action Items were reviewed.

13) Comments from the Floor

14) Adjournment

- a) **Erik Wallace made a motion to adjourn, and Barbara Morgan seconded. The motion carried.** The meeting adjourned at 9:50 PM.