

Goshen Farm Preservation Society  
Board Meeting, August 18, 2021

The February 17, 2021, March 17, 2021, April 21, 2021, and May 26, 2021 Meetings were held virtually and recorded by the Secretary. The June 16, 2021 and July 21, 2021 Meetings were held at the CSCIA Main Room. The August 18, 2021 Meeting was held via ZOOM.

<b>Called by:</b>	GFPS Board	<b>Type of Meeting:</b>	Board of Directors
<b>Facilitator:</b>	Louis Biondi	<b>Recorder:</b>	Sharon Biondi
<b>Date:</b>	August 18, 2021	<b>Time: 7:30</b>	7:29 PM
<b>Location:</b>	Via ZOOM	.	
<b>BOD Attending:</b>	Louis Biondi, Roy Benner, Becky Benner, Sharon Biondi, Terry Brandon, Erik Wallace, Rose Mary Stocker, Barbara Morgan, Linda Paez, and Bob Nestruck		
<b>Members/ Guests Attending:</b>			

- 1) Call to Order and welcome of Board Members. President Louis Biondi called the August 18, 2021 Board Meeting to order at 7:29 PM. The Meeting was held via ZOOM.
- 2) Lou requested changes or additions to the agenda from Board Members.
  - a) Becky Benner added discussion on the Annual Harvest Pasta Dinner scheduled for October 16, 2021. Added to New Business, item c.
  - b) Becky asked about the email Bob sent out regarding a site that explains how to assemble and organize historic information, documents and photographs and then put this on the Google Drive. Bob stated that he would resend this email with the link regarding one option for organizing this data. On Agenda under New Business, Item d.
  - c) Roy asked to add discussion about putting up “No Dogs Allowed” signs at two Garden .gates. Added to New Business item b. Roy also asked to discuss a request from Girl Scout Troop 55 to use the Farm on August 27<sup>th</sup>. Added to New Business item e.
- 3) Review of Minutes – July 21, 2021 Board Meeting
  - a) **Erik Wallace made a motion to accept the July 21, 2021 Minutes as corrected. Bob seconded and the motion carried.**
- 4) President’s Report – Louis Biondi (Report as submitted)
  - a) Lou stated that he had nothing to add to his report and asked if there were questions. There were none.
  - b) Although Lou included this in his report, Lou again apologized to Rose Mary regarding contacting a caterer for the Fall Open House without first discussing this with Rose Mary who is chairing this event.
- 5) Vice President’s Report – Erik Wallace (No report submitted)
  - a) Erik stated that he nothing to report for August.
- 6) Treasurer’s Report - Christy Folderauer (No Financial Report submitted)
  - a) Christy submitted an abbreviated Treasurer’s report containing a Balance Sheet for July 30, 2021 and the FNB Statement ending July 30, 2021. As the report was sent out just

prior to the Meeting, some Board Members had not seen the report and it was not discussed or approved. Christy joined the Meeting later, but we could not connect with her on Zoom.

7) Committee Reports

- a) Building & Maintenance (Vacant)
- b) Communications – Barbara Morgan (Report as submitted)
  - i) Barb reported that she had given Shannon at Color Fire Media some changes for the Quarterly GFPS Newsletter and added the “Round-up” during the month of September at Cape Ace Hardware to benefit GFPS.
- c) Educational Outreach Committee - Terry Brandon (Report as submitted)
  - i) Terry stated that he had nothing to add to his report except that Zoey Fowlkes, who completed six three-hour work sessions in the Hoop House sponsored by the National Honors Society, was considering an internship with AA County Soil Conservation District. Terry gave Dean Cowherd (formerly of USDA/NRCS) Zoey’s contact information to discuss an internship.
- d) Events – Erik Wallace (Report as submitted)
  - i) Erik reported that he is getting ready for the next concert on August 27<sup>th</sup> which includes Membership Appreciation Night. He has sent out the Sign-up Genius for volunteers.
  - ii) Erik has also set up and will send out the Sign-up Genius for the August 28<sup>th</sup> CSC Strawberry Festival GFPS Booth.
  - iii) Terry asked Erik about the bees. Erik reported that the bee keepers got about 100 pounds of honey from the hives (about half of what was removed in 2020) and have 50 jars of cream honey and 100 jars of regular honey. The jars will sell for \$10/jar. Lou recommended that we also sell honey at the Strawberry Festival. Erik agreed.
  - iv) Terry stated that he was asking about the bee swarms. Erik will work with Bob to inform the Sharing Gardeners about the swarms as they are usually the ones who see the swarms and ask about what they should do or who to inform. **(Action Item: 461-08-21)**
- e) Financial Development - Lou Biondi (Report included in President’s Report)
  - i) Lou reported that he had gotten the paper work required for the MD 2020 Capital Grant Application delivered to Maryland Historical Trust. He had ordered 4 enlarged(14” x 20”) copies of Amy Taylor’s scale drawings from High Starr Copy and Print Services (\$5/copy). One was required by MHT, and he may need more for the grant process.
  - ii) Lou also spoke to Delegate Heather Bagnall about the possibility of having our MD 2020 Capital Grant extended for one more year. He will contact Senator Ed Reilly regarding the grant extension.
  - iii) Lou is meeting with David Weir at the Farm tomorrow morning at 8 AM. Anyone interested can attend this meeting regarding the Bora Care application and “sealing” the Farm House. Roy recommended that Lou bring one of the enlarged scale drawings of the Farm House for Dave Weir to refer to during the Meeting. Lou concurred.
- f) Garden - Bob Nestruck (Report as submitted)

