

Goshen Farm Preservation Society Board Meeting, October 20, 2021

The February 17, 2021, March 17, 2021, April 21, 2021, and May 26, 2021 Meetings were held via ZOOM and recorded by the Secretary. The June 16, 2021 and July 21, 2021 Meetings were held at the CSCIA Main Room. The August 18, 2021, September 15, 2021, and October 20, 2021 Meetings were held via ZOOM.

<b>Called by:</b>	GFPS Board	<b>Type of Meeting:</b>	Board of Directors
<b>Facilitator:</b>	Louis Biondi	<b>Recorder:</b>	Sharon Biondi
<b>Date:</b>	October 20, 2021	<b>Time: 7:30</b>	7:31 PM
<b>Location:</b>	Via ZOOM	.	
<b>BOD Attending:</b>	Louis Biondi, Roy Benner, Becky Benner, Sharon Biondi, Terry Brandon, Barbara Morgan, Linda Paez and Bob Nestruck		
<b>Members/ Guests Attending:</b>			

- 1) Call to Order and welcome of Board Members. President Louis Biondi called the October 20, 2021 Board Meeting to order at 7:31 PM. The Meeting was held via ZOOM.
- 2) Lou requested changes or additions to the agenda from Board Members.
  - a) Roy Benner asked that consideration of a stage replacement for the 2022 Summer Concert Series be added to New Business, item d.
- 3) Review of Minutes – August 18, 2021 and September 15, 2021 Board Meetings
  - a) Review of August 18, 2021 Board Meeting Minutes
    - i) **Becky Benner moved that we approve the August 18, 2021 Board Meeting Minutes. Roy seconded and the motion carried.**
  - b) Review of the September 15, 2021 Board Meeting Minutes.
    - i) **Becky Benner made a motion to approve the September 15, 2021 Board Meeting Minutes. Linda Paez seconded. The motion carried.**
- 4) President’s Report – Louis Biondi (Report as submitted)
  - a) Becky had a question regarding Events Support non action items – Completed, #3. Becky stated that she did not get an email reporting the results of the winners of the Wine Tasting Raffle. Lou will send this out to the Board.
  - b) Becky also had a comment on #4 of the same section of the report. Becky received a call from Cathy Hatch, Gloria Dei! Administrator that they received the \$150.00 donation check and the church was very grateful for the donation. (This donation was made due to our cancelling the Fall Harvest Pasta Dinner for 2021 and not renting the Fellowship Hall.)
  - c) Under Working, #3, Lou will discuss progress on the Arts Council of Anne Arundel County Grant Application under New Business.
  - d) Under Grounds Support non action item #1, Lou will get Roy Benner a copy of the sign for the port-a-potty regarding “no dumping of plastic bags, etc.”

- e) Under “Building & Maintenance and Financial Development”, Lou had some updates and additions to items in this section.
    - i) Under item 1.2, Lou added that our 2020 Maryland Capital Grant was approved at the Public Works Meeting held on 10/05/2021. Lou then sent Alexis Dukes an email yesterday (10/19/2021), asking her for the dates for submitting and committing expenses for the 2020 Maryland Capital Grant Project for approval from Bureau of Public Works. Ms. Dukes response will determine whether GFPS will need to ask for an extension for this grant.
    - ii) Lou added to item 1.3, that he needs to follow up with Peter McConaughy to find out if Amy Taylor had sent Peter the cad-cam software she had used for her architectural drawings, the waiver allowing use of the drawings and whether the software was compatible with the cad-cam software that Peter was using.
    - iii) As relates to item 1.5, Lou spoke with John Gaver about GFPS Member volunteers helping to pull up the floors for access to the crawl space. John wanted to know if volunteers would be covered by GFPS liability insurance for this work (under his supervision). Lou will check with our insurance agent regarding our coverage for this work.
    - iv) Lou added to this same section, item 1.6. He forwarded a draft for the RFP for sealing the Farm House to the RFP Committee Members, Roy, Becky and Erik. He thanked all three for their quick support and input.
  - f) Lou reported that Cape Ace Hardware’s “round-up” for GFPS during the month of September and extended to the 10<sup>th</sup> of October brought in \$4,798.95. The Board was amazed! He also reported that Owner, Melissa Wade (being the community spirited person she is), is going to match \$4,000.00 of the “round-up” total for a grand total of \$8,798.95.
- 5) Vice President’s Report Erik Wallace (Provided under separate cover)
- a) Erik is on travel for several weeks.
- 6) Treasurer’s Report - Christy Folderauer (No Financial Report submitted)
- a) Christy called Lou to let him know that Sharon Smith, Christy’s QuickBooks expert, lost her husband suddenly last week. Sharon Smith will be dealing with personal responsibilities and will not be able to work with Christy for at least a month to input data into the QuickBooks Accounting System.
  - b) Lou stated that in December the Board will set up one or two special Meetings to review and approve all the financial reports for 2021.
- 7) Committee Reports
- a) Building & Maintenance (Vacant)
  - b) Communications – Barbara Morgan (Report as submitted)
    - i) In addition to her report, Barbara discussed that she included Melissa Wade and yheCape Ace Hardware’ “Round-up” event in the Caper. This part of the article was submitted before GFPS knew the total donation from the “round-up” and Melissa’s match of \$4,000.00. Melissa asked Lou if we could have a photo of her cashiers and managers who promoted the “round-up” for GFPS in the next Caper. Barbara will work out a date and time for Board Members and Melissa’s employees to be photographed at Cape Ace Hardware. Barb stated that she has to have the photo

