

Goshen Farm Preservation Society Board Meeting, December 15, 2021

The February 17, 2021, March 17, 2021, April 21, 2021, and May 26, 2021, Meetings were held via ZOOM and recorded by the Secretary. The June 16, 2021, and July 21, 2021 Meetings were held at the CSCIA Main Room. The August 18, 2021, September 15, 2021, October 20, 2021, November 17, 2021, and December 15, 2021, Meetings were held via ZOOM.

Called by:	GFPS Board	Type of Meeting:	Board of Directors
Facilitator:	Louis Biondi	Recorder:	Sharon Biondi
Date:	December 15, 2021	Time: 7:30	7:30 PM
Location:	Via ZOOM	.	
BOD Attending:	Louis Biondi, Roy Benner, Becky Benner, Sharon Biondi, Terry Brandon, Barbara Morgan, Erik Wallace, Linda Paez, and Bob Nestruck		
Members/ Guests Attending:			

- 1) Call to Order and welcome of Board Members. President Louis Biondi called the December 15, 2021, Board Meeting to order at 7:30 PM. The Meeting was held via ZOOM.
- 2) Lou requested changes or additions to the agenda from Board Members.
 - a) None
- 3) Review of Minutes – November 17, 2021, 2021
 - a) Review of the November 17, 2021, Board Meeting Minutes.
 - i) **Erik Wallace made a motion to approve the November 17, 2021, Board Meeting Minutes with corrections from Becky Benner. Bob Nestruck seconded. The motion carried.**
- 4) President’s Report – Louis Biondi (Report as submitted)
 - a) As an update to his report, Lou stated that he had Spoken to Peter McConaughy after the December 15, 2021, walkthrough. Peter said that the drawings from Amy Taylor were in a cad-cam format he could use, but when reviewing her measurements, he found discrepancies and had to redo the drawings. Unlike Amy Taylor, Peter carefully measured the distance between every stud and other structural features.
 - b) Peter also said that the exterior north wall of room 1D in the 1853 addition, would have to be totally reconstructed and new stucco applied. He hoped to have a final report upon which we could base our RFP in several weeks. This report would be the completion of the contract with McCon Engineering. **(Action Item: 483-12-21)**
 - c) Lou completed first draft of RFP for Sealing the Goshen Farm House, sent the draft to the review committee (Becky Benner and Erik Wallace), and received responses. Lou needs to complete the second draft and distribute. **(Action Item 468-09-21)** Reword this action for clarity, “Complete RFP for Sealing the Goshen Farm House and distribute.”
- 5) Vice President’s Report Erik Wallace (Provided under separate cover)

