Goshen Farm Preservation Society Board Meeting,

February 18, 2026

Called by:	GFPS Board	**Type of Meeting:**	Board of Directors
Facilitator:	Erik Wallace, President	**Recorder:**	Zoom, Sharon Biondi
Date:	February 18, 2026	**Time: 7:30 PM**	7:30 PM
Location:	Via Zoom	.	
BOD Attending:	Erik Wallace, Barbara Morgan, Christy Folderauer, Roy Benner, Becky Benner, Terry Brandon, Bob Nestruck, Sharon Biondi, Jessica Corliss, Linda Páez and Lori Runk		
Members/ Guests Attending:	Lou Biondi		

1) Call to Order and Welcome of Board Members.
   a) President Erik Wallace called the February 18, 2026, Board Meeting to order at 7:30 PM.
   b) The Meeting was held via Zoom.
2) Acknowledge Board Members and guests.
   a) Erik welcomed the Board Members present. Dirk Schwenk and Shannon Beauchamp Lepthien were not in attendance. Erik established that we had a quorum.
3) Erik requested changes or additions to the Agenda from Board Members.
   a) Erik displayed an updated Agenda that included requests for additions that he received prior to the Meeting. They are included in these Minutes.
   b) Becky requested a discussion on Annapolis Restaurant Week from February 21st to March 1st.
4) President's Report (Erik Wallace – Provided under separate cover)
   a) Erik stated that he had emailed JoAnn Lamp to update her on the work of the Pavilion Committee. She responded and let him know that she was making an additional $30,000.00 donation to GFPS in March. JoAnn also discussed making an additional donation in March 2027 in the same amount. This money will be dedicated to the construction costs of building a pavilion in honor of her late husband E. Joseph Lamp, PhD.
   b) Erik asked if there were any questions. There were no questions.
   c) Sharon reminded Erik to put the 2026 Amended and Approved By-Laws changes onto the Google drive. **(Action Item: 715-02-26)**
5) Vice President's Report (Barbara Morgan – Provided under separate cover)

i) Barbara continues to sell Ann Worthington's book to individuals and organizations. She will have copies for sale at upcoming events in 2026.
ii) There were no additions to or questions on the Vice President's report.

6) Treasurer's Report (Christy Folderauer – Provided under separate cover)
   a) Christy reported that the balance in the checking account as of January 30, 2026 is $60,205.70.
      i) Becky had a question about a $50.00 deduction in the Treasurer's report. Christy responded that the $50 payment was to Chesapeake Crossroads Heritage Area (CCHA)as a participation fee for Maryland Day.
      ii) Becky also asked about a $159.00 payment and Christy responded that this payment was for Zoom.com yearly fee.
      iii) Christy reported that the Broadneck Grill fundraiser brought in $223.00. Jessica volunteered to send Broadneck Grill a Thank You note.
      iv) Christy also transferred 25% of GFPS net annual 2025 income to savings in line item, General Projects. The amount transferred was $5,024.88.
      v) As regards GFPS's problem of not getting billed by Statewide Septic, Wendy at Statewide stated they had a new system that caused difficulties and they will now process our bills and do payments on our GFPS debit card.
      vi) Christy reported that GFPS received a payment of $100.00 from Stefanie Schwenk for Erik's "Bee Presentation" to her preschool students.
      vii) Becky Stout made a $100.00 donation to GFPS.
      viii) Thus far, Lucky Trivia Night has brought in $1,830.00 (including $700.00 in sponsorships).
      ix) Erik asked if Christy could set up a Zeffy link for Honey and Garden Goodies sales. Barbara Morgan will do this link.

7) Review of Minutes – (Sharon Biondi)
   a) November 19, 2025 Board Meeting Minutes
      i) **Becky Benner made a motion to approve the November 19, 2025 Board Meeting Minutes. Barbara Morgan seconded and the motion carried.**
   b) December 17, 2025 Board Meeting Minutes
      i) **Becky Benner made a motion to approve the December 17, 2025 Board Meeting Minutes. Bob Nestruck seconded and the motion carried.**

8) Committee Reports. Please read the reports ahead of time. Each committee will have 5 minutes to discuss any question and to answer any questions.
   a) Building & Maintenance (Lou Biondi – Provided under separate cover)
      i) Lou reported that due to the weather in late January and February the driveway to the Farm was not passable so his meetings with Matt Bishop of Lundberg Builders Inc. was postponed. This was also true of David Allessandrini, Senior project Estimator for Bohan Contracting. The latter is scheduled for February 24, 2026 at 2:00 p.m.
      ii) Lou had two additional updates for his report.