- and write up to the Caper by November 12<sup>th</sup> so the photo needs to happen soon. Lou suggested that Barbara work out the date and time with Melissa and those Board Members who can attend, will. Lou would also like to have a picture of Melissa Wade receiving the Corporate Sponsor Plaque for Cape Ace Hardware's support and donations in 2021.
- ii) Barbara sent a request to Minute Man Press for a quote to print the updated book, Goshen Farm. Lou will need this quote for his Arts Council of Anne Arundel County Grant Application. She is also contacting Joan Machinchick to see if she will help with the lay-out of the book
- c) Educational Outreach Committee - Terry Brandon (Report as submitted)
- i) Terry stated that he wanted to add that he will be converting the Hoop House into growing everything hydroponically. Therefore, there will be no food donations in the near future. He hopes to be increasing production with this hydroponic conversion. The last two vegetable deliveries were October 6<sup>th</sup> to Salvation Army Community Outreach Director, Trish Harley, for distribution to low-income families in Annapolis and on October 21<sup>st</sup> to My Brother's Pantry.
  - ii) Lou is hoping to work on some articles related to the food donations supported by the work in the Hoop House to the press, once the hydroponic conversion is completed. Lou asked Barbara if she has time to do the research regarding what newspapers might be able to run these articles and if not, send him an email and he will do the research. **(Action Item:470-10-21)**
  - iii) Lou mentioned a section in Terry's report about forming a partnership with the Asbury Broadneck United Methodist Church (ABUMC). Lou feels that if we get the grant to redo the Goshen Farm book, ABUMC would be great resource for rewriting sections of this book. Lou stated that if Terry or Linda reaches out to ABUMC, Lou would like to be involved. Terry also thought this would assist in his idea about GFPS sponsoring talks at the Broadneck Library about slavery on the Broadneck Peninsula.
- d) Events – Erik Wallace (Report as submitted)
- i) Erik sent dates for Board Meetings and events for 2022. The Board referred to both schedules and discussion ensued.
    - (1) Java and Jazz/Tea and Tunes - March 13, 2022 (3-5) Clubhouse Lou suggested that we add a 50/50 raffle to this event.
    - (2) Spring Open House - April 23, 2022 (10am-4pm) Goshen Farm
    - (3) CSC Strawberry Festival – June 4, 2022
    - (4) Annual Wine Tasting/Silent Auction – August 20, 2022 (4-7) Clubhouse or Goshen Farm
    - (5) Fall Open House – September 17, 2022 (10am-4pm) Goshen Farm
    - (6) Annual Harvest Pasta Dinner – October 15, 2022 (5-7:30pm) Gloria Dei!
    - (7) \* Maryland Day Event (Four Rivers Heritage Area endorsed event)- March 25-27, 2022 Goshen Farm Board will discuss whether to participate.
  - ii) Board Meeting Dates: March 13, 2022 was corrected to March 16, 2022, June 22, 2022 was corrected to June 15, 2022, August 24, 2022 was corrected to August 17, 2022, and November 23, 2022 was corrected to November 16, 2022. The remainder