- a) No updates
- 6) Treasurer's Report - Christy Folderauer (No Financial Report submitted)
 - a) Lou reported that he and Secretary Sharon Biondi met on Monday, December 6th on a conference call with Christy and Sharon Smith to streamline the QuickBooks Chart of Accounts for GFPS. Christy will be entering all financial data into this streamlined Chart of Accounts for the GFPS Board Members to review.
 - b) We still need to meet to review the final report with the streamlined Chart of Accounts and inputted data before the January 19, 2022, Annual Membership Meeting.
- 7) Committee Reports
 - a) Building & Maintenance (Vacant)
 - b) Communications – Barbara Morgan (Report as submitted)
 - i) Barbara reached out to Shannon Beauchamp Lepthien at Color Fire Media regarding adding donation buttons to our website. Shannon's Partner, Jason Batchelder, has some medical issues and she will turn this request over to her team.
 - ii) It was suggested that the GFPS Secretary send a get-well card to the Shannon Beauchamp-Lepthien family.
 - iii) Roy gave Barbara a suggestion for the Stewart family to be highlighted in The Caper.
 - c) Educational Outreach Committee - Terry Brandon (Report as submitted)
 - i) No additions to his report
 - d) Events – Erik Wallace (Report as submitted)
 - i) Board Members made several corrections to Erik's 2022 GFPS Events Schedule.
 - e) Financial Development - Lou Biondi (Report included in President's Report)
 - f) Garden - Bob Nestruck (Report as submitted)
 - i) Bob corrected his report to state that Sharing Garden plot 53 is available to rent.
 - ii) Bob, Diane Kinsley, Tracy Smith, and other volunteers have been working on luffa squashes and soaps and various jalapeno sauces to sell as a fundraiser. They held a sale on December 11th and 12th at the Farm and brought in \$785.00. They will be holding another sale on Sunday, December 19th.
 - g) Grounds – Roy Benner (Report as submitted)
 - i) Roy added information regarding Evan Semos who is working in the Hoop House with Terry Brandon, for Community Service hours. Evan's father, Mark Semos, is interested in helping with carpentry projects needed at Goshen Farm.
 - ii) Roy reported that on December 8, 2021, he and Terry received an award for GFPS as the outstanding Earth Team Volunteer Group in Maryland for 2021 for Volunteer Conservation Service to the people of Maryland.
 - iii) Roy also reported that he contacted several pest control companies. Jonathon, from Senate Pest Control in Gaithersburg, gave Roy a quote of \$295.00 for changing out the number of rodent traps and filling the traps. When Roy contacted Economy Pest Control, they quoted \$65.00/month for additional traps and filling the traps, a better price. Economy Pest Control was recommended by Roy to the Board.
 - h) History & Research - Scott Powers (No report submitted)
 - i) Membership - Becky Benner (Report as submitted)
 - i) Since 2012 Becky stops the new Membership total at the end of August (as we decided by Board agreement that if a Member joined in September through

December that membership would be valid through the next year.) Counting these carryover Members, we have 271 Membership Units for 2021 as of this Meeting.

- j) Members at-large
- k) Linda Paez
 - i) (Linda Paez reported that she ran into a neighbor of Roy and Becky, and she encouraged him to join GFPS. He said his family would join!)
 - ii) Linda reported that she and Barbra Morgan wrote an article for the 4th quarter GFPS Newsletter about the proposed Docent Program, asking for volunteers to help with planning and/or be willing to become a docent. Unfortunately, Linda's email contact did not work. Barbara will send out a MailChimp notice with the same information and Linda's email for contacting her.
 - iii) Linda also reported that after many months of reaching out to Asbury Broadneck United Methodist Church (ABUMC), Linda was able to hold a ZOOM meeting with Mattie Wallace and Monica Butler, a member of ABUMC Cemetery Committee last week. The discussion focused on re-establishing a partnership between GFPS and ABUMC to gather "shared" history, such as collected memories, church archives and cemetery records. Linda hopes to interview Monica Burler's aunt who may have knowledge of Nace Hall, a slave at Goshen Farm until 1868 when his Manumission papers were issued.
 - iv) Linda hopes to apprise Mattie Wallace of a grant opportunity that ABUMC and GFPS could work on together. Notice of intent for this grant is due by January 28, 2022.
 - v) Last, Linda met with Heather Ravanbakhsh, Branch Manager, Broadneck Community Library, Anne Arundel County Public Libraries (AACPL) regarding a trail map which would begin at the library, connect ABUMC, Goshen Farm and highlight historic points of interest. Heather stated that she will not help create the walking trail map but will get monies from the AACPL Foundation for printing a large version of this map and displaying the map outside the Broadneck Community Library. Linda suggested that it would be helpful if the library also printed a tri-fold pamphlet of the walking trail to hand to library visitors to take with them. The walking trail project might tie into the grant opportunity.
 - vi) The Board requested that Linda submit monthly reports prior to the Board Meetings as other GFPS Chairs do. Linda stated that she was unaware that she should do this but will do monthly reports and send out to the Board in the future.
- 8) Review of Action Items and Recurring Action Items
 - a) As relates to **(Action Item: 471-10-21)**, Ask Shannon if GFPS can have a link to Weather Underground on our website. Shannon stated that "Weather Underground" needs the Station ID number, the key, and a "Weather Underground" Account for Shannon to put a link on our website. Bob will also need to investigate the cost of having a "Weather Underground" Account. Shannon told Barbara that Color Fire could add this link and Bob reported that there is no cost associated with the "Weather Underground" Account. This **action is Completed**.
 - b) **(Action Item: 472-10-21)**, Notify the Gardeners on the new Sharing Garden Facebook page and email that Goshen Farm has a "carry in-carry out" policy and they need to take discarded gardening items home to dispose of. Bob needs to hold sending out this