(1) Lou obtained a list of Historic Preservation contractors from Jane Cox Executive Director of CCHA. This would be a good resource for the RFP to enclose (windows and doors) the Farm House and would be covered by the Maryland Legislative Bond Initiative that was submitted to the State Legislature for 2026, should that request be granted.
    (a) Lou further stated that he will only be contacting two to three contractors for RFPs for this enclosure work.

b) Communications (Shannon Beauchamp Lepthien – No report submitted)
   i) Shannon has been extremely busy providing posts for the website, promoting events on Facebook for early 2026 events. and working on the April Caper article.

c) Educational Outreach Programs (Terry Brandon – Provided under separate cover)
   i) Terry had nothing new to add to his report and there were no questions.

d) Events Coordination (Barbara Morgan/Christy Folderauer – Provided under separate cover).
   i) Barbara wanted to Update the Board regarding Goshen Farm's participation in Maryland Day Week events held Thursday, March 19th through Wednesday, March 25th and classes being held at the Farm in 2016.
      (1) Discussion on Maryland Day Week schedule for Goshen Farm
          (a) Registration Links for the following were sent to CCHA -Maryland Day events and the GFPS website.
          (b) Lucky Trivia Night is the first Maryland Day Event – Friday March 20th from 6-9 PM at the CSCIA Clubhouse. Also scheduled for March 20th from 2-4 PM is a presentation at the Broadneck Public Library for a presentation on the Thomas Point Shoal Lighthouse by Docent Adam Stevenson.
          (c) Guided Farm House Tours are scheduled on March 19th through March 25th at 11 AM and 2 PM (require Registration). Self-Guided Tours March 21 and 22nd from 10 AM - 5 PM. The African American Heritage Committee will host Storytime on March 21st and 22nd from 11 AM - 2 PM.
      (2) GFPS Monthly Classes (See Website for dates, time and registration)
          (a) February – Genealogy
          (b) March – Preparing your Garden Bed
          (c) April – Hoop House Hydroponics
          (d) May – Composting
          (e) June – Pollinators
          (f) July – Native Landscape Designs
          (g) August – Invasives
          (h) September – Henson Hall Garden Crops
          (i) October – Prep Garden for Winter
      (3) As relates to the GFPS booth at the Strawberry Festival in June, Barbara would like to ask for a $2.00 donation for a strawberry plant or give for free with a new

Membership. More discussion is needed between Barbara and Lori regarding options.

e) Garden (Bob Nestruck – Provided under separate cover)
   i) Bob had nothing to add to his report and there were no questions.
f) Grounds (Roy Benner – Provided under separate cover)
   i) Roy had nothing new to his report and there were no questions on his report.
g) History and Research (Vacant)
   i) Scott notified President Wallace in December 2025 that he was resigning from the GFPS Board and moving to Pennsylvania. In February, he and Jessie copied all of his documents, etc. to a thumb drive and Jessie put these onto the Google drive.
   ii) The Board will miss Scott, his expertise for research on all things Goshen Farm and his initiation of the Summer Concert Series and then planning the bands and schedule for the concert each summer were assets to GFPS growth. Scott has been on the GFPS Board since 2013! Thank you, Scott, for all of your hard work.
h) Membership (Becky Benner – Provided under separate cover)
   i) Erik stated to Becky that he has noted a decline in Membership since 2025. Did she have an explanation for this decline? Becky stated that she has heard from some of our long-term members that they were disappointed that several of the traditional events that they had enjoyed were not being held by GFPS in 2025 and 2026.
   ii) Erik also asked Becky if she had reached out to Members who had not renewed their Membership in 2026. Becky has been emailing and calling these Members. Barbara also noted that she has not had one request for use or rental of the Farm. Is this related to our new Use and Rental Policy?
   iii) The total Membership units as of the February 16, 2026 report is 149.
i) Financial Development (Jessica Corliss and Lori Runk – Provided under separate cover)
   i) There were no additions to Jessie's report and there were no questions on her report.

   ii) (Leaving this description in the Minutes from the November Meeting.) Jessie is working on a grant application related to Keep Maryland Beautiful (KMB); funded through the Chesapeake Bay Trust. The "Track 3" application proposal is specifically for agricultural planting and is due December 1, 2025. We are requesting $46,000.00 for this proposal. This grant would span three years of planning, volunteer mobilization for clearing and for planting native tree species and shrubs throughout certain areas of the Farm property. This project would not interfere with the AA County Department of Public Works Mitigation Project at the Farm. The areas to be selected for planting are still being decided. The Committee has met with Brandon Willey, Department of Natural Resources Forester. Brandon Willey provided GFPS with a Forest Stewardship report in July 2025 looking at what GFPS should be doing for the next thirty (30) years for Goshen to take care of environmental impact and the property. He has agreed to help GFPS with this KMB grant proposal, has written a letter of support for the proposal, and will give technical support working with