- of the Meeting dates were correct. The meetings will be held in the Main Room of the CSCIA Clubhouse. Becky will send these changes to Erik in an email.
- e) Financial Development - Lou Biondi (Report included in President's Report)
  - f) Garden - Bob Nestruck (Report as submitted)
    - i) Dave Shoemaker donated an action hoe, a corded hedge trimmer and a battery-operated string trimmer to Goshen Farm.
    - ii) Tracy Smith and Diane Kinsley have been making jalapeno sauces that they hope to sell to the GFPS Membership for the holidays.
    - iii) Tracy has about 50 luffa squashes maturing in the Henson-Hall Slave Garden that she hopes to sell at the Spring Open House.
    - iv) Lou referred to Bob's researching weather stations. One that Bob found can link to the Weather Underground (part of the Weather Channel). If we can get this link on our website, we may want to consider finding a sponsor. Bob and Barb will find out if this can be done on the website. **(Action Item: 471-10-21)**
  - g) Grounds – Roy Benner (Report as submitted)
    - i) Roy reported that he took the stage apart and gave the usable parts back to Scott.
    - ii) He was also doing some clean up at the Farm and found that some of the Sharing Gardeners are putting tomato cages and other things behind the Sharing Garden area in the woods. Roy hauled these off to the dump. Bob will notify the Gardeners on the new Sharing Garden Facebook Page and through an email that Goshen Farm has a "carry in-carry out" policy and they need to take discarded gardening items home to dispose of. **(Action Item: 472-10-21)**
    - iii) Roy also hauled away debris from what was the back room of the Tenant House when that room was demolished. This debris found its way into the large dirt pile south of the Apiary where the bull dozer pushed it. Roy planned to spread this dirt to level the area for the Nature Play Space. With the help of Mark Shultz who donated the use of a Skid Steer Loader on October 16<sup>th</sup>, Roy was able to spread the fill dirt where needed (minus the debris).
    - iv) Lou thanked Roy for the detail in his report. He was able to use some of this information in his recent grant application.
  - h) History & Research - Scott Powers (No report submitted)
  - i) Membership -Becky Benner (Report as submitted)
    - i) Since 2012 Becky stops the new Membership total at the end of August (as we decided by Board agreement that if a Member joined in September through December that membership would be valid through the next year.) So in actuality, counting these carryover Members, we have 235 Membership Units for 2021 as of this Meeting.
    - ii) Becky reviewed all the event dates with the Board as she has to turn these dates in to Leslie in the CSCIA office on this Friday for the CSC Calendar.
    - iii) Becky asked if we were going to hold the Wine Tasting/ Silent Auction (August 20, 2022) at the CSCIA Clubhouse or Goshen Farm. Lou asked if Becky, Roy or Bob can get the rental price for the 20' by 40' tent rented by the Tester Family. Lou suggested that we go for it. Becky stated that when it goes in the CSC Calendar it will say Wine Tasting – Goshen Farm. Becky stated she can talk to Leslie at the

Improvement Association to ask if we can put a deposit on the Clubhouse as well. **(Action Item: 473-10-21)** That will give us time to know which location will be feasible.

- iv) Becky reported that GFPS and one other Cape St. Claire recognized organization were recognized as organizations in “good standing”. As a result, GFPS will not have to pay a usage fee for 2022 or a cleaning fee for Java and Jazz/Tea and Tunes.
- v) Roy reported that the 30’ by 50’ tent was \$950.00 for the rental. Bob reported that a 20’ by 40’ tent would cost \$1,500.00 to purchase. The Board will consider both options for the Wine Tasting/Silent Auction event if held at the Farm.
- vi) Terry brought up the Maryland Day Event and whether we will hold an event at the Farm. Discussion ensued. Lou and Becky stated that as we are now a member of the Four Rivers Heritage A (FRHA) it would be a good thing to participate. He also stated that if we let Carol Benson, Executive Director of know that we have too much on our plate in 2022 to participate due to the Farm House construction project, she would understand. Linda suggested that we could advertise to our Members the Maryland Day Weekend events being held at the Four Rivers Heritage Sites and support the FRHA in this way.
- j) Members at-large
  - i) Linda stated that she had not heard back from Tresa Ballard at AACC so Linda left another message but has not yet heard back from Tresa.
  - ii) With regards to locating information on slaves that worked at Goshen Farm, Linda reached out to Mattie \_\_\_\_\_ from Asbury Broadneck United Methodist Church but has not heard back as of this Meeting.
  - iii) Linda and Becky wanted to know the status of our Docent Project. Lou suggested those working on this project write up their plan. Linda will write up a brief article for the 4<sup>th</sup> quarter GFPS Newsletter informing Members of this project for Barbara to include.
- 8) Review of Action Items and Recurring Action Items
  - a) **(Action Item: 350-02-19) Contact Google to activate automatic payment for annual charge for 110 gigabytes of additional storage, (Action Item: 405-08-20) Develop policy for “Use and Rental of Goshen Farm, Create Camping Guidelines for Members, validate these two policies through GFPS attorney and BoE Attorney Darren Burns and develop a COVID-19 Policy and COVID Waiver, develop Service Project Guidelines and Application and Develop Policy for the rental of Goshen Farm by outside individuals, groups and organizations., (Action Item 448-05-21) Create Facebook Page for the Sharing Gardeners., (Action Item: 463-08-21) Contact Pat Furgurson, Gloria Dei! Lutheran Church and send \$150.00 donation check and send thank you letter to the Irish Restaurant Company for their support., (Action Item: 467-09-21) Contact the Mallon family to discuss Danny Tester’s Memorial Plague Dedication for time were all completed. (Action Item: 435-02-21) was marked OBE.**
  - b) Secretary will keep this in as a reminder for the Treasurer until the Board knows that this has been verified by the Treasurer. As relates to completed **(Action Item: 453-05-21)**, Lou reminded Christy that based on his research, GFPS’s Treasurer will need to File a **Maryland Annual Update of Registration Form by April, 2022** but no later than