- i) Bob updated the Board on those Garden plots that have not been attended this year. The Gardener, Barb Taylor, who rented plot 49 was in a car accident and was in physical therapy. She will be coming up to the Garden tomorrow to work with Bob on her plot. Plot 53 will be given to Member, Kathleen Finucane, who is on the waiting list. The Member who rented plot 56 is giving up that plot next year. Bob believes that we may have 3 plots available for next year.
- g) Grounds - Roy Benner (Report as submitted)
  - i) Roy stated that he had nothing new to add to his report. He did however want to thank Susan Steel for her donation of a new cedar Bat House which Roy has mounted on the telephone pole just north of our paved parking lot.
- h) History & Research - Scott Powers (No report submitted)
  - i) Membership -Becky Benner (Report as submitted)
    - i) Becky was pleased to report that we have 207 Membership units as of August 18, 2021.
    - ii) Becky reported that she printed and attached the “Welcome to Goshen Farm” half sheet flyer to the tri-fold brochures and put them in the tube at Site 1 and on the bulletin board by the Colonial Kitchen Garden.
- j) Members at-large
  - i) Linda Paez reported that Janet Budzyna, an experienced docent who is interested in participating in Goshen Farm’s Docent Program will not be able to participate in the Fall Open House as she has previous commitments. She attended a tour of the Goshen Farm House with Linda and would like to have another tour with Roy to learn more details about the history of Goshen Farm and the Farm House itself. Janet Budzyna would like to accompany some of our Board Members when they give tours to visitors and then she would like to create her own tour. Erik suggested that once Janet has created her own tour and done this several times, he would like to video tape her costumed tour for Facebook Live.
  - ii) Linda also reported that she attended the Alex Haley Day celebration in honor of his 100<sup>th</sup> birthday held at City Dock on Saturday, August 14<sup>th</sup>. One of the presenters was an African American woman who was a reenactor. She was interested in Goshen Farm’s program on enslaved people. (The development of this program is ongoing starting with the completion of the Henson–Hall Slave Garden named after slaves, Jack Henson and Nace Hall. Gathering information on the 11 enslaved people who were on the Farm in the mid-1800s continues.) Linda gave the reenactor her contact information and is waiting to hear from her.
  - iii) Linda reported that she got back to Tresa Ballard who is charge of the Center for Service Learning at AACC. Tresa stated that GFPS had had a contract with her in the past. Terry recalled that we had started to develop a relationship with Tresa Ballard and were in touch with a biology student who was interested in an internship. This internship did not materialize and GFPS did not pursue this contract with Tresa Ballard. Tresa Ballard stated that she still has this contract with GFPS and will send out requests for interns this fall when the college resumes classes. Ms. Ballard will be in touch with GFPS regarding the response.