GFPS for three years if GFPS receives the grant. The proposed area is looking at approximately 3 acres of the Farm south of the Farm House. Stacey Wildberger, President of the Cape Conservation Corps, has offered support based on their experience with invasive and non-invasive species, a letter of support and giving us help with volunteer labor for the clearing and planting. Erik is working on getting a letter of support from AACPS Superintendent, Dr. Bedell

iii) (Secretary is leaving this information in the minutes for reference.)
Jessie reported that she wants to bring to the Board's attention a grant proposal she is working on. This grant is due for submission by December 31, 2025.
   (a) The grant is the Museum Assistance Program (MAP) Grant related to Operations upgrades (records/ financial/customer systems) and leadership/board succession training ("Goshen Academy"). The grant award would be $14,800.00. Jessie needs Board approval to move ahead with this grant submission. This grant will be discussed under New Business, item e. The Board approved moving ahead with the MAP grant proposal.

j) Volunteer Coordination (Lori Runk – No report submitted)
   i) Lori Runk stated that she has set up a Sign-up Genius for the March events.
   ii) In addition, Lori is aware that GFPS non-members need to complete a waiver to volunteers for events. She has added a link to the website to download the waiver form. She has also printed 44 copies of the waiver for those who come to volunteer and do not have a waiver. Lori has set up a spreadsheet for recording those non-member volunteers who have signed and turned in waivers for 2026.
      (1) As regards the GFPS/ Cape Conservation Corps/Save Our Trees invasive species removal work day (related to the Keep Maryland Beautiful Grant submission) scheduled at the Farm on March 14th, Becky stated that if we need more equipment for volunteers, GFPS has a contract with Baltimore County Tool Bank. Roy would need to know anticipated number of volunteers who would need tools. Lori should check with Cape Conservation Corps and any additional Member volunteers who sign up to make sure that they are bringing their own tools. If additional tools are needed Lori should contact Roy. **(Action Item: 716-02-26)**
      (2) As relates to a partnership with St. Andrews By the Bay Catholic Church, Becky asked Lori about a reciprocation plan for letting St. Andrews use the Farm. Lori stated that this is all in an early planning stage.

k) Security (Dirk Schwenk – No report submitted)

l) Ad Hoc African American Heritage Committee (Linda Páez – Provided under separate cover)

   i) In response to a comment Roy made regarding the benefits of signing up with Neighborhood Sun, Linda suggested that GFPS think about having Neighborhood Sun (NS) do a Cape St. Claire community outreach event (GFPS would receive the

$100.00 bonus for each new contract signer). Discussion ensued. Suggestions were made that a table be provided at the Strawberry Festival booth on June 6th or GFPS invite them to the Spring Open House/BHS Family Day scheduled for May 2nd. Christy can check with Mary Lamb about adding NS to our booth. Barbara and Christy will decide.

9) Review of Action Items from December 17, 2025 Minutes (Secretary – Provided under separate cover)
   a) **Action Item: 696-08-25),** Set up meeting with Jessica, Becky, Shannon and Barbara to set events and dates. This action is **Completed.**
   b) **(Action Item: 703-10-25),** Create a Building & Maintenance budget for 2026 that includes miscellaneous items for the Farm House. This action is **Completed.**
   c) **(Action Item: 704-10-25),** Send Erik a list for 2025 of student events (and number of students) for Eriks's annual report to AACPS Superintendent Dr. Bedell and the AACBOE. This action is **Completed.**
   d) **(Action Item: 706-10-25),** Video tape and take pictures of the Chimney repair and repairs of the fireplaces. Roy took pictures. This action is **Completed.**
   e) **(Action Item: 719-22-25),** Send Lori pictures of wooden signs from around the Farm. This action is **Completed.**
   f) **(Action Item: 711-11-25),** Create a Goshen Farm email address for Volunteer Coordinator. This action is **Completed.**
   g) **(Action Item:714-12-25),** Send Linda information on AACPS grants for transportation of students for field trips. This action is **Completed.**

10) Old Business
   a) Real Time Security Cameras (No report submitted)
      i) Roy, Bob and Erik will install the real time Security cameras this month.
   b) First Floor Foundation Stabilization (FFFS) RFP - Status
      i) Lou had nothing to add regarding the FFFS. Barbara asked if there was a possibility that work on the FFFS would be happening during Maryland Day Week activities. Lou said it was a remote possibility.
   c) "Keep Maryland Beautiful" (KMB) grant – status
      i) Jessie stated to the Board that she put a link in the "chat" that is linked to the Google drive that has slides of the status of each grant application that is in progress. Jessie pulled up the slides on the KMB grant that stated the notification of the KMB grant acceptance or rejection is on March 20th. The progress on all grants can be viewed in this way.
   d) AAHPP Grant – Approved $51K – Driveway Repair funding (Status update)
      (1) Erik reported that he and Jessie had a call with the grant manager asking for additional information. This information was sent. There is no 15-year easement required in this grant.
   e) MD Legislative Bill Initiative (Bond Bill)

i) Erik and Jessica put forth a request for an additional $80k for enclosing the Farm House. The Legislative Initiative Committee asked for additional information on a Fact Sheet about the different components of this work. The Fact Sheet was completed and submitted. GFPS is waiting for the next step in this process.