August 2022 as we will have met the \$25,000.00 threshold when GFPS files taxes for 2021. Additional forms may need to be filed. A call to Charities and Legal Services Division at 410-974-5534 to verify this is recommended. The email is [dlcharity\\_sos@maryland.gov](mailto:dlcharity_sos@maryland.gov).

- c) As relates to completed **(Action: 450-09-20)**, Lou asked that a new action be created to develop and improve a Vendor Agreement for participants at Goshen Farm events. **(Action Item: 474-10-21)**

9) On-going Business

10) New Business

- a) "Sense of the Board on ordering shirts, sweatshirts and hats
  - i) Discussion ensued. Barb suggested that we "fire sale" the light green t-shirts. Lou will investigate Charitees and a company that Barb used to order t-shirts, review the inventory, add men's dark green t-shirts, women's dark green t-shirts (large, X-large), dark brown sweatshirts, and hats and come up with an order and cost. Lou will then present the cost to the Board for possible approval. **(Action Item: 475-10-21)**
- b) Grant Application approval for the Arts Council of Anne Arundel County (To create and print the revised book, Goshen Farm).
  - (1) Lou is asking for approval for submitting the grant as our GFPS policy is if we incur any financial liability in filing a grant application, the Board must approve it before the grant is filed. This grant is a "soft match" grant and the application requests \$1,200.00. **Becky Benner made a motion that we approve the grant application for the Arts Council of Anne Arundel County realizing that there will be some expenses that must be put forth by GFPS. Terry seconded. The motion was approved.**
- c) Lou discussed our long-term relationship with Melissa Wade and Cape Ace Hardware and Melissa's generosity over the years donating items for our auctions, raffles, donations of money as sponsors for events and \$1000.00 towards our 2020 MD Capital Grant Project. The Chair would entertain a motion to approve the naming of Cape Ace Hardware as a Corporate Sponsor at the Sapphire Level. **Barbara Morgan made a motion that we approve the naming of Cape Ace Hardware to the Sapphire Level of Corporate Sponsorship. Roy seconded. The motion carried.**
  - (1) Order Plaque for Cape Ace Hardware (Lou). **(Action Item: 476-10-21)**
- d) Roy brought up the issue of needing a new stage for the 2022 Summer Concerts. Roy is looking into getting a damaged overseas container. He could cut off one long side for an opening. We could also think about a wooden structure. Either structure would sit north of the flag pole. Roy will talk to Scott about his ideas, get pricing for both ideas and get a decision so that he could include the cost of this stage in his 2022 Grounds Budget (needs to be decided before the treasurer creates the 2022 GFPS Budget for the GFPS Annual Membership Meeting on 1-19-22). **(Action Item: 477-10-21)**

11) Review of New Actions Items from the Meeting

- a) New Action Items were not reviewed.

12) Comments from the Floor

- a) Becky stated that we received a donation of \$500.00 donation towards the 2020 MD Capital Grant in the mail.

13) Adjournment

- a) **Becky Benner made a motion to adjourn, and Bob Nestruck seconded. The motion carried.**  
The meeting adjourned at 9:58 PM.