information until January 2022 when the Sharing Garden plots are renewed, and vacated plots are rented. This **action is Completed.**

- c) **(Action Item 473-10-21)**, Talk to Leslie at the CSCIA to ask if we can put a deposit on the Clubhouse for the Wine Tasting/Silent Auction event. Leslie stated that she has put the date for this event on the Clubhouse Calendar and we do not need to give a deposit for the Clubhouse at this time. As we approach the August 21, 2022 event date, GFPS will have to make a decision about location for this event. **Action is Completed.**
 - d) **(Action Item: 479-11-21)** Get price increase for increase in rodent traps and frequency of filling from Economy Pest Control. Roy contacted another pest control company and got a price for rodent traps and filling the traps monthly. Economy Pest Control's price of \$65.00/month was the best price. Roy recommended we continue with Economy Pest Control. **Action is Completed**
 - e) **(Action Item: 482-11-21)** Reach out to Giving Tuesday to research how this program works. Barbara found out that Giving Tuesday is simply an organization that encourages people to give to charities. Erik stated that individuals would have to promote GFPS on their own Facebook page. **Action is Completed.**
 - f) Secretary will keep this in as a reminder for the Treasurer until the Board knows that this has been verified by the Treasurer. As relates to completed **(Action Item: 453-05-21)**, Lou reminded Christy that based on his research, GFPS's Treasurer will need to File a **Maryland Annual Update of Registration Form by April 2022** but no later than August 2022 as we may have met the \$25,000.00 threshold when GFPS files taxes for 2021. Additional forms may need to be filed. A call to Charities and Legal Services Division at 410-974-5534 to verify this is recommended. The email is dlcharity_sos@maryland.gov
- 9) On-going Business
- i) None
- 10) New Business
- a) Discussion of number of Board Members
 - i) **Roy Benner made a motion to keep the GFPS Board at 13 Members. Terry Brandon seconded, and the motion carried.**
 - b) Format for the Annual Membership Meeting on January 19, 2022
 - i) Discussion ensued regarding using ZOOM for a virtual January 19, 2022 Annual Membership Meeting. The Board decided that the Annual Meeting should be held via ZOOM. The date of the Annual Meeting should be put on the website. The notice for the Meeting should go out in **MailChimp to Members** and include a ballot and ZOOM Meeting link and directions to send completed ballots to secretary@goshenfarm.org. An additional MailChimp should go out to the entire MailChimp group **without** the ballot but should state that those wishing to receive the Meeting Packet should email communications@goshenfarm.org. The Meeting Packet will include Committee Annual Reports for 2021, January 27, 2021 Annual Membership Meeting Minutes, the By-Law Change and 2022 GFPS Budget. (Note: only Members will receive the ballot.)
 - c) Discuss GFPS Budget needs for the Annual Meeting
 - i) Lou asked if Committee Chairs would submit the budget for their committee needs by January 5, 2021. Some of these projected committees' needs will be handled by