11) New Business

a) Event Use Application Log. - Google Sheets
   i) Review Event Use Application Log and any new Event Use Applications (Events)
      (1) No new Event Use Applications were received.

b) Annual Membership Meeting (Thorns/ Roses)
   i) Erik asked if there were things we could have done better or should include, etc.
      (1) Becky stated that when helpers cleared the Board tables, some important papers were lost - notes and forms from the Meeting. This could be problematic for the Minutes of this Meeting. Please be more careful when cleaning and clearing the Meeting Room.
      (2) Terry stated that when he was attending the Meeting on Zoom, it was difficult to hear the speakers. Erik believes the problem was with the mic on the laptop. He will make a note of this for next year.
      (3) Becky thought it was great that it was well attended in person.

c) 2026 Committee Budgets
      (1) Erik brought up the budgets on the screen and explained how each chair can view their budget. These are approved and can be spent by chairs without Board approval. If there are additional costs that come up (over $100.00), these will need to be approved by the Board.

d) Fall Open House Date 9/19 or 10/3 -discussion (Events)
      (1) Becky noted that we have the Signboard reserved for September 6th -the 12th so that would help advertise for the 9/19 Fall Open House date. Cape JOM has a concert event on that date. Jessie said that the Cape JOM event is in the evening and would not conflict with Open House.
      (2) Terry thought the 10/3 date would be preferable as the weather is not as hot and September has so many events going on in the community.
      (3) Erik suggested that we plan on Fall Open House being scheduled on 9/19 and advertise 10/3 as a rain date.
      (4) The Board agreed.
      (5) As an aside, Barbara stated that the date of the Wine Tasting/ Silent Auction will be Saturday, August 29th later in the day (5 PM-8PM). It should be cooler later in the month and later in the day.

e) Partner with St. Andrews by the Bay. (Lori)
   i) When Lori has more specifics on this partnership, she will bring it up with the Board for discussion.

f) Hancock's Resolution – Spring Farm Festival – Table Event 4/12/2026

i) Linda has sent out an email for Board Members to sign up for this event from 1 PM – 4 PM. This presence at Hancock's Resolution is part of CCHA efforts for heritage sites to support each other's events. Linda needs to hear back from volunteers soon.

ii) Erik suggested that Linda contact Lori to reach out for volunteers and use the new Sign-up Genius for April. Lori wanted to know if there would be a Board Member with the volunteer Members who may sign up. Linda stated we will have to wait to see if Board Members volunteer. Linda can only be there from 1PM – 2 PM.

g) Pavilion Committee – Discretionary Authorization (Jessie)

i) Erik presented a slide for the Board to view. It showed all of our grants that have been submitted. The next slide showed grants that Jessie is asking for Board approval to apply (Discretionary Authorization) as these grants need to be submitted in March.

(1) She is asking for "Discretionary Authorization" (approval) for the Pavilion committee to apply for the Maryland Heritage Area Authority (MHAA) funding – up to $100,00.00 (contact Jane Cox) and/or Maryland Historical Trust – African American Heritage Preservation Program (AAHPP) – up to $250,000.00.

(a) **Jessie Corliss made a motion for Board approval to give the Pavilion Committee Discretionary Authorization to apply for the Maryland Heritage Area Authority (MHHA) funding source up to $100,000.00 due March 31, 2026. Roy Benner seconded.** Discussion ensued.

(i) Christy wanted Jessie and the Board to know that she is in discussion with representatives of AA County Recreation and Parks Department and the AA County Soil Conservation District regarding GFPS having a "Farm Plan" with Soil Conservation - Department of Agriculture. This plan was finalized in 2008 when GFPS was doing the Shallow Water Wildlife Plan. Both department reps believe that GFPS could use this designation to build the pavilion. There would be help with permits, inspections and the actual construction. These representatives will get back to Christy after they research the situation. GFPS would still move ahead with this grant application submittal. **The motion carried unanimously.**

(b) **Jessie Corlis made a motion for the Board to give the Pavilion Committee Discretionary Authorization to apply to Maryland Historical Trust (MHT) – African American Heritage Preservation Program (AAHPP) funding source up to $250,000.00 due March 31, 2026. Lori Runk seconded and Discussion ensued. The motion carried unanimously.**

h) Anne Arundel County Community Support Group Grant - $35,000.00

i) Jessica stated that the AA County Community Support Group Grant would help support the Education Pilot Program for Summer Camp at Goshen Farm. If approved this grant would cover program staff time, supplies, transportation, equipment and proportional overhead tied to the pilot.