- iv) Last, Linda reported that one of the Members she had brought in to GFPS, Terri Saylor, is a retired historian and archivist and is interested in the Docent Program that is in the planning stage.
- 8) Review of Action Items and Recurring Action Items
  - a) **(Action Item: 457.07.21 ) and (Action Item:446-04-21)** were completed by Becky. (Potential new Membership categories were: Student, Limited Use, Nonprofit, Commercial, and Corporation.)
  - b) Secretary will keep this in as a reminder for the Treasurer until the Board knows that this has been verified by the Treasurer. As relates to completed **(Action Item: 453-05-21)**, Lou reminded Christy that based on his research, GFPS’s Treasurer will need to File a **Maryland Annual Update of Registration Form by April, 2022** but no later than August 2022 as we will have met the \$25,000.00 threshold when GFPS files taxes for 2021. Additional forms may need to be filed. A call to Charities and Legal Services Division at 410-974-5534 to verify this is recommended. The email is [dlcharity\\_sos@maryland.gov](mailto:dlcharity_sos@maryland.gov) .
- 9) On-going Business
  - a) Discussion and vote on proposed **Policy for the Use/Rental of Goshen Farm Land and Facilities**
    - i) Lou started the discussion on our proposed policy and stated that when he reviewed the draft policy, there were issues he feels that were not thoroughly addressed or addressed at all. For example, when he reviewed use or rental, he realized the GFPS Board did not fully address “serving food or alcohol”. He realized that while his language on serving alcohol was not as tight as the Addendum to our lease with AACBoE, we had nothing in the policy or application about getting the liquor license and the fact that GFPS must get permission in advance for selling or serving alcohol. Lou feels that if it is a gathering where they are not selling liquor, we still must get prior permission from the BoE. He has attached the Addendum to our Lease Agreement to our Use/Rental Policy for clarification. This was the major change and Lou included all of Becky’s edits in the policy draft he is presenting tonight. Becky also noted we need another form for vendors. Lou suggested a form similar to what CSCIA Strawberry Festival Committee uses for vendors at the Strawberry Festival.
    - ii) When reviewing the draft policy, there were concerns about the use of the word “Board” as there is reference to the GFPS Board, the Board of Education and the Board of License Commissioners. This was rectified and will be clear in the final policy.
    - iii) Erik moved that the Board accept the Policy for the Use/Rental of Goshen Farm Land and Facilities with the modifications discussed tonight and understanding that an Exhibitor/Vendor Participation Agreement form needs to be created. Bob seconded. The motion carried.
  - b) Wine Tasting
    - i) Through emails, the Board agreed to cancel the Wine Tasting Event but continue the raffle until the Fall Open House when the winning tickets are drawn.
  - c) Member Appreciation Night Concert.

- i) Lou suggested that we not sell raffle tickets at the concert. This might take donations away from the two bands that will be playing at the concert. We will be selling pizza, water, carbonated drinks and honey.
- d) Fall Open House and COVID-19/Delta Variant Issues
  - i) Fall Open House Chair, Rose Mary Stocker described Presenters for the Open House. Dean Cowherd will do a presentation at 11am at the Soil Health Pit, Dick Arnold, the Monarch Butterfly Whisperer will be present from 10am – 4pm and will do a presentation at 1pm. Tim Tumelty will do one or two drone presentations called “Eye in the Sky”, Liz Smith of Raptor’s Eye will be there from 10am – 2:30pm, and the Broadneck Library will have a table from 10am – 3pm and do children’s activities. Larry Jennings will do talks at the Shallow Water Wildlife Pond, Terry will do talks at the Hoop house, Bob will do talks at the Sharing Garden, and Tracy will do talks at the Henson-Hall Slave Garden. Rose Mary also contacted Michael Buchet to see if he would do his Goshen Farm History slide presentation. Michael will get back to Rose Mary on this.
  - ii) Rose Mary asked Erik if **all** GFPS Members will be notified of volunteer slots through Sign-up Genius. Erik asked Rose Mary to send him the jobs, the number of volunteers needed and the time slots. He will do his best with the help of Barbara to get this out to all Members. (Becky may need to give him the emails of the most recent Members who may not be on Color Fire’s list yet.)
  - iii) Rose Mary also will have a schedule and map of vendors/presenters handout for attendees. Lou offered to print this handout if Rose Mary sends this to him.
  - iv) The issue of holding indoor Farm House Tours was discussed. Erik suggested we put QR codes on the handout. People would be able to access the video tour that Roy gave for the virtual Spring Open House. Other ideas were discussed. Erik will upload the Facebook Live links (Sharing Garden, Shallow Water Wildlife Pond, Apiary, Hoop House and Farm House Presentations), create QR codes and put them on the Open House Schedule/Map. Lou asked for a “sense of the Board” that we not hold indoor tours of the Farm House. The Board does not want indoor tours of the House at this event.
  - v) Terry asked about the port-a-potty. We will have liquid sanitizer and antiseptic wipes at the table by the port-a-pot and a can of Lysol Spray inside the port-a-pots. Lou and Sharon will provide the Lysol Spray. The Board approved renting a second ADA port-a-pot. Roy will contact Statewide Septic and order one.
  - vi) Rose Mary stated that the volunteer food servers will be masked and gloved. They alone will place a foil sheet on the plate, a roll then the filling and the condiments. The foil will be rolled up and the plate handed to the customer. This will be safer.
  - vii) Erik will investigate QR Codes for the various permanent attractions and/or links to Facebook Live.
  - viii) Last, Rose Mary asked about the children’s activities that we have had at past Open Houses. It was decided that with many children handling the same toys and games that this would be unsafe with the risk of COVID-19 and the Delta Variant, and we would not have games available.