- fundraising requests or sale of products (as in the case of the Gardens and beehives) but not all committees. As a Board, we need to know the cost of operating and maintaining Goshen Farm. The budget should reflect this cost.
- d) WordPress Security
 - i) Barbara has not had a chance to discuss the WordPress Security breach with Shannon at Color Fire. Barbara will contact Shannon and Color Fire Media, find out what the security breach involved, whether Color Fire Media fixed this problem, and what does GFPS have to do such as setting a new password. She will report back to the Board when she has information. **(Action Item: 483-12-21)**
 - e) Discussion of **(Action Item:208-12-15)** Develop a plan for Farm House foundation remediation.
 - i) Lou wants this Action Item to be marked as **Completed**. He then wants to break down what needs to be done to move ahead on the Farm House foundation remediation into new separate Action Items.
 - (1) Specific Action Items: **(Action Item: 468-09-21) Changed to** Complete the RFP for sealing the Goshen Farm House and Bora Care treatment and distribute; **(Action Item 484-12-21)** Award Contract for Sealing the Goshen Farm House; **(Action Item: 485-12-21)** Complete RFP for stabilizing the Goshen Farm House foundation; and **(Action Item: 486-12-21)** Award Contract for stabilizing the Goshen Farm House Foundation.
 - f) Should GFPS pursue a dendrochronology report on the 1783 section of the Farm House.
 - i) The cost is estimated at \$3,000.00 to \$6,000.00. Discussion ensued. The Board feels that there are other important buildings that need serious maintenance that we could spend this money on, but we should continue to look for funding for this. Lou will get a better estimate of cost by contacting Michael Worthington (recommended by historic preservationist, Willie Graham). Michael Worthington of the Oxford Tree-Ring Laboratory is currently a Research Faculty Member, Graduate Program in Historic Preservation at the University of Maryland School of Architecture, Planning and Preservation. **(Action Item: 487-12-21)**
 - g) Volunteer to head up Maryland Day. March 26, 2022, 10am – 2pm
 - i) There was discussion of using EventBrite for limiting the number of Goshen Farm’s Maryland Day visitors that can sign up (due to COVID and parking limitations- 18 cars). There will be two sign-up periods: 10am – 11:30 and noon – 1:30pm. (GFPS will need time in between groups to safely allow cars to exit before the next group enters the Farm.)
 - ii) Erik Wallace agreed to head up the Maryland Day event. Erik will work with Barbara Morgan to get notifications of the event out to Members and the public.
 - iii) Discussion of the event ensued. We will serve cookies, coffee, and hot chocolate. Lou asked Bob to ask Sharing Gardeners to bake cookies (4 dozen). Copies of the Walking Trail need to be printed, and make sure that the event announcement includes the fact that we have QR codes posted at sites of importance. Lou would do two tours of the Farm House. Terry will give talks at the Hoop House. Bob will give tours of the Sharing Garden. Sharon and Linda will be in attendance to assist where needed

- h) The date for the first meeting on the revised history of Goshen Farm book will be January 10, 2022, at 7:30pm on ZOOM. Barbara, Bob, Becky, Linda, Lou, and Scott if he is available, will attend.
 - i) Lou will work on the GFPS Annual Report to the AA County BoE to be completed about January 31, 2022, for the GFPS Board's review.
 - j) Lou reminded the Board that Annual Committee Reports should be sent to him by January 10th.
 - k) Terry reported that he and Roy met with Stacy Roth, Signature Program Facilitator at Broadneck HS to discuss GFPS involvement with "Family Days" event. Terry gave an overview of this two-day event (two Saturdays), Saturday, May 14, 2022, and Saturday, May 21, 2022. The event would be held at Goshen Farm. High school students would run booths with topics. The HS students will be trained and will earn Community Service hours. Approximately 200 elementary school students (all grades) would be invited. Stacy Roth stated they would need help with parking, set up, and take down from GFPS Members. The Sense of the Board was to move forward with this Broadneck HS Signature Program, Family Days event. GFPS can make a formal commitment when we have a more detailed plan from Stacy Roth.
- 11) Review of New Actions Items from the Meeting
- a) New Action Items were reviewed.
- 12) Comments from the Floor
- a) None
- 13) Adjournment
- a) **Bob Nestruck made a motion to adjourn, and Linda Paez seconded. The motion carried.** The meeting adjourned at 9:38 PM.