(1) **Jessie Corliss made a motion for Board Approval to apply for the Anne Arundel County Community Support Group Grant for $35,000.00. This would cover the Environmental Education Pilot Program (including actual payroll and payroll services) for Educational Director (earmarked for Stacy Roth – BHS), camp counselors, two fully funded field trips for a two-week Pilot of Summer Camp, June 14, - June 27, 2027 for Pilot School year 2026-2027 serving underserved Annapolis Youth with transportation and lunches included. Bob Nestruck seconded. Discussion ensued.**

(2) Questions were answered and resource persons contact information was passed on to Jessie. **The Motion carried.**

i) African American Heritage Committee Mini – Grant – UP to $35,000 (Jessie)

i) Jessie Corliss made a motion for Board approval to apply for the African American Heritage Committee Mini-grant through the AA County Arts Council up to $2,500.00 (due March 5, 2026) to support heritage programming including performances such as theater, drumming, dancing, storytelling, hands-on children's crafts and professionally designed GFPS AAHC brochures. Barbara Morgan seconded. Discussion ensued.

(a) There was much discussion on dates. Dates would depend on the availability of the entertainers. It was decided to put September 19, 2026 with October 3, 2026 as a rain date. **The Motion carried.**

j) Phase 2 Restoration – Historic Window Design options. (Lou B.)

i) Lou is researching contractors and will get pricing. He hopes to have Edgar Blasquez of EB2 Carpentry LLC for a site visit on February 24, 2026 to review the current condition of the window openings.

ii) Lou is using pictures of the Farm House taken during the Radoff's occupancy to determine windows sizes. He will get pricing for 4 over 4 panes and 6 over 6 panes (and one, 2 over 2) from the contractors. He does believe the cost difference between number of panes construction will be insignificant as regards grant requests.

k) Annapolis Restaurant Week – February 21 – March 1 (Becky

i) Becky brought up GFPS Board attending dinner during Annapolis Restaurant Week at Galway Bay Restaurant to maintain our relationship with the Restaurant that has been a Corporate Sponsor for the Fall Harvest Dinner event and to honor Pat Furgurson, who passed away last year. Pat created the partnership between GFPS and Galway Bay Restaurant. Discussion ensued. It was determined that there was not enough time for the Board Members to arrange a group dinner during these dates. Erik will look for another date for this dinner at Galway Bay and send out to the Board.

l) Terry and Erik attended a meeting of the Parole Rotary Club today. Terry suggested that Jessica think about the Girls and Boys Club that serves underserviced youth. This club could be "folded" into the Summer Camp Grant request. Jessie stated that she has

already contacted Girls and Boys Club in the Annapolis area as part of her grant research. This and other groups she has investigated could be part of this grant.

i) Erik and Terry believe the Parole Rotary Club could also work with us to support other activities for the underserved.

12) Comments from the floor

a) Erik asked the Board to continue bringing things to be included in the Meeting after Board Members have researched and have a plan to bring to the Board for a discussion. We are new at this but it seems to be working.

b) Becky requested that the Chairs get their monthly reports in on the Monday before the Meeting so the Board has time to read them and email the chair questions if they have them.

c) Christy told the Board that the form 990 and Personal Tax Forms have been filed for 2025 for GFPS.

13) Adjournment

a) **Becky Benner made a motion to adjourn the February 18, 2026 Board Meeting. Linda Páez seconded and the motion carried.** The Meeting adjourned at 9:34 PM.