- ix) Sharon asked about using the Square at the Open House Sales Table. Erik has several Squares that he will lend us and make sure that the people at the sales table have the up-graded phone needed to process the sales. The Square needs to be checked and updated for items (honey, memberships, Tee shirts, sweatshirts, and pricing for tickets for food items).
  - e) The next Board Meeting on September 15th will be on ZOOM.
- 10) New Business
- a) Sealing the Farm House by Dave Weir
    - i) Discussion of contracting to have the Farm House properly sealed against weather and wildlife. Lou asked if he should contact contractor Dave Weir regarding the Bora Care application to determine if he will do it, what is involved and the cost. He will also ask about the sealing of the Farm House from weather. **(Action Item: 458-07-21)**
    - ii) Lou, Becky, Roy and Linda met with Dave Weir at the Farm on August 19th. **Lou would like wordage regarding Dave's costs for the above work and a formal contract added to this Action.**
  - b) "No Dogs Allowed" signage on the Sharing Garden and the Henson-Hall Slave Garden
    - i) Roy has installed "No Dogs Allowed" signs on both Gardens. Linda asked if Roy could add a sign that has a dog in a circle with a diagonal line through the dog (for those who may not speak English). **(Action Item: 461-07-21)**The Board agreed that Barbara should send out a Facebook post stating that dogs should be on leashes and no dogs are allowed in the Sharing Garden and Henson-Hall Slave Garden. **(Action Item:462-08-21)**
  - c) Harvest Pasta Dinner
    - i) Becky is concerned that there has been no email information on the planning for this. Bob stated his reasons for not wanting to hold the dinner this year. The Board concurred – GFPS will not hold the Harvest Pasta Dinner on October 16, 2021. Becky wanted to make sure that GFPS send a check to Gloria Dei! Church for \$150.00 as a "good faith" donation as we will not be renting the church hall this year. **Linda Paez made a motion that we send a donation check for \$150.00 to Gloria Dei! Church. Erik seconded. The motion carried.** Bob will contact Pat Furgurson to make sure he has not contacted the Irish Restaurant Company and will contact Gloria Dei! to let them know we are cancelling the dinner and deliver the donation check. Bob will also send a letter to Michael Galway and Anthony Clarke, co-owners of the Irish Restaurant Company to thank them for their years of support for Goshen Farm and let them know we have cancelled the Harvest Pasta Dinner due to COVID-19 and the Delta Variant. **(Action Item: 463-08-21)**
    - ii) Lou will reach out to Karen Bailey to discuss a fundraiser with the Irish Restaurant Company similar to what we did last year with the carry-out dinners from Galway Bay, but this time see if we can do this at Brian Boru's in Severna Park around the time we would have held the Harvest Pasta Dinner. **(Action Item: 464-08-21)**
  - d) Taxonomy for archiving GFPS historical documents, information, and photographs
    - i) Becky stated that at our last discussion on archiving, Bob agreed to check with the Maryland State Archives and get some guidance on this process. Bob stated that he

had not seen Emily at the MD State Archives recently, but he knows they use Google Apps and Google storage. He had also gotten information on RootsTech, a genealogy company. As stated earlier, Bob will resend the link for RootsTech to the Board. This link gives step by step instructions for organizing and cross organizing data.

- ii) Lou asked Barbara about the photographs from Bea Griffith (Bea was May Radoff's niece) that we now have on Google Drive. When GFPS met with Willie Graham, Associate Research Scholar, he recommended that GFPS keep an album of photographs related to Goshen Farm's owners and history. Mr. Graham stated that the photos should be a much larger 1200 DPI (the photos we have are 600 DPI). Barb will reach out to Joan Machinchick, our previous Membership Chair (2006-2011) to see if she has the original pictures from Bea Griffith. If not, Barbara will contact Bea Griffith to see if she has the original photographs. **(Action Item: 465-08-21)**
- e) Request from Troop 55 for use of the Farm for a "Crossing Over" ceremony.
  - i) Roy will get back to the Troop 55 Leader and handle the request that Barbara received in an email.

11) Review of New Actions Items from the Meeting

- a) New Action Items were reviewed.

12) Comments from the Floor

- a) Erik suggested that he work with Rose Mary to find several people to shoot videos of the various Presenters so that we can post them (during the event?). Erik will see if he can get several set-ups for these volunteers to use. **(Action Item: 466-08-21)**

13) Adjournment

- a) **Terry made a motion to adjourn, and Barbara seconded. The motion carried.** The meeting adjourned at 9:48 PM.