ACTIONS					
Status Key: New, Working, Completed (CTD), Overcome By Events (OBE)		Color Key: Green: On target; Yellow: Issues; Red: Problems; Blue CTD or OBE			
Cntrl #	Task	POC/ Lead	Due Date	Status	Comment
113-07-13	Update the Business Plan for the BoE and align with Strategic Plan..	Erik, Barbara, and other members.	08-21-13	Working	Board plans to update Strategic Plan and Business Plan in the coming months (2023)..
207-12-15	Develop and execute well plan.	Building Chair, Roy,	09-01-16	Working	Need well for garden expansion and Farm House use Last information about cost of drilling a new well was about $17,000 (information from Member, Jim McCrea).
429-12-20	Send Ad hoc Committee Members on GFPS Contracts an email to set up first virtual meeting.	Lou	03-31-21	Working	Policy needs to be in place for getting bids and contracts for 2020 Capital Grant Project. Members: Lou, Becky, and Christy
485-12-21	Complete RFP for stabilizing the Goshen Farm House foundation.	Lou	03-31-22	Working	With input from Erik, Roy, and Becky and Dirk. (Boiler plate from BoE)
486-12-21	Award Contract for stabilizing the Goshen Farm House Foundation.	?	06-30-22	Working	After Board reviews bids
565-12-22	Find an auditor to recommend to the Board for 2023 audit of GFPS financials.	Christy	1/15/23	Working	Postponed until new By-Laws change at January 2024 Annual Membership Meeting. Last GFPS audit was done in 2020 for FY 2016, 2017 and 2018 by accountant Fred Miller for $300.00.
566-02-23	Send Lou a list of the questionable GFPS form versions so he can check and then take the old forms down and put up the approved final versions on Google Drive.	Becky	3/15/23	Working	Board Members will be assured they have the correct version and easily access correct forms on Google Drive.
568-02-23	Research the steps for and cost of repairing the Milk House.	Lou and Roy	4/15/23	Working	Review engineer's report.
609-08-23	Contact Jason Brown to inspect the Tenant House roof and generate an estimate of scope and cost for GFPS.	Barbara	11/01/23	Working	Need to know scope and cost of this expanded repair before investigating funding.
621-10-23	Add photos of Sharing Gardeners working and harvesting their plots to the PowerPoint presentation. (Should be completed prior to the Harvest Pasta Dinner to be included in the event.)	Roy	08/30/2024	Working	The PowerPoint presentation should be shown at the Harvest Pasta Dinner which the Gardeners sponsor each year.
632-12-23	Organize the current grants file and schedule of Recurring Grants and request the completed grants applications from Board Members that have them in their personal computer files.	Erik and the Board	05/30//244	Working Ongoing	Important to have complete copies of all grant applications to use for 2024 grant opportunities and beyond. Those with grant copies should put them on the Google Drive or send to Erik to put on the drive..
676-12-24	Print out copy of Mianna Jopp interview. This should go out to the Board and onto Google Drive under "Oral Histories".	Roy and Becky	03/30/25	Working	Prevent loss of this interview
681-02-25	Review the February Financial Development Report including the Three-Year Plan and give Jessica feedback and information requested	Board Members	05/01/25	Working	Jessica needs more information and input to "flesh out" her ideas.
685-04-25	As relates to AACPS students working at the Farm unaccompanied by school staf,f the AACPS Lease should be reviewed by the President and AACPS contacted for clarification of their rules on this situation.	Erik Christy	05/21/25	Working	Presently, GFPS is requesting that unaccompanied AACPS students have an Individual Membership when doing a project at Goshen Farm.

688-05-25)	Create proposal for a brick or other pervious materials pathway from the parking area to the Sharing Garden.	Jess	06/20/25	Working	The Board agreed that normal bricks would not work for wheelchairs or walkers. More research on materials needs to be done.
692-08-25	Supply and place large tarp on the Tenant House	Christy and Richard's Tree Care	06/30/25	Working	Frequent storms are causing leaking through the old tarp put on by Richard's Tree Care.
699-09-25	Review both Insurance Policies with our agent to determine if our coverage needs updating. Consider higher attendance at events, new equipment purchased such as the tractor, AACPS students coming to the Farm without supervising teacher, sexual harassment coverage, and Summer Camp proposal for 2026.	Erik and Christy	11/15/25	Working	New equipment has been purchased and many more guests and Members are attending events at the Farm. Do we have sexual harassment coverage? Are AACPS students who come to the Farm without a teacher covered by us (or AACPS)? Summer Camp proposal insurance requirements.
705-19-25	Create videos and photos of Mitigation Plan Procedures involving Invasives (before, during, after) with dialogue and labels with dates. For posterity and inclusion in educational classes.	Board	When project begins	Working	Used for multiple purposes including the website.
707-10-25	Create videos and photos of the First Floor Foundation Stabilization repairs of Farm House.	Lou	January?	Working	Used for multiple purposes including the website.
708-11-25	Investigate other storage companies in the area.	Barbara	2/15/26	Working	Price is becoming too high. Look for a better price.
709-11-25	Get a copy of $1,000.00 invoice for McCon Engineering from Christy and contact MD Department of Public Works regarding payment of this invoice.	Lou	01/15/26	Working	Repay GFPS for advancing this payment to McCon Engineering.
712-12-25	Send Jessie the number of file drawers with paperwork stored in the pantry.	Roy and Becky	3/30/26	Working	Relates to digitizing GFPS files using MAP grant
713-12-25	Research the concept of students riding bikes to Goshen Farm on County trails and send to the Board for discussion.	Terry	04/15/26	Working	Broadneck HS feeder schools have no funds for fieldtrips/buses.
714-02-26	Add 2026 Amended and Approved By-Laws changes on the google Drive.	Erik	04/15/26	Working	Important for easy access and reference
715-02-26	As relates to GFPS/Cape Conservation Corps/Save Our Trees Invasive Removal Workday, Lori should check with CCC and any Member who has signed up for this work on gloves and tool needs and let Roy know how many are needed.	Lori and Roy	03/10/26	Working	Workday is March 14th.

RECURRING ACTIONS					
	GFPS Audit	Treasurer			
Annually	ID Cards for new and changed BOD, give new chairs packets that include GFPS Forms commonly needed to conduct business	President or President's designee	Every February		New and Changed Board Members Lou will do for 2020, 2021, .2022, 2023. Done in 2023 by Lou and Barbara.
Every 3 years	Goshenfarm.org domain name renewal – Go Daddy (Bill listed as GoDaddy web order 2317)	Treasurer/Communications Chair	Renewal date is 03/11/2025	**DONE?**	Both Treasurer and Communications Chair should receive contract renewal notification every three years. Renewed in 2016, for $63.51. Renewed in April 2019 for $63.51. Renewed in April 2022 for $63.51. The cost in 2025 will be $65.98 **Automatic Payment**
Annually	Renew Basic Managed Word Press –Go Daddy (Bill listed as: Go Daddy Web Order 2077)	Treasurer	March or April	**DONE?**	Both Treasurer and Communications Chair should receive contract renewal notification. Renewed in April 2020 for $119.88. Renewed April 2021 for $119.88. Renewed in March 2022 for $119.88. Renewed in April 2023 for $119.88. Renewed in April 2024 for $155.88 **Automatic Payment**
Every 2 years	Renew SSL (security) on GFPS Website – Go Daddy	Treasurer	April or May	**DONE?**	$159.98 Annually for upgraded Security on GFPS Website Renewed 5/02/22 For increased payment of $189.98. Renewed in April 2024 for $199.98. **Automatic Payment**
Monthly	Goshen Farm.org Google email accounts for Board Members (Bill listed as: Google Apps_COMME US003LKBEO)	Treasurer	End of every month		$7.20/Google account paid through our GFPS checking account. Treasurer monitors this. Billed $106.85 for 14 accounts (President, Vice President, Treasurer, Secretary, Events, Garden, Grounds, Membership, Communications, Financial Development, Educational Outreach, Building & Maintenance, African American Heritage, and Security). Updated billing: $7.20 (cost per user/month) x 14 accounts = $100.80 + $6.05 tax = $106.85/month **Automatic Payment**
Annually	GFPS President's Annual Report to the Anne Arundel County Public Schools (AACPS)	President	January **2024?**	**DONE?**	Send report to Chief Operating Officer AACPS. Copies go to Superintendent, AACPS, and all AA County School Board Members. President's Annual Report was completed for 2022 and 2023 by President Wallace.
Annually	Audit GFPS Financials	Treasurer	January/February		Treasurer finds accountant to do audit to present to the Board for approval. Audit should occur after Non-profit tax return is filed and accepted. Last audit was done by accountant Fred Miller for FY 2016, FY 2017, and FY 2018 (Total cost was $300.00.)

Annually	Renew 501 c3 status (EIN = 32-0190936)	Treasurer	April **2025?**		(Federal) (Form 990-N suffices) Completed in April 2024.
Annually	"Maryland Personal Property Return", D11766862.	Treasurer	April **2025?**		This return is completed by the Treasurer as part of our State Tax Return preparation. Completed April 2023 and 2024.
Annually	Non-Profit Tax preparation and filing	Treasurer	April **2024?** **2025?**		Annapolis Accounting Services donated preparation in 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019 (Chris Battista) Treasurer, Christy Folderauer completed tax preparation in 2020, 2021, 2022.and 2023.
Annually	File "Exempt Organization Fund-Raising Notice" for State of Maryland	Treasurer **Matching Funds?** **Grants?**	August 31st **Which Years?**	? **Done?**	For Charities that raise **less** than $25,000.00. If GFPS raises $25,000.00 or more then the Treasurer needs to file a different form. Copy of the signed 990-N must accompany the Annual Update of Registration Form. Charities and Legal Services Division 410-974-5534 can be reached for questions. Email: dicharity@md.gov
Annually (If reach the $25,000 threshold)	Annual Update of Registration Form	Treasurer **?**	June (August at the latest) **Which years**?		For Charities that raise **$25,000 or more**. Charities and Legal Services Division 410-974-5534 can be reached for questions. Email: dicharity_ Annual Membership Meeting and Election.
Every 5 Years	Maryland Sales and Use Tax Exemption Certification Renewal (SUTEC # 31203931)	Treasurer	September 2027 or 2028?		**State does not send out a reminder**. Renewal application sent November 2022. Rec'd certificate July, 2023.
Bi-annually Quarterly	Selective Insurance Renewal, through Moran Insurance Account Manager is Robert Ehm, CLSC 1. Commercial Property Coverage, Commercial Liability Coverage and Commercial Automobile Coverage, Policy #S5243298400, Selective Insurance 2. NFP Directors and Officers Liability Policy and Employment Practice Liability, Policy # MY 1028445, Selective Insurance	Treasurer			
Bi-annually Quarterly (See dates)	Selective Insurance, Carrier Moran Group LLC Insurance Agent: Moran Insurance: Robert Ehm, CLCS Account Manager Policy 1. #S243298400, effective 5/27/2020 Policy 2. #MY102844500, effective 5/22/2020	Treasurer	1.Commercial Property Coverage, Commercial Liability Coverage, Commercial Automobile Coverage	2. Not for Profit Management Liability Policy (Part A) NFP Directors and Officer Liability (Part B) Employment Practice Liability	Account Manager: Robert Ehm, 410-384-4882 696 Ritchie Highway, Suite 300, Severna Park, MD 21146 Email: rehm@moraninsurance.com, Fax: 410-544-6834 Dates for payments for both policies vary each year.

			#S243298400, effective May 27, 2025 **, $383.00 th, paid quarterly (Total cost: $1,532.00 /year)**	#MY1028 Annual payment of $1,274 Effective May 21, 2025 **Annual payment due June 22, 2025, (Total: $1,274.00/year)**	Total Annual insurance premiums: $2,222.00 **Automatic Payment**
Bi-annually	Pay State of Maryland sales tax for GFPS items sold over six-month periods	Treasurer	January and June		**The State does not send out a reminder**; only a late notice
Every 90 Days	Check First Aid Kits for supplies that are low and any expired supplies and note these items for replacement.	Garden Chair (Bob Nestruck)	January, April, July, and October		This job should be the responsibility of a Board Member who has a key to the Farm House and Garden Shed. Six new kits purchased in July 2024.
Annually	Check fire extinguishers: 2 in Farm House, 1 in Garden Shed, 1 in Servant's Quarters, and 2 in Storage Container that houses tractor and mowers.	T & S Fire Protection Company of Glen Burnie	Every October		T &S Fire Protection Company of Glen Burnie will contact Grounds Chair Roy Benner each October on his cell phone for extinguishers' inspection. T & S charges $4.00/extinguisher, $40.00 travel fee and a $20.00 Inspection fee. Total approx. cost is $80.00. T&S phone: 410-760-3958 Done 9/23
Annually	Give membership numbers to CSCIA and file for CSCIA Recognized Organization and sign up for their Sign board for events.	Membership Chair	Every September		80% Cape Residents
Annually	Request CSCIA Signboard postings for 5 GFPS events for the coming year.	Membership Chair	Every October	$250.00	Does not include cost of posting concert dates. This must be done separately at a cost of $25/for 3 days and $50 for 7 days.
Bi-Annually	Post Facebook posts in "I live in Cape St. Claire", "I live on the Broadneck" and "I live in Revell Downs" encouraging residents of these areas to join GFPS.	Communications Chair	June 15th and January 15th		Increase membership and introduce area residents to Goshen Farm and the goals of GFPS. Events Chair posts events to all three groups.
Annually	Pay Google $19.99 for 130 gigabytes of storage on Drive	Treasurer	December 15th	$19.99	**Automatic Payment**
Annually	Transfer 25% of net income from GFPS checking to "dedicated" Farm House account.	Treasurer	After Tax Return is accepted, Treasurer calculates 25% of net and reports this figure to the Board. Then transfer occurs.		The GFPS Board approved moving 25% of net income each year to the dedicated Farm House preservation and restoration fund starting December 2018. Must wait until receive Tax Returns so we know GFPS net income for the year. Treasurer transferred for 2019 (with corrections), 2020, and 2021 to savings account. In 2022. Treasurer transferred on 12/20/23 for 2022. Treasurer transferred on 05/2024 for 2023.
Every 10 years	Replace surge protector in electric panel	Building & Maintenance Chair	April, 2028		Surge protector installed by Paxson Lightning Rods Inc. of Westchester, PA when installing the Lightning Protection System. Installer

					recommended replacing surge protector every 10 years.
Annually	Honeybee Colony Registration Maryland Department of Agriculture Plant Protection and Weed Management Section 50 Harry S. Truman Parkway Annapolis, Maryland 21401	Beekeepers (Erik Wallace)	January 1	**Haven't received.**	GFPS Beekeepers are Erik Wallace, Kassie Shetler and Joyce Gooldy. Erik Wallace receives the recertification forms in December at GFPS mailing address and completes for our total number of hives. GFPS receives the certification in January. When the recertification forms are received in the mail, they should be given to Beekeeper, Erik Wallace. The Secretary keeps a copy. Rec'd for 2023 (no copy for Secretary). Rec'd for 2024